

MINUTES
AGENDA MEETING OF THE BALDWIN-WHITEHALL BOARD OF SCHOOL
DIRECTORS
BALDWIN-WHITEHALL SCHOOL DISTRICT

Wednesday, March 7, 2018

The Baldwin-Whitehall Board of School Directors met on Wednesday, March 7, 2018 at 7:30 p.m. at the Central Administration Office for their Agenda Meeting. There was an Executive Session held at 6:30 p.m. to discuss personnel.

THE FOLLOWING BOARD MEMBERS WERE PRESENT:

Ms. Karen Brown
Dr. Anthony DiCesaro
Mr. Dan Knezevich
Mr. Gerald Pantone
Mr. Louis Rainaldi, Jr.
Mr. David Solenday
Ms. Janice Tarson
Mrs. Louise Wolf

Mrs. Tracy Macek was not present.

Administrators in Attendance:

Dr. Randal Lutz, Ms. Denise Sedlacek, and Solicitor, Ms. Lisa Colautti

Student Board Representatives present:

Corina Pittman, Nathan Hobson, Avery Greenaway, and Alexis Kennard

1.0 Call to Order

Mr. David Solenday, Board President

2.0 Pledge of Allegiance

3.0 Roll Call

Theanita Hampsay, Board Secretary, called the roll.

4.0 Mission Statement of School District

Mr. Knezevich read the Mission Statement.

The Baldwin-Whitehall School District is committed to the promotion of excellence through a system of traditional values, a quality educational program, and a world of opportunities.

5.0 Student Board Representative Comments

Corina Pittman spoke about the *National Student Walkout* that is scheduled for March 14, 2018.

Nathan Hobson spoke about the band concert that took place at Baldwin High School on March 1, 2018.

Avery Greenaway spoke about the “Spread the Word to End the Word Campaign”. She also spoke about the K-12 *Music In Our Schools* concert that took place at Baldwin High School on March 6, 2018.

Mr. Solenday asked if Avery Greenaway could bring “Spread the Word to End the Word Campaign” forms to the next meeting for each Board Member.

Dr. Lutz said that Administration has not finalized their plan of action regarding the *National Student Walkout*. Once the plan has been finalized, it will be communicated to the school community.

6.0 Presentation

6.1 Public Libraries - Project and Programs

Bob Healy, Baldwin Resident/Parent
Jenny Worley, Director Baldwin Library
Kelly Mossbauer, President Board of Trustees, Baldwin Library
Paula Kelly, Director Whitehall Library

Representatives from the Baldwin Library spoke about the Baldwin Borough Public Library’s new construction project as well as opportunities for the District to partner with the library.

Paula Kelly, Whitehall Public Library, spoke about the upcoming Whitehall “Reads Wonder Campaign.”

Mr. Rainaldi spoke about the District’s partnership with the public libraries. He said that he encourages the partnership and is excited to see the upcoming opportunities.

Dr. Lutz said the District will continue to look at new ways that the District can partner with the local libraries.

Mr. Solenday thanked the library representatives for their presentation this evening and said that he looks forward to the District working with the public libraries in the future.

7.0 Superintendent Report

7.1 Dr. Randal A. Lutz

Dr. Lutz spoke about the Keystone testing that is coming up in May and said that there will be six 2-hour delays in order to facilitate that testing. He spoke about the upcoming Baldwin-Whitehall School District **Day of Community Caring** on May 4, 2018 and spoke about other events that will be planned for the senior citizens of the District. Dr. Lutz spoke about the volunteer program portal that is now open on the District website. Dr. Lutz said that the District hosted a preconference session for the Mid-Atlantic Conference on Personalized Learning on February 26, 2018 and spoke about the District being classified as a Google Reference District. Dr. Lutz said that Administration will further discuss the plan of action for the upcoming *National Student Walkout*.

7.2 School Safety Report

School Safety Team:

Adam Foote, Baldwin High School

Jodi Noel, Paynter Elementary School

Reita Melvin, McAnnulty Elementary School/Paynter Elementary School

Nancy Ridge, Whitehall Elementary School

Dr. Lutz spoke about District security, current security procedures, and equipment used to ensure student safety. Dr. Lutz spoke about local emergency first responders and the School Resource Officer. Dr. Lutz said there are many ongoing discussions and improvements. There is a PowerPoint presentation regarding school safety attached to the agenda.

Adam Foote spoke about the District's ALiCE Program training.

Jodi Noel, Reita Melvin, and Nancy Ridge discussed the five letters of ALiCE and what each letter represents.

The Safety Team discussed how students in each grade level are trained.

Dr. Lutz spoke about the District's communication plan to families. He said that each school is holding community safety meetings and said that the first two safety meetings were successful. Dr. Lutz thanked the Safety Team for being present this evening.

Mr. Rainaldi spoke about active shooter drills.

Mr. Foote said that the staff practices active shooter drills, but the students do not practice active shooter drills due to student safety concerns.

Mr. Rainaldi said that the Board should continue to discuss school safety and ensure that the staff has the resources available to continue to improve.

Ms. Tarson spoke about evaluating students to ensure they are learning the safety material that they are being taught.

Ms. Noel said that there are extension activities given to the students, as well as continuing conversations with the students. Ms. Ridge said that past experiences can also help to ensure that students are learning safety procedures.

Ms. Tarson spoke about consistent teaching and reinforcement of safety procedures so that each child is equally prepared. Ms. Tarson spoke about new information, training procedures, and updates.

Ms. Sedlacek said that Homeland Security shares resources that are also shared with staff and implemented in the District.

Dr. Lutz said that he will be part of a special team with the Whitehall Police Department that will examine new ways to handle emergency situations.

Mrs. Wolf asked how troubled or violent students are handled at the secondary level.

Ms. Sedlacek said there is a Student Assistance Program and resources through outside agencies that are utilized to help these types of students.

Dr. Lutz said that the District uses outside placements when necessary through the expulsion process.

Mr. Pantone spoke about safety procedures at Steel Center for Career and Technical Education.

Mr. Foote spoke about ALiCE training for students on Monday, March 12, 2018. He said that students will all be pulled from their social studies class for this training.

Ms. Noel said that they will be rolling out the ALiCE training program to elementary level students in the next week.

Mr. Pantone thanked the Safety Team for their hard work.

Ms. Tarson spoke about the timing of the new training and said that moving forward Administration should take a more proactive approach to the safety training.

Dr. Lutz said that Administration will look for ways to improve the current ALiCE plan.

Mr. Rainaldi spoke about armed security guards and metal detectors.

Dr. Lutz spoke about the use of metal detectors and their efficiency. Dr. Lutz said that he would like to explore the possibility of using armed security and take a closer look at the current security contract. Dr. Lutz said that Administration will also look at social and emotional programming.

Mr. Pantone spoke about proposed state funding for metal detectors.

Mr. Solenday thanked the Safety Team for their presentation. He also spoke about Safety Team member training.

8.0 Board President Remarks

8.1 Mr. David Solenday, Board President

Mr. Solenday spoke about the recent Board Meet & Greet sessions and thanked the staff and the Board Members that participated. Mr. Solenday said he looks forward to all of the spring activities and thanked the representatives from the library, as well as the Safety Team, for their presentations.

9.0 Education and Instruction

9.1 Agreement - Allegheny Intermediate Unit (AIU) 2018-19 Services Agreement

Recommendation: The Superintendent, Assistant Superintendent Denise Sedlacek, and Supervisor of Pupil Services Marissa Gallagher recommend that the Board approve the 2018-19 Services Agreement between the Baldwin-Whitehall School District and the Allegheny Intermediate Unit for providing Special Education Services as listed in the attached agreement.

No discussion.

9.2 Agreement - Allegheny Intermediate Unit (AIU) #3 IDEA-Part B Use of Funds Agreement 2018-2019

Recommendation: The Superintendent, Assistant Superintendent Denise Sedlacek, and Supervisor of Pupil Services Marissa Gallagher recommend that the Board approve the Use of Funds Agreement between the Allegheny Intermediate Unit #3 and the Baldwin-

Whitehall School District for Implementation of Individuals with Disabilities Act (IDEA Part B) for the project period July 1, 2018 through June 30, 2019 as attached.

No discussion.

9.3 Allegheny Intermediate Unit (AIU) - Notice of Adoption of Policies, Procedures and Use of Funds

Recommendation: The Superintendent, Assistant Superintendent Denise Sedlacek, and Supervisor of Pupil Services Marissa Gallagher recommend that the Board approve the adoption of the Allegheny Intermediate Unit's Policies, Procedures, and Use of Funds under the federal requirements as attached.

No discussion.

9.4 Agreement - Allegheny Intermediate Unit (AIU) - Alternative Education Program Educational Services - Community School West

Recommendation: The Superintendent, Assistant Superintendent Denise Sedlacek, and Supervisor of Pupil Services Marissa Gallagher recommend that the Board approve the agreement between the Baldwin-Whitehall School District and the Allegheny Intermediate Unit Alternative Education Program - Community School West for a student effective February 9, 2018 for the 2017-2018 school year as attached.

No discussion.

9.5 Agreement - Bmarc School of Driving

Recommendation: The Superintendent recommends that the Board approve the Agreement between the Baldwin-Whitehall School District and Bmarc School of Driving to provide services for driving instruction to the students of the District from July 1, 2018 through June 30, 2019.

No discussion.

9.6 Student Participation - Baldwin High School - PMEA All-State Conference

Recommendation: The Superintendent and High School Principal Dr. Walter Graves recommend that the Board approve the following Student Participation:

PMEA All-State Conference Lancaster, PA

April 18-21, 2018

Sponsor: Greg Steele

Students: DJ (Donald Joseph) Pickell, grade 11, and Cindy Hayhurst, grade 11

Costs: District Music Budget

No discussion.

9.7 Student Participation - Baldwin High School - Special Olympics Unified Bocce State Championship

Recommendation: The Superintendent and High School Principal Dr. Walter Graves recommend that the Board approve the following Student Participation:

Unified Indoor Bocce State Championship Hershey, PA

March 21-22, 2018

Sponsors*: Rachel Sprouse, Eric Jankoski, Tim Laughlin

Students*: Josh Manning grade 12; Claire Plunket, grade 12

Costs: Registration/Meals/Room-Paid by Special Olympics PA

Transportation-BWSD van paid from BHS Special Olympics

Budget *If the Unified Bocce Team qualifies, an additional 8 students (TBD) will be attending as well as 2 additional chaperones (TBD).

No discussion.

9.8 Student Participation - Harrison Middle School - Pennsylvania Junior Academy of Science (PJAS) State Competition

Recommendation: The Superintendent and Middle School Principal Jill Fleming-Salopek recommend that the Board approve the following Student Participation:

PJAS State Competition State College, PA

May 20-22, 2018

Sponsors: Debbie Reynolds, Maria McNally

Student: Ava Weidensall, gr. 7

Costs: District

No discussion.

10.0 Business and Finance

Dr. Lutz said that Mr. Cherpak is not present at the meeting this evening because he and the Solicitor, Mr. Weiss, are at the Pennsylvania Association of School Business Officials (PASBO) Annual Conference.

10.1 Used Cafeteria Equipment Sale

Recommendation: The Superintendent, Business Manager Mark Cherpak, and Food Service Director Joyce Weber recommend that the Board approve the sale of the following used cafeteria equipment:

Six Hobart Deli Slicers

- High school - 1
- Middle school - 2
- Whitehall Elementary - 1
- Wallace - 2

Hobart Floor Mixers - One at each location

- Middle school
- Wallace - (formerly at the high school cafe)
- Whitehall elementary

Mr. Knezevich spoke about advertising for the equipment sale.

10.2 Donations - Mobile Fab Lab

Recommendation: Resolved, that the Board of School Directors accept the following donations to the Mobile Fab Lab in the amount of \$11,460.40

- Summit Racing (Bonnie MacDonald-Executive Administrative Assistant) - \$410.40
- Allegheny Educational Systems, Inc. (free installation and training for laser engraver) - \$850.00
- Baldwin-Whitehall Educational Foundation (Day Toyota) - \$10,000.00
- The Fire Safety Group (Doug Higgins donated a fire extinguisher) - \$200.00

Dr. Lutz said the soft opening of the Mobile Fab Lab will be during STEAM night on March 20, 2018.

11.0 Unfinished Business

11.1 Resolution Opposing Education Savings Account (ESA) Voucher Programs - Senate Bill 2

Recommendation: Resolved that the Board of School Directors approve the Resolution opposing ESA Voucher Programs (SB 2), as attached.

No discussion.

11.2 Monthly Board Meetings

Dr. DiCesaro spoke about the Board having one meeting per month instead of two meetings per month. He said that one meeting per month will streamline the process significantly.

Mr. Pantone said that he would prefer staying with two meetings per month.

Mr. Knezevich said that having one meeting per month would make the meeting very long and would not be beneficial to the residents.

Ms. Colautti said that in her experience, larger districts tend to have two meetings per month, but it is the will of the Board as to how many times per month they meet.

Mr. Rainaldi said that he is not in favor of having one meeting per month.

Ms. Brown said that she can see pros and cons to having one meeting per month.

Ms. Tarson spoke about changing the structure of the board meeting cycle to ensure the efficiency of having one meeting per month.

Dr. DiCesaro said that the Board is inefficient and he would like to streamline the process.

Mrs. Wolf said that if there is a way to restructure the process so that it efficiently gives Administration enough time to prepare the information and the Board and public enough time to review and process the information, then she would be in favor of one meeting per month.

Dr. Lutz said there are certain months that one meeting per month may work and other months that would require two meetings per month and the meeting cycle would need to be adjusted to get information to the Board in a more timely fashion.

Mr. Pantone said that he prefers two meetings per month, but is open to consideration of having just one meeting.

Dr. Lutz said that he would like to assess the meeting cycle and present a report to the Board in April.

11.3 Unfinished Business - Board

Mr. Pantone spoke about 4C Night at the high school. He also spoke about the upcoming Saltworks Theater Presentation, uncontrollable budget costs, and the upcoming *National Student Walkout*.

Dr. DiCesaro spoke about the *National Student Walkout* and the safety of the students leaving the building.

Mr. Rainaldi spoke about the political nature of the *National Student Walkout*.

12.0 New Business

12.1 New Business - Board

Mr. Pantone spoke about the proposed property tax elimination bill.

13.0 Solicitor Report

13.1 Solicitor Report

No report.

14.0 Resident Comments

14.1 Name and address should be clearly stated.

Octavia Brice, 5472 Youngridge Drive, spoke about Board Members staying focused on the topics during the Board Meeting.

Zoe Vongtau, 2804 Michael Drive, and Taylor Donahue, 1145 Edward Drive, spoke about the *National Student Walkout* on March 14, 2018.

Melissa Wood, 432 Lucy Drive, spoke about student and parent participation in the **Day of Community Caring** and she also spoke about the Board having one or two meetings per month.

15.0 Matters of Information - Superintendent

15.1 Dr. Randal A. Lutz

Dr. Lutz said that the District is gathering **Day of Community Caring** opportunities at this point and would be open to other options. Dr. Lutz explained that if the Board changed the meeting cycle, they would need to strictly follow the Sunshine Act. Dr. Lutz spoke about the *National Student Walkout* and said that Administration will finalize the plans for that tomorrow.

15.2 Items for Board Information

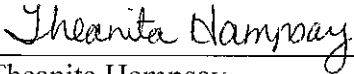
As attached.

16.0 Adjournment

16.1 On motion by Ms. Brown, which was seconded by Dr. DiCesaro, and duly carried by unanimous vote, the meeting was adjourned at 10:18 p.m.

Recognized Visitors

See "Visitors List" attached to record set of minutes.



Theanita Hampsay
Board Secretary

