

MINUTES
BUSINESS MEETING OF THE BALDWIN-WHITEHALL BOARD OF SCHOOL
DIRECTORS
BALDWIN-WHITEHALL SCHOOL DISTRICT

Wednesday, May 9, 2018

The Baldwin-Whitehall Board of School Directors met on Wednesday, May 9, 2018, at 7:30 p.m. at the Central Administration Office for their Business Meeting. There was an Executive Session at 7:15 p.m. and at 8:11 p.m. to discuss personnel.

THE FOLLOWING BOARD MEMBERS WERE PRESENT:

Mr. Robert Achtzehn
Ms. Karen Brown
Dr. Anthony DiCesaro
Mr. Dan Knezevich
Mr. Gerald Pantone
Mr. Louis Rainaldi, Jr.
Mr. David Solenday
Ms. Janice Tarson
Mrs. Louise Wolf

Administrators in Attendance:

Superintendent Dr. Randal Lutz, Assistant Superintendent Ms. Denise Sedlacek, Business Manager Mr. Mark Cherpak, and Solicitor Ms. Lisa Colautti

Student Board Representatives present:

Corina Pittman, Nathan Hobson, Avery Greenaway, and Alexis Kennard.

1.0 Call to Order

Mr. David Solenday, Board President, called the meeting to order.

2.0 Pledge of Allegiance

3.0 Roll Call

Theanita Hampsay, Board Secretary, called the roll.

4.0 Baldwin-Whitehall School District Statement of the Mission

Mr. Achtzehn read the Mission Statement.

The Baldwin-Whitehall School District is committed to the promotion of excellence through a system of traditional values, a quality educational program, and a world of opportunities.

5.0 Commendations and Recognitions

5.1 Do the Right Thing Outstanding Students

"Do The Right Thing Award"

Kaylee Smolko (PES) 5

John Shandor (PES) 3

Dr. Randal Lutz and Officer Dave Artman presented the "Do The Right Thing" awards.

5.2 Boys Scouts of America - Eagle Scout

Cory Donovan

5.3 Highlander Hero

Brooke Stebler

5.4 Highlander Hero

Dr. Janeen Peretin

5.5 2017-2018 Student Board Representatives

Michael Kahwash

Corina Pittman

Avery Greenaway

Nathan Hobson

Alexis Kennard

Nikol Muslimovic

6.0 Resident Comments on Action Items Only

6.1 Name and address should be clearly stated.

No resident comments.

7.0 Student Board Representative Comments

Nathan Hobson spoke about the Advance Placement testing that is underway at Baldwin High School.

Corina Pittman thanked the School Board for the opportunity to serve on the Board.

8.0 Consent Action Items - Business

8.1 Consent Action Items - Business

Recommendation: The Administration recommends that the Board approve the Consent Action Items - Business as follows:

- 8.2 Approval of Minutes - April 2018
- 8.3 General Fund Receipts - April 2018
- 8.4 Cafeteria Fund - April 2018
- 8.5 General Fund Account - April 2018
- 8.6 Payroll - April 2018

No discussion.

ORIGINAL - Motion

Member (**Karen Brown**) Moved, Member (**Dr. Anthony DiCesaro**) Seconded to approve the **ORIGINAL** motion 'The Administration recommends that the Board approve the Consent Action Items - Business as follows: 8.2 Approval of Minutes - April 2018 8.3 General Fund Receipts - April 2018 8.4 Cafeteria Fund - April 2018 8.5 General Fund Account - April 2018 8.6 Payroll - April 2018'. Upon a roll call vote being taken, the vote was: Aye: **9** Nay: **0**. The motion **Carried. 9 - 0**

- Louis Rainaldi Jr. Yes
- Gerald Pantone Yes
- David Solenday Yes
- Louise Wolf Yes
- Karen Brown Yes
- Dr. Anthony DiCesaro Yes
- Dan Knezevich Yes
- Janice Tarson Yes
- Robert Achtzehn Yes

8.2 Approval of Minutes - April 2018

Recommendation: Resolved, that the Minutes of the Agenda Meeting on April 4, 2018, the Business Meeting on April 11, 2018, and the Special Meeting on April 23 2018 be approved as listed and certified.

8.3 General Fund Receipts - April 2018

Recommendation: Resolved, that the April 2018 General Fund Receipts in the total amount of \$2,068,039.99 be approved as listed and certified.

8.4 Cafeteria Fund - April 2018

Recommendation: Resolved, that the Cafeteria Fund Account in the total amount of \$93,172.67 for the month of April 2018 be approved as listed and certified.

8.5 General Fund Account - April 2018

Recommendation: Resolved, that the General Fund Account in the total amount of \$465,682.75 for the month of April 2018 be approved as listed and certified.

8.6 Payroll - April 2018

Recommendation: Resolved, that the Payroll for April 2018 in the total amount of \$2,272,073.90 be approved as listed and certified.

10.0 Consent Action Items - Superintendent's Report on Personnel**10.1 Consent Action Items - Superintendent's Report on Personnel**

Recommendation: The Superintendent recommends that the Board approve the Consent Agenda - Superintendent's Report on Personnel as follows:

10.2 Resignations

10.3 Retirements

10.4 Leaves

10.5 3-Hour General Food Service Worker (Jodie Geyer) - Permanent - Paynter Elementary School

10.6 Noontime Aide (Amber Klodowski) - Permanent - Paynter Elementary School

10.7 Noontime Aide (John Weber Jr.) - Probationary - Whitehall Elementary School

10.8 2018 Highlander Summer Camp Professional Staff

10.9 2018 Highlander Summer Camp Counselor

10.10 2018 Summer Technology Department Interns

10.11 Substitute Food Service

10.12 Extra Bus Driver

10.13 Extracurricular Activity Assignments List (Deletions)

10.14 Mathematics Department/Grade Level Chairperson - Harrison Middle School

10.15 Extracurricular Activity Assignments List A - (Additions)

10.16 Extracurricular Activity Assignments List B - (Additions)

10.17 Extracurricular Activity Assignments List C - (Additions)

No discussion.

ORIGINAL - Motion

Member (**Karen Brown**) Moved, Member (**Dan Knezevich**) Seconded to approve the **ORIGINAL** motion 'The Superintendent recommends that the Board approve the Consent Agenda - Superintendent's Report on Personnel as follows: 10.2 Resignations 10.3 Retirements 10.4 Leaves 10.5 3-Hour General Food Service Worker (Jodie Geyer) - Permanent - Paynter Elementary School 10.6 Noontime Aide (Amber Klodowski) - Permanent - Paynter Elementary School 10.7 Noontime Aide (John Weber Jr.) - Probationary - Whitehall Elementary School 10.8 2018 Highlander Summer Camp Professional Staff 10.9 2018 Highlander Summer Camp Counselor 10.10 2018 Summer Technology Department Interns 10.11 Substitute Food Service 10.12 Extra Bus Driver 10.13 Extracurricular Activity Assignments List (Deletions) 10.14 Mathematics Department/Grade Level Chairperson - Harrison Middle School 10.15 Extracurricular Activity Assignments List A - (Additions) 10.16 Extracurricular Activity Assignments List B - (Additions) 10.17 Extracurricular Activity Assignments List C - (Additions)'. Upon a roll call vote being taken, the vote was: Aye: **9** Nay: **0**. The motion **Carried. 9 - 0**

- Janice Tarson Yes
- Karen Brown Yes
- Robert Achtzehn Yes
- Dan Knezevich Yes
- Louis Rainaldi Jr. Yes
- David Solenday Yes
- Gerald Pantone Yes
- Dr. Anthony DiCesaro Yes
- Louise Wolf Yes

10.2 Resignations

Recommendation: The Superintendent and Administrators recommend that the Board accept the following resignations:

Matthew Jones
Substitute Custodian
Reason: Personal
Effective: March 25, 2018

Martin Kroll Jr.
Substitute Custodian
Reason: Personal
Effective: April 30, 2018

Samantha Moik
Substitute Custodian
Reason: Personal
Effective: April 16, 2018

10.3 Retirements

Recommendation: The Superintendent and Administrators recommend that the Board accept the following retirements:

Joseph L. D'Alessandro
Bus Driver
Effective: May 31, 2018 (Last Day of Work)
Years of Service: 17 years 3 Months

H. Thomas Diffendafer
Custodian
Effective: September 1, 2018
Years of Service: 24 Years 7 Months

10.4 Leaves

Recommendation: The Superintendent and Administrators recommend that the Board approve the following:

Intention to return to work, Heather Himes, English teacher, for the 2018-2019 School Year from her Second Semester Sabbatical Leave of Absence during the 2017-2018 School Year.

Unpaid Leave of Absence for Natalie L. Rusnica, Grade 4 Teacher, for the 2018-2019 School Year with the intention to return to work for the 2019-2020 School Year.

Intention to return to work, Heidi White, Science teacher, for the 2018-2019 School Year from her Professional Development Sabbatical Leave of Absence during the 2017-2018 School Year.

10.5 3-Hour General Food Service Worker (Jodie Geyer) - Permanent - Paynter Elementary School

Recommendation: The Superintendent, Human Resources/Risk Manager Jennifer Seitzinger, and Food Service Director Joyce Weber recommend that the Board approve Jodie Geyer as a 3-Hour General Food Service Worker (Permanent) at the Paynter Elementary School Cafeteria effective May 29, 2018 with a Seniority date of January 2, 2018.

Rate: \$15.46

Salary: \$371.04
 Payroll Taxes: \$32.09
 PSERS: \$124.04
 Benefits: None
 Total: \$527.17

10.6 Noontime Aide (Amber Klodowski) - Permanent - Paynter Elementary School

Recommendation: The Superintendent, Human Resources/Risk Manager Jennifer Seitzinger, and Elementary School Principal Patricia Fusco recommend that the Board approve Amber Klodowski as a Noontime Aide (Permanent) at Paynter Elementary School effective May 10, 2018 with a Seniority date of December 14, 2017.

Rate: \$14.03/Hour
 Salary: \$533.14
 Payroll Taxes: \$46.12
 PSERS: \$178.23
 Benefits: None
 Total: \$757.49

10.7 Noontime Aide (John Weber Jr.) - Probationary - Whitehall Elementary School

Recommendation: The Superintendent, Human Resources/Risk Manager Jennifer Seitzinger, and Principal Jennifer Marsteller recommend that the Board approve John Weber Jr. as a Noontime Aide (Probationary) at Whitehall Elementary School effective May 10, 2018.

Rate: \$10.80/hour
 Salary: \$410.40
 Payroll Taxes: \$35.50
 PSERS: \$137.20
 Benefits: None
 Total: \$583.10

*Hiring is provisional based on all necessary paperwork.

10.8 2018 Highlander Summer Camp Professional Staff

Recommendation: The Superintendent, Human Resources/Risk Manager Jennifer Seitzinger, and Director of Information and Instructional Technology Dr. Janeen Peretin recommend that the Board approve the employment of the following professional staff, if needed, to conduct the Highlander Summer Camps from June 18, 2018 through July 19, 2018 (Mondays through Thursdays) at the rate of \$425 per camp.

*Brett Bielewicz

**Caitlin Brown

Brigetta Del Re
 Karen Feitl
 *Brad Feitl
 Beth Fochtman
 Daniel Harrold
 Lauren Hustwit
 Michelle Kilburn
 Ashley Lacey
 **Kristin Malock
 Rebecca Michalski
 Rebecca Nannini
 Chelsea Noss
 Jennifer Petrilla
 Virginia Pfatteicher
 Tammy Rellick
 Brad Schulte
 Adrienne Vallus
 Lindsay Walker
 Leah Younkins

* Volunteer (Not Paid)

** Hiring is provisional based on all necessary paperwork. (Non-District Employee)

10.9 2018 Highlander Summer Camp Counselor

Recommendation: The Superintendent, Human Resources/Risk Manager Jennifer Seitzinger, and Director of Information and Instructional Technology Dr. Janeen Peretin recommend that the Board approve Carly Lutz as a 2018 Highlander Summer Camp Counselor from May 29 through August 3, 2018, 4 work days per week, from 8:30 AM – 12:30 PM on days that camps are in session and as needed during camp setup, at \$10.53/hour not to exceed 4 hours per day.

*Hiring is provisional based on all necessary paperwork.

10.10 2018 Summer Technology Department Interns

Recommendation: The Superintendent, Human Resources/Risk Manager Jennifer Seitzinger, and Director of Information and Instructional Technology Dr. Janeen Peretin recommend that the Board approve the 2018 Summer Employment in the Technology Department at the rate of \$10.53/hour on an as needed basis throughout the summer from June 11, 2018 through August 10, 2018 at 8 hours/day at 3 days/week for a total of 9 weeks as follows:

*Justin Booth - Grade 11

- *Joshua Luxemburger - Grade 11
- *Noah Knerr - Grade 12
- *Aakriti Neopanay - Grade 12
- *Bal Timsina - Grade 12

*Hiring is provisional based on all necessary paperwork.

10.11 Substitute Food Service

Recommendation: The Superintendent, Human Resources/Risk Manager Jennifer Seitzinger, and Food Service Director Joyce Weber recommend that the Board approve the following Substitute Food Service employee:

- *Susan Lemanski
- Effective: May 10, 2018
- Rate: \$10.53/Hour

*Hiring is provisional based on all necessary paperwork.

10.12 Extra Bus Driver

Recommendation: The Superintendent, Human Resources/Risk Manager Jennifer Seitzinger, and Transportation Manager Dave Tompkins recommend that the Board approve the following Extra Bus Driver effective May 10, 2018 at \$16.97/hour:

- *Stephen Donaldson

*Hiring is provisional based on all necessary paperwork.

10.13 Extracurricular Activity Assignments List (Deletions)

Recommendation: The Superintendent and Administrators recommend that the Board accept the following deletions from the Extracurricular Activity Assignments list:

- J. Jason Dolak
- Football Assistant #2 Coach (HMS)
- Reason: Personal
- Effective: April 11, 2018

- Rachel Murrman
- Freshman Class Sponsor (BHS)
- Reason: Personal
- Effective: End of 2017-2018 School Year

- Julie Willman

Teen Center Coordinator Co-Sponsor (HMS)

Reason: Personal

Effective: End of 2017-2018 School Year

Julie Willman

Mathematics Department/Grade Level Chairperson (HMS)

Reason: Personal

Effective: End of 2017-2018 School Year

10.14 Mathematics Department/Grade Level Chairperson - Harrison Middle School

Recommendation: The Superintendent, Harrison Middle School Mathematics Department members, and Middle School Principal Jill Fleming-Salopek recommend that the Board approve the following on the Extracurricular Activity Assignments List:

Amy Goetzman

Mathematics Department/Grade Level Chairperson (HMS)

Effective: 2018-2019 School Year

Salary: \$1,809.00

Payroll Taxes: \$156.48

PSERS: \$604.75

Benefits: None

Total Cost: \$2,570.23

10.15 Extracurricular Activity Assignments List A - (Additions)

Recommendation: The Superintendent and Athletic Director Vince Sortino recommend that the Board approve the following Additions to the Extracurricular Activity Assignments List A:

*John Crawshaw

Boys' Soccer Varsity/Junior Varsity Co-Assistant Head Coach (BHS)

Effective: May 10, 2018

Salary: \$2,000.00

Payroll Taxes: \$173.00

PSERS: \$668.60

Benefits: None

Total Cost: \$2,841.60

*Joseph Kossler

Boys' Soccer Varsity/Junior Varsity Co-Assistant Head Coach (BHS)

Effective: May 10, 2018

Salary: \$2,000.00

Payroll Taxes: \$173.00

PSERS: \$668.60

Benefits: None
Total Cost: \$2,841.60

David Ruvolo
Boys' Soccer (Including 9th Grade) Head Coach (HMS)
Effective: May 10, 2018
Salary: \$2,500.00
Payroll Taxes: \$216.25
PSERS: \$835.75
Benefits: None
Total Cost: \$3,552.00

*Justin McAtee
Boys' Soccer (Including 9th Grade) Assistant Head Coach (HMS)
Effective: May 10, 2018
Salary: \$2,000.00
Payroll Taxes: \$173.00
PSERS: \$668.60
Benefits: None
Total Cost: \$2,841.60

*Hiring is provisional based on all necessary paperwork.

10.16 Extracurricular Activity Assignments List B - (Additions)

Recommendation: The Superintendent and Athletic Director Vince Sortino recommend that the Board approve the following Additions to the Extracurricular Activity Assignments List B:

*Jaymaryl "Jay" Latimer
Boys' Basketball Varsity/Junior Varsity Assistant Head Coach (BHS)
Effective: May 10, 2018
Salary: \$5,800.00
Payroll Taxes: \$501.70
PSERS: \$1,938.94
Benefits: None
Total Cost: \$8,240.64

*Lacey Claar Girls' Basketball Junior Varsity Coach (BHS)
Effective: May 10, 2018
Salary: \$5,000.00
Payroll Taxes: \$432.50
PSERS: \$1,671.50
Benefits: None
Total Cost: \$7,104.00

*Hiring is provisional based on all necessary paperwork.

10.17 Extracurricular Activity Assignments List C - (Additions)

Recommendation: The Superintendent and High School Principal Dr. Walter Graves recommend that the Board approve the following Additions to the Extracurricular Activity Assignments List C:

Michael Garbett
Concert Band Co-Director (BHS)
Effective: May 1, 2018
Salary: \$990.00 (25% of \$3,961.00)
Payroll Taxes: \$85.66
PSERS: \$322.52
Benefits: None
Total Cost: \$1,398.43

Michael Garbett
Orchestra Co-Director (BHS)
Effective: May 1, 2018
Salary: \$365.00 (25% of \$1,459.00)
Payroll Taxes: \$ 31.55
PSERS: \$118.80
Benefits: None
Total Cost: \$515.10

Michael Garbett
Stage Band Co-Director (BHS)
Effective: May 1, 2018
Salary: \$225.00 (25% of \$898.00)
Payroll Taxes: \$19.42
PSERS: \$73.12
Benefits: None
Total Cost: \$317.04

11.0 Individual Action Items - Superintendent's Report on Personnel

11.1 Memorandum of Understanding - Transportation Employees (Drivers) in Training

Recommendation: The Superintendent and Transportation Manager Dave Tompkins recommend that the Board approve the attached Memorandum of Understanding between the Baldwin-Whitehall School District and the Baldwin-Whitehall Service Employees Association regarding the hiring of transportation employees (drivers) in training.

No discussion.

ORIGINAL - Motion

Member (**Louis Rainaldi Jr.**) Moved, Member (**Dr. Anthony DiCesaro**) Seconded to approve the **ORIGINAL** motion 'The Superintendent and Transportation Manager Dave Tompkins recommend that the Board approve the attached Memorandum of Understanding between the Baldwin-Whitehall School District and the Baldwin-Whitehall Service Employees Association regarding the hiring of transportation employees (drivers) in training'. Upon a roll call vote being taken, the vote was: Aye: **9** Nay: **0**. The motion **Carried. 9 - 0**

Karen Brown	Yes
Louise Wolf	Yes
Louis Rainaldi Jr.	Yes
Robert Achtzehn	Yes
Dan Knezevich	Yes
Gerald Pantone	Yes
David Solenday	Yes
Janice Tarson	Yes
Dr. Anthony DiCesaro	Yes

12.0 Consent Agenda Action Items - Non-Personnel

12.1 Consent Agenda Action Items - Non-Personnel

Recommendation: The Superintendent recommends that the Board approve the Consent Action Items - Non-Personnel as follows:

12.2 Agreement - Clarion University

12.3 Agreement - Allegheny Intermediate Unit (AIU) - Alternative Education Program - Community School West

12.4 Agreement - Allegheny Intermediate Unit (AIU) - Alternative Education Program - Community School West - BHS

12.5 Agreement - Allegheny Intermediate Unit (AIU) - Alternative Education Program - Community School West - HMS

12.6 Agreement - The Children's Institute of Pittsburgh

12.7 Agreement - Bayada Home Health Care, Inc.

12.8 Agreement - Bayada Home Health Care, Inc. - RN/LPN Substitutes

12.9 Agreement - Crossroads Speech & Hearing, Inc. - Speech Language Pathology, Physical/Occupational Therapy

12.10 Out-of-State Conference - Building the School of the Future - Achieve 3000

12.11 Out-of-State Conference - Comprehensive Integrated Three-Tiered (Ci3T) Models of Prevention: Trainer of Trainers

12.12 Out-of-State Conference - Grief Recovery Method International Conference - Grief Recovery Institute

- 12.13 Student Participation - Baldwin High School - UCA Summer Cheer Camp
- 12.14 2016 Audit Report - Baldwin Borough - Real Estate Tax Collector
- 12.15 2016 Audit Report - Baldwin Township - Real Estate Tax Collector
- 12.16 2016 Audit Report - Whitehall Borough - Real Estate Tax Collector
- 12.17 Proposal - Tax Exempt Lease-Purchase Financing - Twelve (12) Buses
- 12.18 Disposal - Old Buses
- 12.19 Proposal - Master Library
- 12.20 Agreement - Jostens
- 12.21 Technology 1:1 Initiative - Chromebooks - Harrison Middle School
- 12.22 Renewal - Comprehensive Insurance Coverage and Workers' Compensation Insurance
- 12.23 Contract of Professional Services - PSBA Merge Employee Sections of the Policy Manual
- 12.24 PSBA Principles for Governance and Leadership

No discussion.

ORIGINAL - Motion

Member (**Louis Rainaldi Jr.**) Moved, Member (**Dr. Anthony DiCesaro**) Seconded to approve the **ORIGINAL** motion 'The Superintendent recommends that the Board approve the Consent Action Items - Non-Personnel as follows: 12.2 Agreement - Clarion University 12.3 Agreement - Allegheny Intermediate Unit (AIU) - Alternative Education Program - Community School West 12.4 Agreement - Allegheny Intermediate Unit (AIU) - Alternative Education Program - Community School West - BHS 12.5 Agreement - Allegheny Intermediate Unit (AIU) - Alternative Education Program - Community School West - HMS 12.6 Agreement - The Children's Institute of Pittsburgh 12.7 Agreement - Bayada Home Health Care, Inc. 12.8 Agreement - Bayada Home Health Care, Inc. - RN/LPN Substitutes 12.9 Agreement - Crossroads Speech & Hearing, Inc. - Speech Language Pathology, Physical/Occupational Therapy 12.10 Out-of-State Conference - Building the School of the Future - Achieve 3000 12.11 Out-of-State Conference - Comprehensive Integrated Three-Tiered (Ci3T) Models of Prevention: Trainer of Trainers 12.12 Out-of-State Conference - Grief Recovery Method International Conference - Grief Recovery Institute 12.13 Student Participation - Baldwin High School - UCA Summer Cheer Camp 12.14 2016 Audit Report - Baldwin Borough - Real Estate Tax Collector 12.15 2016 Audit Report - Baldwin Township - Real Estate Tax Collector 12.16 2016 Audit Report - Whitehall Borough - Real Estate Tax Collector 12.17 Proposal - Tax Exempt Lease-Purchase Financing - Twelve (12) Buses 12.18 Disposal - Old Buses 12.19 Proposal - Master Library 12.20 Agreement - Jostens 12.21 Technology 1:1 Initiative - Chromebooks - Harrison Middle School 12.22 Renewal - Comprehensive Insurance Coverage and Workers' Compensation Insurance 12.23 Contract of Professional Services - PSBA Merge Employee Sections of the Policy Manual 12.24 PSBA Principles for Governance and Leadership'. Upon a roll call vote being taken, the vote was: Aye: **9** Nay: **0**. The motion **Carried. 9 - 0**

Louise Wolf

Yes

Dan Knezevich	Yes
Louis Rainaldi Jr.	Yes
Dr. Anthony DiCesaro	Yes
Gerald Pantone	Yes
David Solenday	Yes
Robert Achtzehn	Yes
Karen Brown	Yes
Janice Tarson	Yes

12.2 Agreement - Clarion University

Recommendation: The Superintendent, Assistant Superintendent Denise Sedlacek, and Director of Curriculum Andrea Huffman recommend that the Board approve the attached Teacher Education Agreement between the Baldwin-Whitehall School District and Clarion University for placing student teachers in the District according to the attached agreement.

12.3 Agreement - Allegheny Intermediate Unit (AIU) - Alternative Education Program - Community School West

Recommendation: The Superintendent, Assistant Superintendent Denise Sedlacek, and Supervisor of Pupil Services Marissa Gallagher recommend that the Board approve the agreement between the Baldwin-Whitehall School District and the Allegheny Intermediate Unit Alternative Education Program - Community School West to provide alternative education for Special Education and Regular Education students for the 2017-2018 school year according to the attached agreement.

12.4 Agreement - Allegheny Intermediate Unit (AIU) - Alternative Education Program - Community School West - BHS

Recommendation: The Superintendent and High School Assistant Principal Rachel Sprouse recommend that the Board approve the agreement between the Baldwin-Whitehall School District and the Allegheny Intermediate Unit Alternative Education Program - Community School West to provide alternative education for a student, effective April 9, 2018 for the 2017-2018 school year according to the attached agreement.

12.5 Agreement - Allegheny Intermediate Unit (AIU) - Alternative Education Program - Community School West - HMS

Recommendation: The Superintendent and Middle School Assistant Principal Jonathon Peebles recommend that the Board approve the agreement between the Baldwin-Whitehall School District and the Allegheny Intermediate Unit Alternative Education Program - Community School West to provide alternative education for a student, effective August 29, 2017 for the 2017-2018 school year according to the attached agreement.

12.6 Agreement - The Children's Institute of Pittsburgh

Recommendation: The Superintendent, Assistant Superintendent Denise Sedlacek, and Supervisor of Pupil Services Marissa Gallagher recommend that the Board approve the Agreement between the Baldwin-Whitehall School District and The Children's Institute of Pittsburgh to provide Extended School Year Services to a student beginning June 27, 2018 through July 26, 2018 according to the attached agreement.

12.7 Agreement - Bayada Home Health Care, Inc.

Recommendation: The Superintendent, Assistant Superintendent Denise Sedlacek, and Supervisor of Pupil Services Marissa Gallagher recommend that the Board approve the Agreement between the Baldwin-Whitehall School District and BAYADA Home Health Care, Inc. to provide in-school nursing care for a student according to the attached agreement effective July 1, 2018 through June 30, 2019.

12.8 Agreement - Bayada Home Health Care, Inc. - RN/LPN Substitutes

Recommendation: The Superintendent, Assistant Superintendent Denise Sedlacek, and Supervisor of Pupil Services Marissa Gallagher recommend that the Board approve the Agreement between the Baldwin-Whitehall School District and Bayada Home Health Care, Inc. to provide basic nursing services on a substitute basis according to the attached agreement effective July 1, 2018 through June 30, 2019.

12.9 Agreement - Crossroads Speech & Hearing, Inc. - Speech Language Pathology, Physical/Occupational Therapy

Recommendation: The Superintendent, Assistant Superintendent Denise Sedlacek, and Supervisor of Pupil Services recommend that the Board approve the attached Agreement between the Baldwin-Whitehall School District and Crossroads Speech & Hearing, Inc. to provide Speech Language, Occupational, and Physical Therapy services to students effective for the 2018-2019 school year to include Extended School Year 2019 according to the attached agreement, Appendix A, and Appendix B.

12.10 Out-of-State Conference - Building the School of the Future - Achieve 3000

Recommendation: The Superintendent and Assistant Superintendent Denise Sedlacek recommend that the Board approve the following Out-of-State Conference:

Building the School of the Future - Achieve 3000
Washington, DC
May 9-10, 2018
Attendee: Andrea Huffman

Cost: \$373.84 (estimated for travel); Achieve 3000 paying registration and hotel costs

12.11 Out-of-State Conference - Comprehensive Integrated Three-Tiered (Ci3T) Models of Prevention: Trainer of Trainers

Recommendation: The Superintendent and Assistant Superintendent recommend that the Board approve the following Out-of-State Conference:

Comprehensive Integrated Three-Tiered (Ci3T) Models of Prevention: Trainer of Trainers
University of Kansas

Lawrence, KS

June 19-21, 2018

Attendee: Marissa Gallagher

Estimated Cost: \$600.00.

PaTTAN grant received.

12.12 Out-of-State Conference - Grief Recovery Method International Conference - Grief Recovery Institute

Recommendation: The Superintendent, Assistant Superintendent Denise Sedlacek, and Assistant Principal Heatherlyn Wessel recommend that the Board approve the following Out-of-State Conference:

Grief Recovery Method International Conference - Grief Recovery Institute Manhattan
Beach, CA

September 26-October 1, 2018

Sponsor: Reita Melvin

Cost: \$0.00 (Social worker will pay all expenses)

12.13 Student Participation - Baldwin High School - UCA Summer Cheer Camp

Recommendation: The Superintendent, High School Principal Dr. Walter Graves, and Athletic Director Vince Sortino recommend that the Board approve the following Student Participation:

UCA Cheerleading Camp - UCA (Universal Cheerleaders Assoc.) Slippery Rock, PA

June 18-21, 2018

Sponsor: Taryn Madden

Students: BHS Cheerleaders (list attached)

Costs: Student-funded

12.14 2016 Audit Report - Baldwin Borough - Real Estate Tax Collector

Recommendation: The Superintendent and Business Manager Mark Cherpak recommend that the Board receive the Financial Baldwin Borough Tax Audit for the year ending December 31, 2016, as submitted by Cottrill Arbutina Certified Public Accountants.

12.15 2016 Audit Report - Baldwin Township - Real Estate Tax Collector

Recommendation: The Superintendent and Business Manager Mark Cherpak recommend that the Board receive the Financial Baldwin Township Tax Audit for the year ending December 31, 2016, as submitted by Cottrill Arbutina Certified Public Accountants.

12.16 2016 Audit Report - Whitehall Borough - Real Estate Tax Collector

Recommendation: The Superintendent and Business Manager Mark Cherpak recommend that the Board receive the Financial Whitehall Borough Tax Audit for the year ending December 31, 2016, as submitted by Cottrill Arbutina Certified Public Accountants.

12.17 Proposal - Tax Exempt Lease-Purchase Financing - Twelve (12) Buses

Recommendation: The Superintendent, Business Manager Mark Cherpak, and Transportation Manager Dave Tompkins recommend that the Board approve the Tax Exempt Lease-Purchase Financing Proposal from Laurel Capital, Inc for the purchase of twelve (12) new school buses according to the attached proposal.

12.18 Disposal - Old Buses

Recommendation: The Administration recommends that the Board authorize the District to dispose of six buses, #4, #15, #16, #35, #60, and #61.

This transaction brings no revenue and bears no cost to the District.

12.19 Proposal - Master Library

Recommendation: The Superintendent and Business Manager Mark Cherpak recommend that the Board approve the proposal from MasterLibrary.Com, LLC for a subscription to scheduling services software, effective July 1, 2018 through June 30, 2019 at a cost of \$6,700.00.

12.20 Agreement - Jostens

Recommendation: The Superintendent and High School Principal Dr. Walter Graves recommend that the Board approve the agreement between the Baldwin-Whitehall School District and Jostens to provide graduation products as listed in the attached agreement, effective for the 2018-2019, 2019-2020, and 2020-2021 school years.

12.21 Technology 1:1 Initiative - Chromebooks - Harrison Middle School

Recommendation: The Superintendent, Business Manager Mark Cherpak, and Director of Information and Instructional Technology recommend that the Board approve the purchase of 1,155 Chromebook devices, to include management, from Troxell, 1735 East Carson Street PO Box 370, Pittsburgh, PA 15203, at a cost of \$227.99 per device in the total amount of \$263,350 under the joint cooperative purchasing programs.

(COSTAR vendor number 003-440, PEPPM 52654).

12.22 Renewal - Comprehensive Insurance Coverage and Workers' Compensation Insurance

Recommendation: The Superintendent and Business Manager, Mark Cherpak recommend that the Board approve the renewal of the Baldwin-Whitehall School District's comprehensive insurance coverage for the 2018-2019 fiscal year through our broker, Henderson Brothers, 920 Fort Duquesne Blvd., Pittsburgh, PA 15222 with Utica, AIG, Navigators, and PSBA at a cost of \$259,554.

This is a reduction of \$3,148 or 1.2% as compared to 2017-2018.

The Superintendent and Business Manager Mark Cherpak also recommend that the Board approve the renewal of the Baldwin-Whitehall School District's worker's compensation insurance coverage for the 2018-2019 fiscal year through our broker, Henderson Brothers, 920 Fort Duquesne Blvd., Pittsburgh, PA 15222 with Brickstreet (formerly Highmark) at a cost of \$223,280.

This is a reduction of \$24,798 or 10% as compared to 2017-2018.

12.23 Contract of Professional Services - PSBA Merge Employee Sections of the Policy Manual

Recommendation: Resolved, that the Board of School Directors accept the Contract For Professional Services between the Baldwin-Whitehall School District and Pennsylvania School Boards Association to merge the Employee sections of the policy manual as per the attachment.

12.24 PSBA Principles for Governance and Leadership

Recommendation: Be it resolved, that the Board approve the Principles for Governance and Leadership.

13.0 Individual Action Items - Non-Personnel

13.1 2018-2019 Proposed Final Budget

Recommendation: The Administration recommends that the Board adopt the Proposed Final Budget for the 2018-2019 school year in the amount of \$67,710,859 in expenses, \$67,710,859 in revenues at a millage rate of 20.84 mills, an increase of .47 mills, resulting in a budget with a deficit of \$0 and to authorize the Business Manager to print and make it available for public inspection as required by Act 1 of 2006.

Ms. Brown said that there is still work to be done on this budget and there may be changes forthcoming.

Dr. Lutz spoke about the increasing student enrollment.

ORIGINAL - Motion

Member (**Louis Rainaldi Jr.**) Moved, Member (**Dr. Anthony DiCesaro**) Seconded to approve the **ORIGINAL** motion 'The Administration recommends that the Board adopt the Proposed Final Budget for the 2018-2019 school year in the amount of \$67,710,859 in expenses, \$67,710,859 in revenues at a millage rate of 20.84 mills, an increase of .47 mills, resulting in a budget with a deficit of \$0 and to authorize the Business Manager to print and make it available for public inspection as required by Act 1 of 2006'. Upon a roll call vote being taken, the vote was: Aye: **9** Nay: **0**. The motion **Carried. 9 - 0**

Karen Brown	Yes
Robert Achtzehn	Yes
Dan Knezevich	Yes
Louise Wolf	Yes
Louis Rainaldi Jr.	Yes
David Solenday	Yes
Gerald Pantone	Yes
Dr. Anthony DiCesaro	Yes
Janice Tarson	Yes

13.2 Appointment of Treasurer

Recommendation: RESOLVED, that the Board appoint Mark Cherpak, Business Manager, as Treasurer for the Baldwin-Whitehall School District, effective July 1, 2018 through June 30, 2019.

No discussion.

ORIGINAL - Motion

Member (**Louis Rainaldi Jr.**) Moved, Member (**Dr. Anthony DiCesaro**) Seconded to approve the **ORIGINAL** motion 'RESOLVED, that the Board appoint Mark Cherpak, Business Manager, as Treasurer for the Baldwin-Whitehall School District, effective July 1, 2018 through June 30, 2019'. Upon a roll call vote being taken, the vote was: Aye: **9** Nay: **0**. The motion **Carried. 9 - 0**

Gerald Pantone	Yes
David Solenday	Yes
Karen Brown	Yes
Dr. Anthony DiCesaro	Yes
Louise Wolf	Yes
Dan Knezevich	Yes
Robert Achtzehn	Yes
Janice Tarson	Yes
Louis Rainaldi Jr.	Yes

14.0 Report of Special Representatives

14.1 Report of Special Representatives

SHASDA Representative - Ms. Karen Brown

Ms. Brown spoke about the 2018 SHASDA Spring Conference that took place on April 28, 2018.

Economic Development South Representative - Mrs. Louise Wolf

Mrs. Wolf had no report.

Southeastern Area Special School and Steel Center for Career & Technical Education Representative - Mr. Gerald Pantone

Mr. Pantone spoke about Steel Center furloughs and projected Steel Center 2018-2019 enrollment.

PSBA Representative - Mr. Gerald Pantone

Mr. Pantone said that he attended a PSBA webinar regarding school safety. He spoke about numbering ground-level windows in all school buildings.

At 8:11 p.m., Mr. Solenday called for an Executive Session to discuss personnel

At 8:25 p.m., the Business Meeting reconvened

15.0 Committee Reports

15.1 Board Committees

Bullying Task Force Committee - Mr. Louis Rainaldi, Jr.

No report.

16.0 Action Items - Individual

16.1 Resignation - Elementary School Principal

Recommendation: The Superintendent and Administrators recommend that the Board accept the resignation of Daniel J. Emanuelson, McAnnulty Elementary School Principal, effective June 30, 2018 for personal reasons.

No discussion.

No public comment.

ORIGINAL - Motion

Member **(Louis Rainaldi Jr.)** Moved, Member **(Karen Brown)** Seconded to approve the **ORIGINAL** motion 'The Superintendent and Administrators recommend that the Board accept the resignation of Daniel J. Emanuelson, McAnnulty Elementary School Principal, effective June 30, 2018 for personal reasons'. Upon a roll call vote being taken, the vote was: Aye: **9** Nay: **0**. The motion **Carried. 9 - 0**

Louis Rainaldi Jr.	Yes
Gerald Pantone	Yes
Dan Knezevich	Yes
Robert Achtzehn	Yes
Karen Brown	Yes
David Solenday	Yes
Janice Tarson	Yes
Louise Wolf	Yes
Dr. Anthony DiCesaro	Yes

17.0 Unfinished Business

17.1 2018 PSBA Delegate Assembly Meeting - Friday, October 19, 2018

Recommendation: RESOLVED, that the Board of School Directors appoint Mr. Gerald Pantone as voting delegate(s) to the PSBA Delegate Assembly Meeting to be held on October 19, 2018.

Mr. Pantone volunteered to go to the PSBA Delegate Assembly Meeting. He said he would plan to go Thursday through Friday and pay for his own trip.

Motion by Mr. Rainaldi, Seconded by Mr. Knezevich to appoint Mr. Gerald Pantone as voting delegate to the PSBA Delegate Assembly Meeting to be held on October 19, 2018. Upon a roll call vote being taken, the vote was: Aye: 9 Nay: 0. The motion Carried. 9-0.

There was no discussion

There was no public comment.

Achtzehn Robert	Yes
Brown Karen	Yes
DiCesaro Dr. Anthony	Yes
Knezevich Dan	Yes
Pantone Gerald	Yes
Rainaldi, Jr. Louis	Yes
Solenday David	Yes
Tarson Janice	Yes
Wolf Louise	Yes

17.2 Unfinished Business - Board

Mr. Knezevich spoke about booster groups penalizing athletes for not participating in booster fundraisers. Mr. Knezevich asked if the Athletic Director has met with coaches regarding mandated fundraisers.

Dr. Lutz said that he has spoken with the Athletic Director. Dr. Lutz said that he is working on changing the language of Policy 916 Booster Clubs to provide flexibility to parents regarding fundraising.

Ms. Brown spoke about innovative learning for the 2018-2019 school year and asked if Administration would report back on the plans for the 2018-2019 school year.

18.0 New Business

18.1 Elementary Ambassador

Mr. Rainaldi said he would like to see elementary student representation at Board meetings.

Ms. Brown said it would be good for the Board to have information from elementary school students.

Ms. Tarson spoke about the logistics of implementing the elementary student Board representation.

Dr. Lutz said that he will bring more information regarding this subject to the Board for the 2018-2019 school year.

18.2 Policy 006 Meetings - 1st Reading

No discussion.

18.3 Policy 916 Booster Clubs - 1st Reading

Mr. Knezevich spoke about booster groups' volunteerism.

Dr. Lutz spoke about booster groups' practices.

Dr. DiCesaro spoke about the role of booster groups.

Ms. Tarson spoke about student athlete meals and other things that booster groups provide.

Dr. Lutz spoke about physical gear provided by booster groups.

Ms. Tarson spoke about gear to foster team unity.

Mr. Achtzehn spoke about booster requirements and classifications of gear.

Mr. Knezevich said that he does not want to see coaches prevent student athletes from being on a team because they have not paid booster fees.

Mrs. Wolf spoke about student athletes being required to pay to participate in camps for high school level students.

18.4 Policy 105 Curriculum - 1st Reading

No discussion.

18.5 Policy 138 Language Instruction Educational Program for English Learners - 1st Reading

No discussion.

18.6 Policy 239 - 1st Reading

No discussion.

18.7 New Business - Board

Mr. Rainaldi spoke about the Town Hall Meeting concerning opioid addiction that will be held on May 16, 2018. He encouraged everyone to come.

Mr. Pantone spoke about the upcoming Special Olympics event at Baldwin High School.

19.0 Correspondence

19.1 Revenues and Expenses

No discussion.

19.2 Student Activity Funds

No discussion.

19.3 Bank Reconciliations

No discussion.

20.0 Solicitor Report

20.1 Solicitor Report

No report.

21.0 Resident Comments

21.1 Name and address should be clearly stated.

Melissa Wood, 432 Lucy Drive, spoke about Policy 916 Booster Clubs and parental support of booster groups.

22.0 Matters of Information - Superintendent

22.1 Dr. Randal A. Lutz

Dr. Lutz spoke about the upcoming Special Olympics event, Commencement information, the Mobile Fab Lab Ribbon Cutting Ceremony, and the Day of Caring event on May 4, 2018. He thanked the District staff for their participation. Dr. Lutz spoke about student hardships related to participation in athletics.

22.2 Items for Board Information

23.0 Board President Remarks

23.1 Mr. David Solenday

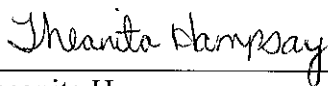
Mr. Solenday said that he has heard positive feedback from the senior citizens. He spoke about the Mobile Fab Lab Ribbon Cutting Ceremony.

24.0 Adjournment

24.1 On motion by Ms. Brown, which was seconded by Dr. DiCesaro, and duly carried by unanimous vote, the meeting was adjourned at 9:03 p.m.

Recognized Visitors

See "Visitors List" attached to record set of minutes.



Theanita Hampsay
Board Secretary

