

**BALDWIN-WHITEHALL SCHOOL DISTRICT
MINUTE BRIEFS
WEDNESDAY, FEBRUARY 14, 2018
BUSINESS MEETING**

9.2 Approval of Minutes - January 2018

Approved the Minutes of the Agenda Meeting on January 10, 2018 and the Business Meeting on January 17, 2018 as listed and certified.

9.3 General Fund Receipts - January 2018

Approved the January 2018 General Fund Receipts in the total amount of \$3,031,270.60 as listed and certified.

9.4 Cafeteria Fund - January 2018

Approved the Cafeteria Fund Account in the total amount of \$101,727.59 for the month of January 2018 as listed and certified.

9.5 General Fund Account - January 2018

Approved the General Fund Account in the total amount of \$1,121,968.82 for the month of January 2018 as listed and certified.

9.6 Capital Projects Fund - January 2018

Approved the January 2018 Capital Projects Fund in the total amount of \$17,900.00 as listed and certified.

9.7 Payroll - January 2018

Approved the Payroll for January 2018 in the total amount of \$2,216,692.62 as listed and certified.

11.2 Resignations

Accepted the following resignations:

Charmaine Duffy
Extra Bus Attendant
Reason: Other Employment
Effective: December 20, 2017

Jody High
Paraprofessional
Reason: Personal
Effective: January 30, 2018

Soussan Krieg
Extra Bus Driver
Reason: Personal
Effective: January 16, 2018

Sharon Kyle
Extra Bus Attendant
Reason: Other Employment
Effective: January 26, 2018

Debra Lewis
Noontime Aide
Reason: Personal
Effective: March 1, 2018

Stefan Potts
Bus Garage-Steel Center Student Intern
Reason: Personal
Effective: February 1, 2018

11.3 Retirements

Accepted the following retirements:

Connie Horhut
Paraprofessional (HMS)
Effective: September 5, 2018
Years of Service: 21 Years 1 Month

James Pardini
Bus Driver
Effective: February 26, 2018
Years of Service: 18 Years 4 Months

11.4 Terminations

Approved the termination of the following Extra Bus Drivers effective February 14, 2018 per Article XV, Section A, Paragraph 4, of the Baldwin-Whitehall Service Employees Association Bargaining Agreement:

Coleman Donahue IV

Cortney Hails
Kristie Patera
Timothy Robson
Joshua Weiss

11.5 Leaves

Approved the following:

Unpaid Leave of Absence for Sarah Bowman, HMS English Teacher, from April 13, 2018 (PM) to the end of the 2017-2018 School Year with an intention to return to work for the 2018-2019 School Year.

Unpaid Leave of Absence extension for Mary Katie Ketcham, HMS German Teacher, from April 3, 2018 to the end of the 2017-2018 School Year and First Semester of the 2018-2019 School Year.

11.6 Library, Media, and STEM Specialist

Authorized the creation of the new position of Library, Media, and STEM Specialist.

11.7 Temporary Professional Employee (Maria K. McNally) - Half-Time - Science - Harrison Middle School

Approved Maria K. McNally as a Half-Time Temporary Professional Employee Science teacher at Harrison Middle School effective February 15, 2018 on Step 2.5 of the Bachelor's Schedule.

Annual Salary: \$22,685.00
Payroll Taxes: \$1,962.25
PSERS: \$7,388.50
Benefits: \$9,334.75
Annual Total Cost: \$41,370.50

11.8 Tenure Resolution (Rebecca Michalski)

Certified that the following Temporary Professional Employee has taught in the District three years and has satisfactory ratings.

Rebecca Michalski

The above named Temporary Professional Employee has met the requirements prescribed in Article XI, Section 1108 of the Public School Code of 1949, are, following this certification, professional employees within the meaning of the law. Section 1108 says further that attainment of the professional employees status shall be recorded in the records

of the Board, that written notice shall be sent to the employees, and that the employees shall be tendered a regular contract as provided for professional employees.

11.9 Permanent Substitute Teacher (Joseph K. Kelsch) - German - Harrison Middle School

Approved Joseph K. Kelsch as a Permanent Substitute German Teacher for Mary Katie Ketcham's Unpaid Leave of Absence at Harrison Middle School effective April 3, 2018 through the end of the 2017-2018 School Year.

Salary: \$11,097.20 (1st Step Bachelors)

Payroll Taxes: \$959.91

PSERS: \$3,614.36

Benefits: \$1,626.12

Total: \$17,297.59

11.10 Permanent Substitute Teacher (Jeffrey Lemley) - Half-Time (AM) English - Harrison Middle School

Approved Jeffrey A. Lemley as a Permanent Substitute Half-Time (AM) English Teacher for Sarah Bowman's Unpaid Leave of Absence at Harrison Middle School effective April 16, 2018 (AM) through the end of the 2017-2018 School Year.

Salary: \$4,508.24 (Half - 1st Step Bachelors)

Payroll Taxes: \$389.96

PSERS: \$1,468.33

Benefits: \$813.06

Total: \$7,179.60

11.11 Permanent Substitute Teacher (Samantha Parks) - Half-Time (PM) English - Harrison Middle School

Approved Samantha Parks as a Permanent Substitute Half-Time (PM) English Teacher for Sarah Bowman's Unpaid Leave of Absence at Harrison Middle School effective April 13, 2018 (PM) through the end of the 2017-2018 School Year.

Salary: \$4,623.83 (Half - 1st Step Bachelors)

Payroll Taxes: \$399.96

PSERS: \$1,505.98

Benefits: \$813.06

Total: \$7,342.84

11.12 Paraprofessional (Jill Conway) - Permanent - Paynter Elementary School

Approved Jill Conway as a Paraprofessional (Permanent) at Paynter Elementary School effective March 14, 2018 with a Seniority date of October 19, 2017.

Rate: \$19.03/Hour
Annual Salary: \$27,545.93
Payroll Taxes: \$2,382.72
PSERS: \$8,971.71
Benefits: \$18,661.59
Annual Total Cost: \$57,561.95

11.13 Paraprofessional (Nadine Reed) - Permanent - Paynter Elementary School

Approved Nadine Reed as a Paraprofessional (Permanent) at Paynter Elementary School effective March 12, 2018 with a Seniority date of October 19, 2017.

Rate: \$19.03/Hour
Annual Salary: \$27,545.93
Payroll Taxes: \$2,382.72
PSERS: \$8,971.71
Benefits: \$18,661.59
Annual Total Cost: \$57,561.95

11.14 Paraprofessional (Shawna Shannon) - Permanent - Paynter Elementary School

Approved Shawna Shannon as a Paraprofessional (Permanent) at Paynter Elementary School effective March 26, 2018 with a Seniority date of October 19, 2017.

Rate: \$19.03/Hour
Annual Salary: \$27,545.93
Payroll Taxes: \$2,382.72
PSERS: \$8,971.71
Benefits: \$18,661.59
Annual Total Cost: \$57,561.95

11.15 Paraprofessional (Barbara Stock) - Permanent - .5 Harrison Middle School and .5 McAnnulty Elementary School

Approved Barbara Stock as a Paraprofessional (Permanent) at .5 Harrison Middle School and .5 at McAnnulty Elementary School effective March 13, 2018 with a Seniority date of October 19, 2017.

Rate: \$19.03/Hour
Annual Salary: \$27,545.93
Payroll Taxes: \$2,382.72
PSERS: \$8,971.71
Benefits: \$18,661.59
Annual Total Cost: \$57,561.95

11.16 Noontime Aide (LeeAnn Kramer) – Permanent - Whitehall Elementary School

Approved LeeAnn Kramer as a Noontime Aide (Permanent) at Whitehall Elementary School effective March 13, 2018 with a Seniority date of October 19, 2017.

Rate: \$14.03
Salary: \$5,106.92
Payroll Taxes: \$441.75
PSERS: \$1,663.32
Benefits: None
Total: \$7,211.99

11.17 Noontime Aide (Carole Smith) – Permanent - Whitehall Elementary School

Approved Carole Smith as a Noontime Aide (Permanent) at Whitehall Elementary School effective March 15, 2018 with a Seniority date of October 19, 2017.

Rate: \$14.03
Salary: \$5,106.92
Payroll Taxes: \$441.75
PSERS: \$1,663.32
Benefits: None
Total: \$7,211.99

11.18 Substitute Food Service (Shelley Porada)

Approved the following Substitute Food Service employee provisional based on all necessary paperwork:

Shelley Porada
Effective: February 15, 2018
Rate: \$10.53/Hour

11.19 Substitute Noontime Aide (Shelley Porada)

Approved the following Substitute Noontime Aide provisional based on all necessary paperwork:

Shelley Porada
Effective: February 15, 2018
Rate: \$10.53/Hour

11.20 Substitute Breakfast Monitor (Shelley Porada)

Approved the following Substitute Breakfast Monitor provisional based on all necessary paperwork:

Shelley Porada
Effective: February 15, 2018

Rate: \$10.53/Hour

11.21 Extra Bus Drivers

Approved the following Extra Bus Drivers effective February 15, 2018 at \$16.97/hour:

Charles Hendershot

Hafid Salih

*Marcus Sheppard

*Provisional based on all necessary paperwork

11.22 Steel Center Student's Internship at Bus Garage

Approved the Steel Center Student's Internship at the Baldwin-Whitehall School District Bus Garage for the following:

Aldin Aldinovic

Effective: January 31, 2018

Rate: \$10.00/hour

11.23 Mentor Teacher

Approved the following deletion and additions to the Mentor Program for the 2017-2018 School Year:

Mentor Deletion

Mentor: Heather Himes

Employee: Samantha Parks

School/Grade Level: HMS/BHS; .5 English

Reason: Heather Himes has Second Semester Sabbatical Leave

Mentor Additions

Mentor Teacher: Katie Glies

Employee: Trista Jacob

Reason: Long-Term Substitute for Janet Cooley

School/Grade Level: MES/PES/WES; Art

Time Period: 2nd Semester

Rate: \$487.00 (per semester rate)

Mentor: Errin Laughlin

Employee: Samantha Parks

Reason: New Teacher 2017-2018

School/Grade Level: HMS/BHS; .5 English

Time Period: 2nd Semester
Rate: \$487.00 (per semester rate)

Mentor Teacher: Deborah Reynolds
Employee: Lauren Gazzam
Reason: Long-Term Substitute for Heather Himes
School/Grade Level: HMS; English
Time Period: 2nd Semester
Rate: \$487.00 (per semester rate)

11.24 Extracurricular Activity Assignments List (Deletions)

Accepted the following deletions from the Extracurricular Activity Assignments list:

Terrance (Chris) Kelly
Boys' Volleyball Varsity/Junior Varsity Assistant Head Coach (2017-2018) BHS
Reason: Personal
Effective: February 2, 2018

Matthew Westwood
Boys' Baseball Junior Varsity Coach (2017-2018) BHS
Effective: February 15, 2018

11.25 Extracurricular Activity Assignments List - (Additions)

Approved on the Extracurricular Activity Assignments List effective February 15, 2018:

Yevonne Carlson
Girls' Softball Junior Varsity Coach (BHS)
Salary: \$3,000.00
Payroll Taxes: \$259.50
PSERS: \$977.10
Benefits: None
Total Cost: \$4,236.60

* Louie Benvenuti
Boys' Baseball Junior Varsity Coach
Salary: \$3,000.00
Payroll Taxes: \$259.50
PSERS: \$977.10
Benefits: None
Total Cost: \$4,236.60

* Provisional based on all necessary paperwork

11.26 Service Employee Movement

Approved the following Service Employee movement:

NAME	DATE of CHANGE	POSITION and RATE	NEW POSITION and Rate
Laura Louden	January 2, 2018	Para - .5 HMS/.5 MES \$19.30	Para – WES - \$19.30
Sharon Berta	December 20, 2017	Food Service - Grill Worker \$17.80	Food Service - Head Cook - \$19.31
Thomas Mowers	January 15, 2018	Custodian – Category II – PES - \$21.67	Custodian – Category II – Floater - \$21.67
Bonnie LaPlace	January 23, 2018	Food Service - 5.5 General Worker – BHS - \$15.81	Food Service - Grill Worker – BHS - \$17.80
Barb Stock	January 15, 2018	Probationary Para – HMS - \$13.64	Probationary Para - .5 HMS/.5 MES - \$13.64
Kristy Woods	February 2, 2018	Para – PES - \$19.30	Para – HMS - \$19.30
Kristin Acquaro	February 5, 2018	Food Service – General Worker – PES - \$15.46	Food Service – General Worker – BHS - \$15.46

11.27 Open Positions - Boys' Tennis

Declared all Boys' Tennis coaching positions open for the 2017-2018 school year.

Brandon Romain (Varsity/Junior Varsity Head Coach)

Steve Sinning (Varsity/Junior Varsity Assistant Head Coach)

11.28 Open Positions - Girls' Tennis

Declared all Girls' Tennis coaching positions open for the 2018-2019 school year.

Brandon Romain (Varsity/Junior Varsity Head Coach)

Thomas Kirk (Varsity/Junior Varsity Assistant Head Coach)

13.2 Agreement - University of Pittsburgh School of Social Work

Approved the Educational Affiliation Agreement between the Baldwin-Whitehall School District and the University of Pittsburgh School of Social Work for student social worker field training.

13.3 Agreement - Wesley Spectrum K-8 (Acute Partial Hospital)

Approved the agreement between the Baldwin-Whitehall School District and Wesley Spectrum K-8 for educational services for a student while enrolled in the Acute Partial Hospital during the 2017-2018 school year at a rate of \$75.00 per day effective January 18, 2018.

14.2 Out of State Conference - Imagine Learning Partnership Forum

Approved the following Out of State Conference:

Imagine Learning Partnership Forum
Provo, Utah
March 14-16, 2018
Attendees: Marissa Gallagher, Andrea Huffman
Cost: No cost to District; Sponsor-paid

14.3 Out of State Conference - DPLIS (Digital Promise League of Innovative Schools) - Spring Meeting

Approved the following Out of State Conference:

DPLIS (Digital Promise League of Innovative Schools) - Spring Meeting
Charlotte, NC
April 25-27, 2018
Attendees: Randy Lutz, Janeen Peretin
Cost: \$1,600 (800 each), approximately

15.2 Student Participation - Junior Classical League Convention

Approved the following Student Participation:

PAJCL (PA Junior Classical League) Convention 2018
May 25-27, 2017
Sponsor: Elizabeth Allemang
Students: TBA (Members of the Junior Classical League (Latin Club))

15.3 Student Participation - PMEA Region Band

Approved the following Student Participation:

PMEA Region Band Plum High School, Monroeville, PA
February 21-23, 2018
Sponsor: Greg Steele
Students: Cindy Hayhurst, grade 11 DJ (Donald Joseph) Pickell, grade 11

15.4 Student Participation - PMEA Region Choral Festival

Approved the following Student Participation:

PMEA Region Choral Festival
Butler, PA
February 28-March 2, 2018
Sponsor: Kris Tranter

Students: Robert Miller, grade 12 DJ (Donald Joseph) Pickell, grade 11 Sarah Doran, grade 11 - Tentative, 1st Alternate

15.5 Student Participation - PMEA Region Orchestra

Approved the following Student Participation:

PMEA Region Orchestra
Sharon, PA
March 22-24, 2018
Sponsor: Greg Steele
Student: DJ (Donald Joseph) Pickell

16.2 2015 Audit Report - Baldwin Borough - Real Estate Tax Collector

Received the Financial Baldwin Borough Tax Audit for the year ending December 31, 2015, as submitted by Cottrill Arbutina Certified Public Accountants.

16.3 2015 Audit Report - Baldwin Township - Real Estate Tax Collector

Received the Financial Baldwin Township Tax Audit for the year ending December 31, 2015, as submitted by Cottrill Arbutina Certified Public Accountants.

16.4 2015 Audit Report - Whitehall Borough - Real Estate Tax Collector

Received the Financial Whitehall Borough Tax Audit for the year ending December 31, 2015, as submitted by Cottrill Arbutina Certified Public Accountants.

17.1 Preliminary Budget 2018-2019

Adopted the 2018-2019 Preliminary Budget

Approved to file for referendum exceptions with the Pennsylvania Department of Education in accordance with the provisions of Act 1 of 2006 as amended by Act 25 of 2011.

17.3 Authorization to Advertise for Bids for Track and Turf Replacement - Baldwin High School Stadium

Authorized the Business Manager to advertise for bids for track and turf replacement at the Baldwin High School stadium.

17.4 2018-2019 School Calendar

Approved the 2018-2019 School Calendar.

17.5 2019-2020 School Calendar

Approved the 2019-2020 School Calendar.

17.6 Allegheny Intermediate Unit - Program of Services Budget 2018-2019

Approved the proposed 2018-2019 Allegheny Intermediate Unit Program of Services Budget in the amount of \$2,086,109.00. The Allegheny County (AIU3) school districts' total contribution to the budget is \$1,765,288.00. The Baldwin-Whitehall School District contribution to the Program of Services Budget is estimated to be \$51,235.00 and will be determined by PDE according the District Aid Ratio and Weighted Average Daily Membership (WADM.)

17.7 Advertising Agreement - Career Training Academy

Approved the agreement between the Baldwin-Whitehall School District and Career Training Academy for advertising effective February 2018 through December 2018.

17.8 Donations - Mobile Fab Lab

Accepted the following donations to the Mobile Fab Lab in the amount of \$2,015.00:

Dave's Auto Glass Repairs, LLC - \$51.00
Army's Transmissions, Inc. - \$250.00
Fayette Parts Service - \$100.00
Costco (gift card) - \$25.00
Goodyear (Frank Kostyak) - \$100.00
Comfort Inn (West Mifflin)-1 Night Valued at \$109 - \$109.00
Foxs Pizza Den - \$100.00
Juanita and Robert Collet - \$130.00
LAWSON Products (drill bits) Doug Kelly - \$150.00
Baldwin-Whitehall Education Association - \$1,000.00