

**BALDWIN-WHITEHALL SCHOOL DISTRICT
MINUTE BRIEFS
WEDNESDAY, JUNE 5, 2019
AGENDA/BUSINESS MEETING**

2.2 Approval of Minutes - May 2019

Approved the Minutes of the Agenda/Business Meeting on May 1, 2019 and the Business Meeting on May 8, 2019 as listed and certified.

2.3 General Fund Receipts - April 2019

Approved the April 2019 General Fund Receipts in the total amount of \$2,112,125.38 as listed and certified.

2.4 Payroll - April 2019

Approved the Payroll for April 2019 in the total amount of \$2,323,430.27 as listed and certified.

2.5 General Fund Account - May 2019

Approved the General Fund Account in the total amount of \$1,148,900.93 for the month of May 2019 as listed and certified.

2.6 Cafeteria Fund - May 2019

Approved the Cafeteria Fund Account in the total amount of \$100,845.93 for the month of May 2019 as listed and certified.

2.7 Construction Fund Account - As of May 2019

Approved the Construction Fund Account in the total amount of \$4,125,538.92 fiscal year-to-date as of May 31, 2019 as listed and certified.

4.2 Resignations

Accepted the following resignations:

Rosa L. Bergles
Position: Bus Driver
Reason: Personal
Effective: June 1, 2019

Megan Clouner
Position: Teacher
Reason: Personal
Effective: June 5, 2019

Peter Fisher
Position: MES -Category II Custodian
Reason: Personal
Effective: May 1, 2019

4.3 Temporary Professional Employee (Colleen Palumbo)- Art Teacher - Paynter Elementary School

Approved Colleen Palumbo as a Temporary Professional Employee Art Teacher at Paynter Elementary School effective August 23, 2019 on Step 1 of the Bachelor's Schedule to start the 2019-2020 school year.

Annual Salary - \$45,370.00
Payroll Taxes - \$ 3,924.51
PSERS - \$ 15,167.19
Benefits - \$19,000.80
Annual Total Cost - \$ 83,462.50

4.4 Noontime Aide (John Weber Jr.) - Permanent - McAnnulty Elementary School

Approved John Weber Jr. as a permanent Noontime Aide at McAnnulty Elementary School effective May 23, 2019.

Rate: \$14.38/Hour
Salary: \$5,234.32
Payroll Taxes: \$259.50
PSERS: \$7,243.65
Benefits: None
Annual Total Cost: \$5,999.81

4.5 Category III Custodian - (Paul Czapko) - Probationary - (Position #02-02A) - McAnnulty Elementary School

Approved Paul Czapko as a Category III Custodian (Probationary, Position #02-02A) at McAnnulty Elementary School, at \$15.39/hour effective May 9, 2019.

Rate: \$15.39/Hour
Salary: \$13,543.20

Payroll Taxes: \$1,171.49
PSERS: \$4,527.49
Benefits: None
Annual Total Cost: \$19,242.18

4.6 Substitute Custodians - Summer 2019 Employment

Approved the following Substitute Custodians for Summer 2019 employment effective June 6, 2019 through August 30, 2019, as needed, at \$10.79/hour + \$0.90 (July and August) as follows:

Sharon Betzler
Henrietta Curley
Kathy Gesler
Karen Green
Kathy Kraus
Christine Sadler
Shirley Thorhauer
Judy Todorowski

4.7 Student Lifeguards

Approved the following students as Student Lifeguards at Baldwin High School effective June 6, 2019 at the rate of \$9.50/hour pending all required paperwork:

Leah Revo
Cole Walsh

4.8 Tuition Credit Reimbursement - Act 93

Approved the following Tuition Credit Reimbursement:

Joseph Sebestyen
EDUC 3004 Foundations 3: Contexts of Education
University of Pittsburgh
3 cr. @ \$625.00 p/c

Joseph Sebestyen
ADMPS 3116 Competent Management of HR
University of Pittsburgh
3 cr. @ \$625.00 p/c

4.9 Open Positions - Girls' Tennis

Declared the following Girls' Tennis coaching positions open for the 2019-2020 school year:

Baldwin High School Zachary Smith (Head Coach) - Resigned
Donna McCord (Assistant Head Coach)

4.10 Open Positions - Boys' Tennis

Declared the following Boys' Tennis coaching positions open for the 2019-2020 school year:

Baldwin High School Zachary Smith (Head Coach) - Resigned
Donna McCord (Assistant Head Coach)

4.11 Extracurricular Activity Assignments List (Deletions)

Accepted the following deletions from the Extracurricular Activity Assignments list:

Michael McLaughlin
Position: Indoor Track Co-Assistant head Coach
Reason: Personal
Effective: End of 2018-2019 School Year

Michael McLaughlin
Position: Cross Country - Boys Varsity/Junior Varsity Co-Head Coach
Reason: Personal
Effective: End of 2018-2019 School Year

Stephanie Neal
Position: Junior Class Co-Sponsor
Reason: Personal
Effective: End of 2018-2019 School Year

4.12 Extracurricular Activity Assignments (Addition)

Approved the following Addition to the Extracurricular Activity Assignments:

*Curtis Woods Jr.
Position: Middle School Football - Head Coach (HMS)
Effective: June 6, 2019
Salary: \$3,000.00
Payroll Taxes: \$259.50
PSERS: \$1,002.90
Benefits: None

Total Cost: \$4,262.40

*Pending all required Paperwork

4.13 Memorandum of Understanding - Early Retirement/Resignation Incentive - Baldwin-Whitehall Education Association (BWEA)

Approved the Memorandum of Understanding between the Baldwin-Whitehall School District and the Baldwin-Whitehall Education Association (BWEA) for an Early Retirement/Resignation Incentive Plan.

4.14 Memorandum of Understanding - Early Retirement/Resignation Incentive - Baldwin-Whitehall Service Employees' Association (BWSEA)

Approved the Memorandum of Understanding between the Baldwin-Whitehall School District and the Baldwin-Whitehall Service Employees' Association (BWSEA) for an Early Retirement/Resignation Incentive Plan.

5.1 Tenure Resolution - Jeffrey Jason Dolak

Certified that the following Temporary Professional Employee has taught in the District three years and has satisfactory ratings:

Jeffrey Jason Dolak

The above named Temporary Professional Employee has met the requirements prescribed in Article XI, Section 1108 of the Public School Code of 1949, are, following this certification, professional employees within the meaning of the law. Section 1108 says further that attainment of the professional employees status shall be recorded in the records of the Board, that written notice shall be sent to the employees, and that the employees shall be tendered a regular contract as provided for professional employees.

5.2 Tenure Resolution - William A. Dodds

Certified that the following Temporary Professional Employee has taught in the District three years and has satisfactory ratings:

William A. Dodds

The above named Temporary Professional Employee has met the requirements prescribed in Article XI, Section 1108 of the Public School Code of 1949, are, following this certification, professional employees within the meaning of the law. Section 1108 says further that attainment of the professional employees status shall be recorded in the records

of the Board, that written notice shall be sent to the employees, and that the employees shall be tendered a regular contract as provided for professional employees.

6.2 Purchase - Social Studies (K-12)

Approved the purchase of Social Studies Textbooks and Materials, Grades K-12 at a total cost not to exceed \$206,025.27.

6.3 2019-2020 Proposed Curriculum Hours

Approved the Proposed Curriculum Hours for 2019-2020 at the negotiated rate once all of the mandated DSAP hours are fulfilled.

6.4 Contract of Service - PA-Educator.net

Approved the Contract of Service between the Baldwin-Whitehall School District and PA-Educator.net, beginning July 1 and ending June 30 of any calendar year with a user fee of \$3000.00.

6.5 Agreement - Robert Morris University

Approved the Affiliation Agreement for Internship/Practicum Pre-Clinical and Student Teaching between the Baldwin-Whitehall School District and Robert Morris University for university students to participate in the practicum, internship, or student teaching experience.

6.6 Agreement - Capella University

Approved the Fieldwork Training Affiliation Agreement between the Baldwin-Whitehall School District and Capella University for a Guidance Counselor Intern at Baldwin High School for the 2019-2020 school year.

6.7 Concurrent Enrollment Agreement - Point Park University

Approved the Concurrent Enrollment Agreement between the Baldwin-Whitehall School District and Point Park University to provide a concurrent enrollment program for eligible students.

6.8 Achieve 3000 for Differentiated Literacy Solution Packages

Approved the purchase of Achieve 3000 for Differentiated Literacy Solution Packages in the amount of \$10,170.00. Contract period is from August 1, 2019 through June 30, 2020.

6.9 Agreement - Allegheny Intermediate Unit (AIU) 2019-2020 Services Agreement

Approved the Allegheny Intermediate Unit 2019-2020 Services Agreement between the Baldwin-Whitehall School District and the Allegheny Intermediate Unit to provide specialized educational services.

6.10 Agreement - Bayada Home Health Care, Inc. - RN/LPN Substitutes

Approved the Agreement between the Baldwin-Whitehall School District and Bayada Home Health Care, Inc. to provide basic nursing services on a substitute basis effective July 1, 2019 through June 30, 2020.

6.11 Agreement - Bayada Home Health Care, Inc.

Approved the Agreement between the Baldwin-Whitehall School District and BAYADA Home Health Care, Inc. to provide in-school nursing care for a student effective July 1, 2019 through July 31, 2020.

6.12 Agreement - Wesley K-8 School (Acute Partial Hospital)

Approved the agreement between the Baldwin-Whitehall School District and Wesley K-8 School for educational services for a student while enrolled in the Acute Partial Hospital component of Wesley Family Schools for the 2018-2019 school year at a rate of \$75.00 per day with an enrollment date of April 29, 2019.

6.13 Service Agreement - The Watson Institute

Approved the service agreement between the Baldwin-Whitehall School District and The Watson Institute for classroom planning, observation, and direct consultation services effective July 1, 2019 through June 30, 2020.

6.14 Memorandum of Agreement - Grow Pittsburgh

Approved the Memorandum of Agreement between the Baldwin-Whitehall School District and Grow Pittsburgh to design and install a garden to create learning opportunities at Harrison Middle School.

6.15 Survey - 2019 Pennsylvania Youth Survey (PAYS) Agreement

Approved the 2019 Pennsylvania Youth Survey (PAYS) Agreement.

6.16 2019-2020 Steel Center for Career and Technical Education Budgets (Administrative, Operating, Perkins, and Workforce Development) and the Southeast Area Special School (Mon Valley School) Administrative Budget

Approved the Steel Center for Career and Technical Education Administrative Budget for the 2019-2020 school year. The proposed budget is \$361,473; the Baldwin-Whitehall School District share is \$35,568.

Approved the Steel Center for Career and Technical Education Budgets. The Proposed Operating Budget for 2019-2020 is \$5,624,912. The Proposed Perkins Budget for 2019-2020 is \$306,190. The Proposed Workforce Development Budget for 2019-2020 school year is \$113,500.

Approved the Southeast Area Special School (Mon Valley School) Administrative Budget. The Proposed Administrative Budget for 2019-2020 is \$344,222; the Baldwin-Whitehall School District share is \$19,125.

6.17 Agreement - Microsoft - Lancaster-Lebanon Intermediate Unit 13

Approved the request to enter into a five (5) year joint purchasing agreement with the Lancaster-Lebanon Intermediate Unit 13, for Microsoft service platform software products as listed in the Agreement and Benefit Summary. The annual cost to the District for five years is set by the quantity of staff. As of May 16 is 423 FTE and a total of 496 and the anticipated cost is \$24,749.30 whereas the cost last year was \$26,500.00.

6.18 Technology 1:1 Initiative - Chromebooks

Approved the purchase of 730 Chromebook devices, to include management, from Troxell, 1735 East Carson Street PO Box 370, Pittsburgh, PA 15203, at a cost of \$266.20 per device in the total amount of \$194,326, 25 teacher devices at a cost of \$477.00 per device in the total amount of \$11,925, and 25 carts for elementary schools at a cost of \$1000 per device in the total amount of \$25,000 under the joint cooperative purchasing programs. (COSTAR vendor number 003-440, PEPPM 52654).

6.19 Renewal - 2019 Software Licensing

Approved software licensing purchases not to exceed \$287,813.

6.20 Purchase - Information and Instructional Technology

Approved the following purchases for Information and Instructional Technology:

Uninterrupted Power Supply Replacements Not to Exceed: \$102,701.30 (pre-e-rate)/\$72,701.30 (post e-rate)

6.21 Disposal - Outdated Computer Equipment

Authorized the District to dispose of outdated computer equipment through CyberCrunch.

6.22 Student Participation - Best Buddies Leadership Conference

Approved the following Student Participation:

Best Buddies Leadership Conference

Bloomington, IN

July 19-22, 2019

Sponsor: Eric Jankoski

Students: Gr. 11 - Kaitlyn Anderson, Makenzie Shandor, Paige Young; Gr. 9 - Lucas

Shandor Cost: \$0.00*

*Best Buddies-Grant funded (no cost to BWSD) - Registration \$1,400 (one free registration) and Transportation \$600 (no cost for chaperone/advisor)

6.23 2019-2020 Reappointment of Student Board Representatives

Reappointed the following Student Board Representatives for the 2019-2020 school year:

Alexis Kennard - Grade 12

Nikol Muslimovic - Grade 12

Cassandra Pantelis - Grade 11

Connor Woods - Grade 11

6.24 Renewal - Comprehensive Insurance Coverage and Workers' Compensation Insurance

Approved the renewal of the Baldwin-Whitehall School District's comprehensive insurance coverage for the 2019-2020 fiscal year through our broker, Henderson Brothers, 920 Fort Duquesne Blvd., Pittsburgh, PA 15222 with Utica, AIG, Navigators, and PSBA at a cost of \$254,907. This is a reduction of \$4,647 or 1.8% as compared to 2018-2019.

Approved the renewal of the Baldwin-Whitehall School District's worker's compensation insurance coverage for the 2019-2020 fiscal year through our broker, Henderson Brothers, 920 Fort Duquesne Blvd., Pittsburgh, PA 15222 with Brickstreet (formerly Highmark) at a cost of \$261,700. This is an increase of \$38,420 or 17% as compared to 2018-2019.

6.25 Approval - Construction Change Order (under \$15,000)

Approved the construction change order (under \$15,000) for capital improvements to the Whitehall Elementary School.

6.26 Writ of Executions to Collect Delinquent Taxes

Authorized Weiss Burkardt Kramer, LLC to proceed with the filing of Writ of Execution documents on behalf of the Baldwin-Whitehall School District in the amount of \$2,000 per property.

6.27 Receipt and Expenditure Account Transactions - 2018-2019 and 2019-2020 - Part 1

Authorized the District to receive and deposit in the respective District bank accounts and/or investment accounts, all the receipts for previous, current and/or succeeding months during any month that the Board does not convene.

6.28 Receipt and Expenditure Account Transactions - 2018-2019 and 2019-2020 - Part 2

Authorized the District to make disbursements and expenditures in the General Fund, Cafeteria Fund, Payroll Accounts and Capital Projects Fund for similar period expenses, all of which are encompassed in the approved Operating Budgets for the respective years.

6.29 Receipt and Expenditure Account Transactions - 2018-2019 and 2019-2020 - Part 3

Authorized the District that said receipts and disbursements for previous, current and/or succeeding months during any month that the Board does not convene be ratified and approved at the next regularly scheduled Board meeting.

6.30 Brentwood Borough Request - Parking 4th of July

Approved the request from Brentwood Borough to utilize the north (student) parking lot at Baldwin High School for the 4th of July celebration.

6.31 Donations - Day of Caring

Accepted donations from the following for the Day of Caring in the total amount of \$2,520.00:

Greater Baldwin Whitehall Athletic Association (GBWAA)
Option Supply Company Inc.
Benson Lincoln

Representative Harry Readshaw
Brentwood Baldwin Whitehall Chamber of Commerce
Lions Club International
Baldwin-Whitehall Education Association (BWEA)
Baldwin-Whitehall Educational Foundation (BWEF)
Substitute Teacher Service, Inc.
Whitehall Health Center & Laser Spa, Anthony DiCesaro, DC
Susan B. Pelkowski (Day of Caring Resident Bernice Dryer)
Dolores & Howard Miller (Day of Caring)

6.32 Policy 249 Bullying Cyberbullying - 3rd Reading

Approved the revisions of Policy 249 Bullying Cyberbullying.

6.33 Student Expulsions

Approved the student expulsions.

6.34 Food Service - Lunch Price Increase for 2019-2020

Approved an increase of lunch prices for the 2019-2020 school year by .15 cents, \$2.50 for lunch at the elementary schools and \$2.75 for regular lunch and \$3.15 for tier lunch (Highlander Meal Price) at the middle and high schools.

The breakfast prices will increase to \$1.50 at all schools.

6.35 2019 PSBA Delegate Assembly Meeting - Friday, October 18, 2019

Appointed Mr. Gerald Pantone as voting delegate to the PSBA Delegate Assembly Meeting to be held on October 18, 2019.

7.1 Agreement - Sports Medicine

Approved the agreement between the Baldwin-Whitehall School District and Allegheny Clinic to provide sports medicine services for student athletes from July 1, 2019 through June 30, 2024.

7.2 Proposal - Education Elements

Approved the proposal from Education Elements to provide the Baldwin-Whitehall School District with a 2-Day New School Rules Leadership Bootcamp at a cost of \$12,000 on June 12-13, 2019.