

**BALDWIN-WHITEHALL SCHOOL DISTRICT  
MINUTE BRIEFS  
WEDNESDAY, DECEMBER 5, 2018  
AGENDA/BUSINESS MEETING**

The following items were approved by the Board of School Directors at the Wednesday, December 5, 2018, Agenda/Business Meeting.

**2.2 Approval of Minutes - November 2018**

Approved the Minutes of the Agenda/Business Meeting on November 7, 2018, as listed and certified.

**2.3 General Fund Receipts - October 2018**

Approved the October 2018 General Fund Receipts in the total amount of \$7,576,701.88 as listed and certified.

**2.4 General Fund Account - November 2018**

Approved the General Fund Account in the total amount of \$901,684.00 for the month of November 2018 as listed and certified.

**2.5 Cafeteria Fund - November 2018**

Approved the Cafeteria Fund Account in the total amount of \$93,637.68 for the month of November 2018 as listed and certified.

**2.6 Construction Fund Account - As of November 2018**

Approved the Construction Fund Account in the total amount of \$1,081,755.70, fiscal year-to-date as of November 30, 2018, as listed and certified.

**4.2 Resignations**

Accepted the following resignations:

Anthony Cherico  
Position: HMS Head Football Coach  
Reason: Personal  
Effective: 11/13/2018

Liam Dorsch  
Position: BHS Student Stage Crew  
Reason: Personal  
Effective: 11/20/2018

Michael George

Position: BHS Boys' Junior Varsity Basketball Coach

Reason: Personal

Effective: 11/26/2018

Chuck Helbig

Position: BHS Boys' & Girls' Varsity/Junior Varsity/Ninth Grade Assistant #3 Track Coach

Reason: Personal

Effective: 11/27/2018

Steven Link

Position: Extra Bus Driver

Reason: Other Employment

Effective: 11/15/2018

Damian Schaffer

Position: Category III Custodian

Reason: Personal

Effective: 11/21/2018

Karl Shandor

Position: Extra Bus Driver

Reason: Other Employment

Effective: 11/27/2018

Dennis Squeglia

Position: HMS Assistant #3 Football Coach

Reason: Personal

Effective: 11/13/2018

Yvonne Stover

Position: Extra Bus Driver

Reason: Personal

Effective: 11/19/2018

#### **4.3 Retirement**

Accept the following retirement:

Sandra Schonbak

Position: Noontime Aide and Bus Attendant

Effective: November 30, 2018

Years of Service: 22 years 9 Months

#### **4.4 Leave**

Approved the following:

Unpaid Leave of Absence for Jennifer McCool, Instructional Support Specialist Teacher, from January 16, 2019 (PM) through June 6, 2019 for the 2018-2019 School Year with an intention to return to work at the beginning of the 2019-2020 School Year.

**4.5 Professional Employee (Kattreena J. Amodeo) - Half-Time - Special Education Teacher - Paynter Elementary School**

Approved Kattreena J. Amodeo as a Half-Time Professional Employee Special Education Teacher at Paynter Elementary School effective December 6, 2018 on Step 6 (half-time) of the Master's Schedule.

Annual Salary: \$26,185.00 (half of \$52,370)

Payroll Taxes: \$2,265.00

PSERS: \$8,753.65

Benefits: \$5,073.66

Annual Total Cost: \$42,277.31

**4.6 Permanent Substitute Teacher (Caitlin Podplesky) - Instructional Support Specialist Teacher - Whitehall Elementary School**

Approved Caitlin Podplesky as a Permanent Substitute Instructional Support Specialist Teacher for Jennifer McCool's Unpaid Leave of Absence at the Whitehall Elementary School effective from January 16, 2019 (PM) through June 6, 2019 (End of 2018-2019 School Year). (1st Step Bachelors) (\$44,870 - pro-rated)

Salary - \$22,783.73

Payroll Taxes - \$1,970.79

PSERS - \$7,616.60

Benefits - \$7,248.08

Total - \$39,619.21

**4.7 Resignation and Settlement Agreement and Release**

Accepted the Resignation and approved the Settlement Agreement and Release between the Baldwin-Whitehall School District and Kaitlyn Brennan and Baldwin-Whitehall Education Association/PSEA/NEA effective November 19, 2018.

**4.8 Category III Custodian (part-time) Elliott Verk - Probationary - Baldwin High School**

Approved that Elliott Verk be hired as a Category III Custodian (Probationary, Position #30-03B) at Baldwin High School, at \$15.39/hour effective December 6, 2018 pending all required paperwork.

Rate: \$15.39/Hour

Salary: \$13,543.20  
 Payroll Taxes: \$1,171.49  
 PSERS: \$4,527.49  
 Benefits: None  
 Annual Total Cost: \$19,242.18

**4.9 3-Hour General Food Service Worker - Floater Position - (Nicole Suchy) - Probationary - Baldwin High School**

Approved that Nicole Suchy be hired as a 3-Hour General Food Service Worker Floater Position (probationary) with a home base of Baldwin High School (Position 30-10) effective December 6, 2018.

Rate: \$12.61/Hour  
 Salary: \$6,885.06  
 Payroll Taxes: \$595.56  
 PSERS: \$2,301.68  
 Benefits: None  
 Annual Total Cost: \$9,782.29

**4.10 3-Hour General Food Service Worker - (Heather Faight) - Probationary - Paynter Elementary School**

Approved Heather Faight as a 3-Hour General Food Service Worker (Probationary) at the Paynter Elementary School Cafeteria (Position 40-04) effective December 6, 2018.

Rate: \$12.61/Hour  
 Salary: \$6,885.06  
 Payroll Taxes: \$595.56  
 PSERS: \$2,301.68  
 Benefits: None  
 Annual Total Cost: \$9,782.29

**4.11 Mentor Teachers**

Approved the following additional Mentor Teachers during the 2018-2019 School Year at \$487.00 (per semester rate):

**Baldwin-Whitehall School District  
 2018-2019 Mentor List**

<b>Additions - 12/5/18 Employee</b>	<b>Building</b>	<b>Content Area/Grade-Level</b>	<b>Mentor</b>
Melanie Cocco (Effective 11/28/2018)	PES	Special Education	Karin Janos

<del>Kaitlyn Brennan</del> (Resigned 11/19/2018) <b>Name to Be Determined</b>	PES	.50 Special Education	Sara Fiorill
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**4.12 Substitute Custodian**

Approved Mohammad Bououdina as a Substitute Custodian at \$10.66/hour, pending all necessary paperwork, effective December 6, 2018.

**4.13 Substitute Food Service Worker**

Approved Mon Dhaurali as a Substitute Food Service Worker at \$10.66/hour, pending all necessary paperwork, effective December 6, 2018.

**4.14 Extra Bus Driver**

Approved Edward Schuster as an Extra Bus Driver at \$13.07/hour, pending all necessary paperwork, effective December 6, 2018.

**4.15 Extra Bus Attendant**

Approved Yvonne Stover as an Extra Bus Attendant at \$10.79/hour, pending all necessary paperwork, effective December 6, 2018.

**4.16 Employee Movement**

Approved the following Employee movement:

<b>Name</b>	<b>DATE of CHANGE</b>	<b>POSITION and Rate</b>	<b>NEW POSITION and Rate</b>
<b>Classified Staff</b>			
Elsa Duerr	11/15/2018	Regular Bus Attendant	Extra Bus Attendant

<b>Name</b>	<b>DATE of CHANGE</b>	<b>POSITION and Rate</b>	<b>NEW POSITION and Rate</b>
<b>Professional Staff</b>			
Melanie Cocco	11/28/2018	½ Time Teacher PES	Full Time Teacher PES (Life Skills)

**4.17 Tuition Credit Reimbursement (2017-2018)**

Approved the following Tuition Credit Reimbursement for Professional Staff for September 1, 2017 through August 31, 2018:

Allison Levy-Drake  
Intermediate Unit 1  
Observing, Planning, Implementing, and Managing Instruction  
3 cr. @ \$360.00 (total)

#### **4.18 Student Stage Crew**

Approved the following Student Stage Crew employee as needed provisional based on all necessary paperwork:

Veronica Briones  
Effective: December 6, 2018  
Rate: \$7.25/Hour

#### **4.19 Extracurricular Activity Assignments List (Additions)**

Approved the following Additions to the Extracurricular Activity Assignments List:

Suzan Brady  
Position: HMS Girls' Basketball 8th Grade Head Coach  
Effective: December 6, 2018  
Salary: \$2,500.00  
Payroll Taxes: \$216.25  
PSERS: \$835.75  
Benefits: None  
Total Cost: \$3,552.00

Suzan Brady  
Position: BHS Girls' Basketball Varsity/Junior Varsity Assistant Head Coach  
Effective: December 6, 2018  
Salary: \$5,800.00  
Payroll Taxes: \$501.70  
PSERS: \$1,938.94  
Benefits: None  
Total Cost: \$8,240.64

Daniel Kluczkowski  
Position: HMS Girls' Softball Assistant Head Coach  
Effective: December 6, 2018  
Salary: \$2,000.00  
Payroll Taxes: \$173.00  
PSERS: \$668.60  
Benefits: None  
Total Cost: \$2,841.60

\*Brooke Lichty

Position: HMS Girls' Softball Head Coach

Effective: December 6, 2018

Salary: \$2,500.00

Payroll Taxes:\$216.25

PSERS: \$835.75

Benefits: None

Total Cost: \$3,552.00

\*Davon Moultrie

Position: BHS Boys' Basketball Junior Varsity Coach

Effective: December 6, 2018

Salary: \$5,000.00

Payroll Taxes: \$432.50

PSERS: \$1,671.50

Benefits: None

Total Cost: \$7,104.00

\*Pending all necessary paperwork

### **6.2 Agreement - Pressley Ridge**

Approved the agreement between the Baldwin-Whitehall School District and Pressley Ridge to provide services to students.

### **6.3 Agreement - Allegheny Intermediate Unit (AIU) - Alternative Education Program - Community School West**

Approved the agreement between the Baldwin-Whitehall School District and the Allegheny Intermediate Unit (AIU) Alternative Education Program - Community School West to provide alternative education for a student effective within the 2018-2019 school year at a cost of \$56.00 per day.

### **6.4 Affiliation Agreement - Wheeling Jesuit University**

Approved the affiliation agreement between the Baldwin-Whitehall School District and Wheeling Jesuit University.

### **6.5 Student Participation - Gymnastics - Baldwin High School**

Approved the following Student Participation:

St. Mary's Invitational

St. Mary's, PA

January 4-5, 2019

Sponsor: Jodi Cummings

Students:

Haili Cordell, grade 12  
Mia Dougherty, grade 9  
Kaylee Garofalo, grade 9  
Bailey Harding, grade 10  
Abbey Herrle, grade 9  
Hanna Kuchnicki, grade 9  
Emily Schwab, grade 9  
Haley Staab, grade 9  
Julia Stipetic, grade 10

### **6.6 Student Expulsions**

Approved the student expulsions.

### **6.7 General Obligation Bonds, Series of 2019**

Authorized the incurring of nonelectoral debt by the issuance of General Obligation Bonds, Series of 2019, as presented to the Board.

### **6.8 Termination of Lease - Wallace Building**

Approved the termination of the lease of the Baldwin Borough Public Library at the Wallace Building effective March 1, 2019.

### **6.9 Rent Waiver Request**

Approved the request from Baldwin Borough Public Library to waive their last three months' rent for the months of December 2018, January 2019, and February 2019.

### **6.10 Resolution Authorizing Proposed Preliminary Budget Display And Advertising**

Approved, by the Board of School Directors of the Baldwin-Whitehall School District, as follows:

1. The School District shall make the Proposed Preliminary Budget available for public inspection at least 20 days before the date scheduled for adoption of the Preliminary Budget.
2. At least 10 days before the date scheduled for adoption of the Preliminary Budget, the Secretary shall advertise a Preliminary Budget Notice in substantially the form as presented to the School Board. The notice shall be advertised once in a newspaper of general circulation and shall be posted conspicuously at the School District offices.
3. The Act 1 index applicable to the School District as calculated by the Pennsylvania Department of Education is 3.0%. The Preliminary Budget Proposal assumes that the School District will receive approval for use of one or more Act 1 real estate tax referendum exceptions. The School



District shall take all steps required to obtain approval for the referendum exceptions contemplated in the Preliminary Budget Proposal, including advertising once in a newspaper of general circulation and placing on the School District internet website Act 1 Referendum Exception Notice in substantially the form as presented to the School Board.

#### **6.11 2019 Calendar of Meetings - School Board**

Approved the calendar of meeting dates for 2019.

#### **6.12 2019 Newspaper of General Circulation**

Designated the Pittsburgh Post Gazette and the South Hills Record (Trib Total Media, LLC) as the District's newspaper of general circulation for 2019.

#### **6.13 2019 Special Board Representatives**

Appointed the following Special Board Representatives for 2019:

Southeastern Area Special School (3-year term) Representative – Mr. Gerald Pantone

Steel Center Vocational Technical School (3-year term) Representative – Mr. Gerald Pantone

SHASDA Representative - Ms. Karen Brown

Economic Development South Representative – Ms. Louise Wolf

PSBA Representative – Mr. Gerald Pantone

#### **6.14 District Level Plan - 7/01/2019 - 6/30/2022**

Approved the District Level Plan, 7/1/2019 through 6/30/2022, for the Baldwin-Whitehall School District.

#### **6.15 Authorization to Advertise for Bids for Track and Turf Replacement - Baldwin High School Stadium**

Authorized the Business Manager to advertise for bids for track and turf replacement at the Baldwin High School stadium.