

**BALDWIN-WHITEHALL SCHOOL DISTRICT
MINUTE BRIEFS
WEDNESDAY, OCTOBER 3, 2018
AGENDA/BUSINESS MEETING**

The following items were approved by the Board of School Directors at the Wednesday, October 3, 2018, Agenda/Business Meeting.

2.2 Approval of Minutes - September 2018

Approved the Minutes of the Agenda Meeting on September 5, 2018, and the Business Meeting on September 12, 2018, as listed and certified.

2.3 General Fund Receipts - August 2018

Approved the August 2018 General Fund Receipts in the total amount of \$9,876,380.98 as listed and certified.

2.4 Payroll - August 2018

Approved the Payroll for August 2018 in the total amount of \$1,998,167.47 as listed and certified.

2.5 General Fund Account - September 2018

Approved the General Fund Account in the total amount of \$949,094.09 for the month of September 2018 as listed and certified.

2.6 Cafeteria Fund - September 2018

Approved the Cafeteria Fund Account in the total amount of \$53,398.38 for the month of September 2018 as listed and certified.

4.2 Resignations

Accepted the following resignations:

Nicholas J. DeFazio
Position: Extra Bus Driver
Reason: Other Employment
Effective: 9/19/2018

Joanne Kosslow
Position: Cafeteria General Worker
Reason: Personal
Effective: 10/1/2018

Lauren Gazzam
Position: Permanent Substitute Teacher, Grade 4, WES
Reason: Other Employment
Effective: 9/28/2018 (last day)

David London
Position: Musical Stage Crew Director (HMS)
Reason: Personal
Effective: 2018-2019 School Year

4.3 Leave

Approved the following:

Unpaid Leave of Absence for Kathryn Streets, French Teacher, from November 1, 2018 (PM) through January 17, 2019 for the 2018-2019 School Year with an intention to return to work January 18, 2019 (Second Semester).

4.4 Revised Act 93 Administrative and Supervisory Personnel Compensation/Benefit Policy - July 1, 2016 through June 30, 2021

Approved the Revised Act 93 Administrative and Supervisory Personnel Compensation/Benefit Policy effective July 1, 2016 through June 30, 2021.

4.5 Permanent Substitute Teacher (Caitlin E. Dee) - French - Baldwin High School

Approved Caitlin E. Dee as a Permanent Substitute French Teacher for Kathryn Street's Unpaid Leave of Absence at Baldwin High School effective from November 1, 2018 (PM) through January 17, 2019 (1st Semester) during the 2018-2019 School Year.

Annual Salary: \$44,870 (Step 1 of the Bachelor's Schedule) Pro-rated Salary: \$10,694.54
Payroll Taxes: \$925.08
PSERS: \$3,575.18
Benefits: \$4,146.05
Total Cost: \$19,340.86

4.6 Permanent Substitute Teacher (Mara McGrady) - Grade 4 - Whitehall Elementary School

Approved Mara McGrady as a Permanent Substitute Grade 4 Teacher for Natalie Rusnica's Unpaid Leave of Absence at the Whitehall Elementary School effective October 1, 2018 through June 6, 2019 during the 2018-2019 School Year.

Salary: \$44,870.00 (1st Step Bachelors) Pro-rated Salary: \$38,360.85
Payroll Taxes: \$3,318.21
PSERS: \$12,824.03
Benefits: \$17,395.40
Total: \$71,898.50

4.7 Paraprofessional (Randy Simone) - Permanent - Whitehall Elementary School

Approved Randy Simone as a Paraprofessional (Permanent) at Whitehall Elementary School effective October 4, 2018 with a Seniority date of March 15, 2018.

Rate - \$19.78
Annual Salary - \$ 28,631.55
Payroll Taxes - \$ 2,476.63
PSERS - \$ 9,571.53
Benefits - \$ 17,395.40
Annual Total Cost - \$ 58,075.11

4.8 Paraprofessional (Rebecca Revo) - Permanent - Whitehall Elementary School

Approved Rebecca Revo as a Paraprofessional (Permanent) at Whitehall Elementary School effective October 4, 2018 with a Seniority date of March 15, 2018.

Rate - \$19.78
Annual Salary - \$ 28,631.55
Payroll Taxes - \$ 2,476.63
PSERS - \$ 9,571.53
Benefits - \$ 17,395.40
Annual Total Cost - \$ 58,075.11

4.9 Paraprofessional (Marsha Ondo) - Probationary - Paynter Elementary School

Approved Marsha Ondo as a 4 hour, Paraprofessional (Probationary) at Paynter Elementary School effective October 4, 2018.

Rate - \$13.81
Annual Salary: \$10,661.32
Payroll Taxes: \$922.20
PSERS: \$3,564.08
Benefits: None
Annual Total Cost: \$15,147.60

4.10 Paraprofessional (John Pascarella) - Probationary - Harrison Middle School

Approved John Pascarella as a 4 hour, Paraprofessional (Probationary) at Harrison Middle School effective October 4, 2018.

Rate - \$13.81

Annual Salary: \$10,661.32

Payroll Taxes: \$922.20

PSERS: \$3,564.08

Benefits: None

Annual Total Cost: \$15,147.60

4.11 Category II Custodian - (Josh Klem) - Probationary - (Position #40-04) - Paynter Elementary School

Approved Josh Klem to be transferred from a substitute Custodian to a Category II Custodian (Probationary, Position #40-04) at Paynter Elementary School, at \$15.39/hour effective October 4, 2018.

Rate: \$15.39/Hour

Salary: \$13,543.20

Payroll Taxes: \$1,171.49

PSERS: \$4,527.49

Benefits: None

Annual Total Cost: \$19,242.18

4.12 Category II Custodian - (Kevin Zielinski) - Probationary - (Position #20-02B) - Whitehall Elementary School

Approved Kevin Zielinski to be transferred from a substitute Custodian to a Category II Custodian (Probationary, Position #20-02B) at Whitehall Elementary School, at \$15.39/hour effective October 4, 2018.

Rate: \$15.39/Hour

Salary: \$13,543.20

Payroll Taxes: \$1,171.49

PSERS: \$4,527.49

Benefits: None

Annual Total Cost: \$19,242.18

4.13 Category II Custodian - (Richard Valdisera, Sr.) - Probationary - (Position #20-02A) - Whitehall Elementary School

Approved Richard Valdisera, Sr. to be transferred from a substitute Custodian to a Category II Custodian (Probationary, Position #20-02A) at Whitehall Elementary School, at \$15.39/hour effective October 4, 2018.

Rate: \$15.39/Hour
Salary: \$13,543.20
Payroll Taxes: \$1,171.49
PSERS: \$4,527.49
Benefits: None
Annual Total Cost: \$19,242.18

4.14 Category II Custodian - (Henry Hart) - Probationary - (Position #40-05) - Paynter Elementary School

Approved Henry Hart to be transferred from a substitute Custodian to a Category II Custodian (Probationary, Position #40-05) at Paynter Elementary School, at \$15.39/hour effective October 4, 2018.

Rate: \$15.39/Hour
Salary: \$13,543.20
Payroll Taxes: \$1,171.49
PSERS: \$4,527.49
Benefits: None
Annual Total Cost: \$19,242.18

4.15 Category II Custodian - (Peter Fisher) - Probationary - (Position #02-02A) - McAnnulty Elementary School

Approved Peter Fisher to be transferred from a substitute Custodian to a Category II Custodian (Probationary, Position #02-02A) at McAnnulty Elementary School, at \$15.39/hour effective October 4, 2018.

Rate: \$15.39/Hour
Salary: \$13,543.20
Payroll Taxes: \$1,171.49
PSERS: \$4,527.49
Benefits: None
Annual Total Cost: \$19,242.18

4.16 Category II Custodian - (Damian Schaffer) - Probationary - (Position #30-03B) - Baldwin High School

Approved Damian Schaffer as a Category II Custodian (Probationary, Position #30-03B) at Baldwin High School, at \$15.39/hour effective October 4, 2018, pending all required paperwork..

Rate: \$15.39/Hour
Salary: \$13,543.20
Payroll Taxes: \$1,171.49
PSERS: \$4,527.49
Benefits: None
Annual Total Cost: \$19,242.18

4.17 Category II Custodian - (Ronald Graff) - Probationary - (Position #60-03A) - Harrison Middle School

Approved Ronald Graff as a Category II Custodian (Probationary, Position #60-03A) at Harrison Middle School, at \$15.39/hour effective October 4, 2018, pending all required paperwork.

Rate: \$15.39/Hour
Salary: \$13,543.20
Payroll Taxes: \$1,171.49
PSERS: \$4,527.49
Benefits: None
Annual Total Cost: \$19,242.18

4.18 Category II Custodian - (Gary Ott) - Probationary - (Position #60-03B) - Harrison Middle School

Approved Gary Ott as a Category II Custodian (Probationary, Position #60-03B) at Harrison Middle School, at \$15.39/hour effective October 4, 2018, pending all required paperwork.

Rate: \$15.39/Hour
Salary: \$13,543.20
Payroll Taxes: \$1,171.49
PSERS: \$4,527.49
Benefits: None
Annual Total Cost: \$19,242.18

4.19 3-Hour General Worker (Melissa Conlan) - Probationary - Harrison Middle School

Approved Melissa Conlan to be transferred from a substitute Food Service worker to a 3-Hour General Worker (probationary) at Harrison Middle School, at \$12.61/hour effective September 23, 2018.

Rate: \$12.61/Hour
Salary: \$6,885.06
Payroll Taxes: \$595.56

PSERS: \$2,301.68
 Benefits: None
 Annual Total Cost: \$9,782.29

4.20 3-Hour General Worker (Deborah DiLeonardo) - Probationary - Paynter Elementary School

Approved Deborah DiLeonardo to be transferred from a substitute Food Service worker to a 3-Hour General Worker (probationary) at Paynter Elementary School, at \$12.61/hour effective October 4, 2018.

Rate: \$12.61/Hour
 Salary: \$6,885.06
 Payroll Taxes: \$595.56
 PSERS: \$2,301.68
 Benefits: None
 Annual Total Cost: \$9,782.29

4.21 Mentor Teachers

Approved the following additional Mentor Teachers for the 1st Semester of the 2018-2019 School Year at \$487.00 (per semester rate).

**Baldwin-Whitehall School District
 2018-2019 Mentor List
 Additions - 10/3/18**

Employee	Building	Content Area/Grade-Level	Mentor
Yevonne Carlson (1st Semester)	HMS	Physical Education/Gifted	Deborah Reynolds
Maria McNally (1st Semester)	HMS	Science/Gifted	Deborah Reynolds
Samantha Parks (1st Semester)	HMS	English/Gifted	Deborah Reynolds
Caitlin Dee (1st Semester)	BHS	World Languages	Rebecca Michalski
Lauren Gazzam (Resigned 10/1/18) Mara McGrady (Effective 10/1/18)	WES	Grade 4	Lisa Delon

4.22 Steel Center Student Internship at Bus Garage

Approved the following Steel Center Student Internship at the Baldwin-Whitehall School District Bus Garage:

*Christian Mulholland
Effective: October 4, 2018 through June 5, 2019
Rate: \$10.00/hour

*Provisional based on all necessary paperwork.

4.23 Substitute Noontime Aide

Approved Kristy Hout as a Substitute Noontime Aide at \$10.66/hour effective October 4, 2018 pending all necessary paperwork.

4.24 Substitute Custodian

Approved Rupa Neopaney as a Substitute Custodian at \$10.66/hour effective October 4, 2018 pending all necessary paperwork.

4.25 Substitute Food Service Workers

Approved Karen Hritz as a Substitute Food Service Worker at \$10.66/hour effective September 21, 2018 and Judy Paul as a Substitute Food Service Worker at \$10.66/hour effective October 4, 2018.

4.26 Extracurricular Activity Assignments List (Deletions)

Accepted the following deletions from the Extracurricular Activity Assignments list:

Michael Garbett
Position: Concert Band Co-Director (BHS)
Reason: Other Employment on Activity List
Effective: 2018-2019 School Year

Michael Kaleta
Position: Family Tyes (BHS)
Reason: 2018-2019 Leave
Effective: 2018-2019 School Year

Gregory Steele
Positions: Concert Band Co-Director (BHS), Orchestra Co-Director (BHS), Stage Band Co-Director (BHS)
Orchestra Director (BHS)
Reason: 2018-2019 Leave
Effective: 2018-2019 School Year

4.27 Extracurricular Activity Assignments List A (Additions)

Approved the following Additions to the Extracurricular Activity Assignments List A.

*Jonathan Monahan

Boys Lacrosse Varsity/Junior Varsity Head Coach (BHS)

Effective: October 4, 2018

Salary: \$6,000.00

Payroll Taxes: \$519.00

PSERS: \$2,005.80

Benefits: None

Total Cost: \$8,524.80

*William Krall

Boys Wrestling Varsity/Junior Varsity Head Coach (BHS)

Effective: October 4, 2018

Salary: \$6,000.00

Payroll Taxes: \$519.00

PSERS: \$2,005.80

Benefits: None

Total Cost: \$8,524.80

*Dave Cunningham

Girls Softball Assistant Head Coach (BHS)

Effective: October 4, 2018

Salary: \$4,000.00

Payroll Taxes: \$346.00

PSERS: \$1,337.20

Benefits: None

Total Cost: \$5,683.20

Yevonne Carlson

Girls Softball Junior Varsity Coach (BHS)

Effective: October 4, 2018

Salary: \$3,000.00

Payroll Taxes: \$259.50

PSERS: \$1,002.90

Benefits: None

Total Cost: \$4,262.40

*Abby Suhoski

Girls Softball Junior Varsity Coach (BHS)

Effective: October 4, 2018

Salary: \$3,000.00

Payroll Taxes: \$259.50

PSERS: \$1,002.90

Benefits: None
Total Cost: \$4,262.40

*Michael George
Boys Basketball Junior Varsity Coach (BHS)
Effective: October 4, 2018
Salary: \$5,000.00
Payroll Taxes: \$432.50
PSERS: \$1,671.50
Benefits: None
Total Cost: \$7,104.00

Anthony Cherico
Boys Basketball 8th Grade Coach (HMS)
Effective: October 4, 2018
Salary: \$2,500.00
Payroll Taxes: \$216.25
PSERS: \$835.75
Benefits: None
Total Cost: \$3,552.00

Dennis Squeglia
Boys Basketball 7th Grade Coach (HMS)
Effective: October 4, 2018
Salary: \$2,500.00
Payroll Taxes: \$216.25
PSERS: \$835.75
Benefits: None
Total Cost: \$3,552.00

Donna McCord
Boys Tennis Assistant Head Coach (BHS)
Effective: October 4, 2018
Salary: \$2,500.00
Payroll Taxes: \$216.25
PSERS: \$835.75
Benefits: None
Total Cost: \$3,552.00

*Pending all required paperwork

4.28 Extracurricular Activity Assignments List B (Additions)

Approved the following Additions to the Extracurricular Activity Assignments List B effective October 4, 2018:

Marissa Virgin
Concert Band Director Baldwin High School
Salary: \$3,961.00
Payroll Taxes: \$342.63
PSERS: \$1,324.16
Benefits: None
Total Cost: \$5,627.79

Michael Garbett
Orchestra Director Baldwin High School
Salary: \$1,459.00
Payroll Taxes: \$126.20
PSERS: \$487.74
Benefits: None
Total Cost: \$2,072.95

Michael Garbett
Stage Band Director Baldwin High School
Salary: \$898.00
Payroll Taxes: \$77.68
PSERS: \$300.20
Benefits: None
Total Cost: \$1,275.88

Bryan Gigliotti
Teen Center Coordinator Co-Sponsor Harrison Middle School
Salary: \$877.00
Payroll Taxes: \$75.86
PSERS: \$293.18
Benefits: None
Total Cost: \$1,246.04

Caitlin Dee
Interim French Club Sponsor (1st Semester) Baldwin High School
Salary: \$449.00
Payroll Taxes: \$38.84
PSERS: \$150.10
Benefits: None
Total Cost: \$637.94

4.29 Memorandum of Understanding - Paraprofessional Department Employees

Approved the Memorandum of Understanding between the Baldwin-Whitehall School District and the Baldwin-Whitehall Service Employees Association regarding the reclassification and alteration of the workday for paraprofessional department employees.

4.30 Memorandum of Understanding - Secretarial Department Employees

Approved the Memorandum of Understanding between the Baldwin-Whitehall School District and the Baldwin-Whitehall Service Employees Association regarding the reclassification and alteration of the work year and workday for secretarial department employees.

4.31 Memorandum of Understanding - Subcontracting Work

Approved the Memorandum of Understanding between the Baldwin-Whitehall School District and the Baldwin-Whitehall Service Employees Association regarding the revision of the collective bargaining agreement pertaining to subcontracting work.

6.2 Agreement - Wesley Family Services (Wesley K-8 School)

Approved the agreement between the Baldwin-Whitehall School District and Wesley Family Services for a student to be enrolled in the Wesley K-8 program for the 2018-2019 academic school year with an enrollment date of August 27, 2018 at a cost of \$3,000 per month.

6.3 Agreement - The School District of Pittsburgh (Pittsburgh Public Schools)

Approved the agreement between the Baldwin-Whitehall School District and The School District of Pittsburgh (Pittsburgh Public Schools) to provide educational services for three (3) students to be enrolled in the Pittsburgh Pioneer program for the 2018-2019 school year at a cost of \$39,600 per student.

6.4 Agreement - Allegheny Intermediate Unit (AIU) - Alternative Education Program - Community School West

Approved the agreement between the Baldwin-Whitehall School District and the Allegheny Intermediate Unit (AIU) Alternative Education Program - Community School West to provide alternative education for a student effective September 19, 2018 at a cost of \$56.00 per day.

6.5 Updated (Additional) Curriculum Writing Hours

Approved the Updated (Additional) 2018-2019 Summer Curriculum Hours at the negotiated rate of \$31.00 per hour.

6.6 Out-of-State Conference - Space Exploration Educators Conference, Space Center Houston

Approved the following Out of State Conference:

Space Exploration Educators Conference, Space Center Houston

Houston, Texas

February 6-9, 2019

Attendee: Debbie Reynolds

Cost: No cost to district (Teacher will receive funding for conference and stipend for travel since she is on the SEEC Crew Leadership Team and a presenter)

6.7 Agreement - Atria Senior Living

Approved the Emergency Temporary Housing Mutual Aid Agreement between the Baldwin-Whitehall School District and Atria Senior Living, 5300 Clairton Boulevard, Pittsburgh, PA 15236.

6.8 Policy 221 Dress and Grooming - 3rd Reading

Approved the revision of Policy 211 Dress and Grooming.

6.9 Bid Withdrawal - McAnnulty Elementary School Project (4196)

Accepted the withdrawal of the bid for the Plumbing Construction by Vrabel Plumbing Company, LLC, for the Capital Improvements to the McAnnulty Elementary School Project (4196) due to a clerical error.

6.10 Award Contract - McAnnulty Elementary School Project (4196)

Awarded the following contract for the Capital Improvements to the McAnnulty Elementary School Project (4196) as follows:

1) For Plumbing Construction, to East End Plumbing & Mechanical Inc., Pittsburgh, PA in the amount of \$179,200.00.

FURTHER, the Board President and Secretary are authorized to sign the necessary documents.

6.11 Board Goals 2018-2019

Approve the 2018-2019 Board Goals.