

**BALDWIN-WHITEHALL SCHOOL DISTRICT  
MINUTE BRIEFS  
WEDNESDAY, JANUARY 9, 2019  
AGENDA/BUSINESS MEETING**

**2.2 Approval of Minutes - December 2018**

Approved the Minutes of the Reorganization Meeting and the Agenda/Business Meeting on December 5, 2018 as listed and certified.

**2.3 General Fund Receipts - November 2018**

Approved the November 2018 General Fund Receipts in the total amount of \$3,817,726.06 as listed and certified.

**2.4 Payroll - November 2018**

Approved the Payroll for November 2018 in the total amount of \$3,729,870.60 as listed and certified.

**2.5 General Fund Account - December 2018**

Approved the General Fund Account in the total amount of \$891,456.20 for the month of December 2018 as listed and certified.

**2.6 Cafeteria Fund - December 2018**

Approved the Cafeteria Fund Account in the total amount of \$107,876.64 for the month of December 2018 as listed and certified.

**2.7 Construction Fund Account - As of December 2018**

Approved the Construction Fund Account in the total amount of \$1,766,243.53, fiscal year-to-date as of December 31, 2018, as listed and certified.

**4.2 Resignations**

Accepted the following resignations:

Jodie Geyer

Positions: Breakfast Monitor AND Food Service Worker (#40-07)

Reason: Personal

Effective: 12/21/2018

Amber Klodowski  
Position: Noontime Aide  
Reason: Waived Recall from Furlough  
Effective: 12/20/2018

Soussan Krieg  
Position: Extra Bus Attendant  
Reason: Personal  
Effective: 1/2/2019

Elliott Verk  
Position: Custodian Category III  
Reason: Personal  
Effective: 1/2/2019

Michael Wageley  
Position: Extra Bus Driver  
Reason: Other Employment  
Effective: 12/13/2018

Mary K. Ketcham  
Position: Teacher  
Reason: Personal  
Effective: 1/18/2019

#### **4.3 Leaves**

Approved the following:

Unpaid Leave of Absence for Megan Clouner, Special Education Teacher, from February 8, 2019 (PM) through June 6, 2019 during the 2018-2019 School Year with an intention to return to work for the 2019-2020 School Year.

Unpaid Leave of Absence extension for Nicole Niggel, Guidance Counselor, from January 18, 2019 through March 26, 2019 (3rd Nine-Week Grading Period) for the 2018-2019 School Year.

#### **4.4 Permanent Substitute Teacher (Lisa Kronander) - Science - Harrison Middle School**

Approved Lisa Kronander as a Permanent Substitute Science Teacher for an Unpaid Leave of Absence extension at Harrison Middle School effective from January 18, 2019 through

March 26, 2019 (3rd Nine-Week Grading Period) during the 2018-2019 School Year. (1st Step Bachelors) (\$44,870 - pro-rated)

Salary - \$10,694.40

Taxes - \$925.07

PSERS - \$3,575.14

Benefits - \$4,348.85

Total - \$19,543.46

#### **4.5 Last Chance Agreement**

Approved the Last Chance Agreement.

#### **4.6 Memorandum of Understanding**

Approved the Memorandum of Understanding between the Baldwin-Whitehall School District and the Baldwin-Whitehall Service Employees Association.

#### **4.7 Category II Part-Time Secretary - (Jennifer Holby) - Permanent - (10 Month Position - 210 Days) at Whitehall Elementary School**

Approved Jennifer Holby as a Category II Part-Time Secretary - Permanent - (10 Month Position - 210 Days) at Whitehall Elementary School effective 1/4/2019 with a seniority date of 8/16/2018.

Rate: \$18.11/Hour

Salary: \$15,212.40

Payroll Taxes: \$1,315.87

PSERS: \$5,085.51

Benefits: None

Annual Total Cost: \$21,613.78

#### **4.8 Category II Part-Time Secretary - (Tara Hutchinson) - Permanent - (10 Month Position - 210 Days) at Whitehall Elementary School**

Approved Tara Hutchinson as a Category II Part-Time Secretary - Permanent - (10 Month Position - 210 Days) at Whitehall Elementary School effective 1/4/2019 with a seniority date of 8/16/2018.

Rate: \$18.11/Hour

Salary: \$15,212.40

Payroll Taxes: \$1,315.87

PSERS: \$5,085.51

Benefits: None

Annual Total Cost: \$21,613.78

**4.9 Category II Part-Time Secretary (Stephanie Lucas) - Permanent -(10 Month Position - 210 Days) at Harrison Middle School**

Approved Stephanie Lucas as a Category II Part-Time Secretary - Permanent - (10 Month Position - 210 Days) at Harrison Middle School effective 1/4/2019 with a seniority date of 8/16/2018.

Rate: \$18.11/Hour

Salary: \$15,212.40

Payroll Taxes: \$1,315.87

PSERS: \$5,085.51

Benefits: None

Annual Total Cost: \$21,613.78

**4.10 Category II Part-Time Secretary (Jennifer Plinta) - Permanent - (10 Month Position - 210 Days) at Paynter Elementary School**

Approved Jennifer Plinta as a Category II Part-Time Secretary - Permanent - (10 Month Position - 210 Days) at Paynter Elementary School effective 1/4/2019 with a seniority date of 8/16/2018.

Rate: \$18.11/Hour

Salary: \$15,212.40

Payroll Taxes: \$1,315.87

PSERS: \$5,085.51

Benefits: None

Annual Total Cost: \$21,613.78

**4.11 Category II Part-Time Secretary - (Melissa Prilla) - Permanent - (10 Month Position - 210 Days) at Harrison Middle School**

Approved Melissa Prilla as a Category II Part-Time Secretary - Permanent - (10 Month Position - 210 Days) at Harrison Middle School effective 1/4/2019 with a seniority date of 8/16/2018.

Rate: \$18.11/Hour

Salary: \$15,212.40

Payroll Taxes: \$1,315.87

PSERS: \$5,085.51

Benefits: None

Annual Total Cost: \$21,613.78

**4.12 Category III Custodian (David Hershberger) (Probationary, Position #50-02A) as the District Mail and Bulk Courier**

Approved that David Hershberger be hired as a Category III Custodian (Probationary, Position #50-02A) as the District Mail and Bulk Courier, at \$15.39/hour effective January 10, 2019.

Rate: \$15.39/Hour  
 Salary: \$13,543.20  
 Payroll Taxes: \$1,171.49  
 PSERS: \$4,527.49  
 Benefits: None  
 Annual Total Cost: \$19,242.18

**4.13 Recall From Furlough (John Weber) - Noontime Aide - McAnnulty Elementary School**

Approved the recall from furlough of John Weber with assignment to a vacant Noontime Aide position at McAnnulty Elementary School effective December 6, 2018.

Rate: \$10.94/Hour  
 Salary: \$4,222.84  
 Payroll Taxes: \$1,411.70  
 PSERS: \$4,527.49  
 Benefits: None  
 Annual Total Cost: \$5,999.81

**4.14 Employee Movement**

Approved the following Employee movement:

<b>Name</b>	<b>DATE of CHANGE</b>	<b>POSITION and Rate</b>	<b>NEW POSITION and Rate</b>
<b>Classified Staff</b>			
Evan Tagg	12/17/2018	Category III Custodian #30-03A	Category III Custodian #50-02B
<b>Professional Staff</b>			
Lindsay Senge	11/13/2018	TPE	Professional (Tenured by Chartiers Valley)

**4.15 Substitute Food Service Worker**

Approved the following Substitute Food Service Worker at \$10.66/hour effective January 10, 2019:

Kristy Hout

#### **4.16 Student Lifeguard (Austin Sabo)**

Approved Austin Sabo as a Student Lifeguard at Baldwin High School effective January 10, 2019 at the rate of \$9.50/hour.

#### **4.17 Extracurricular Activity Assignments List (Deletions)**

Accepted the following deletions from the Extracurricular Activity Assignments list:

Suzan Brady

Position: Girls Basketball Varsity/JV Assistant Head Coach

Reason: Personal

Effective: 1/2/2019

Amir Muhammad

Position: Wrestling Varsity/JV Assistant Head Coach

Reason: Personal

Effective: 12/17/2018

Edward Wietholder

Positions: Strength Training (BHS) and Strength Training (HMS)

Reason: Personal

Effective: 12/10/2018

#### **4.18 Extracurricular Activity Assignments List A (Additions)**

Approved the following Additions to the Extracurricular Activity Assignments List A:

\*Mark Felbinger

Boys Volleyball - Boys Varsity/Junior Varsity Assistant Head Coach

Salary: \$4,000.00

Payroll Taxes: \$346.00

PSERS: \$1,337.20

Benefits: None

Total Cost: \$5,683.20

Denise Wells

Boys Volleyball - Junior Varsity Coach

Salary: \$3,000.00

Payroll Taxes: \$259.50  
PSERS: \$1,002.90  
Benefits: None  
Total Cost: \$4,262.40

\*Pending all necessary paperwork

#### **4.19 Extracurricular Activity Assignments List B (Additions)**

Approved the following Additions to the Extracurricular Activity Assignments List B effective January 10, 2019:

\*William King  
Marching Band Winter/Spring Co-Director (33%) Baldwin High School  
Salary: \$1,307.13  
Payroll Taxes: \$ 113.07  
PSERS: \$436.97  
Benefits: None  
Total Cost: \$1,857.17

\*Brett Simpson  
Marching Band Winter/Spring Co-Director (33%) Baldwin High School  
Salary: \$1,307.13  
Payroll Taxes: \$ 113.07  
PSERS: \$436.97  
Benefits: None  
Total Cost: \$1,857.17

\*Pending all necessary paperwork

#### **4.20 Settlement Agreement and Release - EEOC**

Approved the Confidential Settlement and General Release Agreements between the Baldwin-Whitehall School District and two (2) employees.

#### **6.2 300 Employees Section - 3rd Readings**

Approved the newly merged Employee Section (300), which replaces the District's former 300/400/500 Employee Sections. This includes all additions, deletions, and revisions to all 300 section policies, as well as, deletions of all 400 and 500 policy sections.

#### **6.3 Agreement - Wesley Family Services (Wesley K-8/High School)**

Approved the agreement between the Baldwin-Whitehall School District and Wesley Family Services for a student to be enrolled in the Wesley K-8/High School program for the

2018-2019 academic school year with an enrollment date of December 4, 2018 at a cost of \$268.00 per day.

#### **6.4 Agreement - Wesley Family Schools - (K-8)**

Approved the agreement between the Baldwin-Whitehall School District and Wesley Family Schools for a student to be enrolled in the Wesley K-8 program for the 2018-2019 academic school year with an enrollment date of November 19, 2018, at a cost of \$3,000 per month.

#### **6.5 Agreements - Allegheny Intermediate Unit (AIU) - Alternative Education Program - Community School West**

Approved the agreements between the Baldwin-Whitehall School District and the Allegheny Intermediate Unit (AIU) Alternative Education Program - Community School West to provide alternative education for four (4) students effective within the 2018-2019 school year at a cost of \$56.00 per day

#### **6.6 Student Participation - 2019 All-Eastern Honors Ensemble - Baldwin High School**

Approved the following Student Participation:

2019 All-Eastern Honors Ensemble  
Pittsburgh, PA\*  
April 4-7, 2019  
Sponsor: Kris Tranter  
Student: D. J. Pickell, grade 12  
Cost: \$698.00

\*Students are required to stay on-site

#### **6.7 Student Expulsion**

Approved the student expulsion.

#### **6.8 Approval - Construction Change Order (over \$15,000) - J. E. Harrison Middle School**

Approved the construction change order for capital improvements to the J. E. Harrison Middle School.

#### **6.9 Approval - Construction Change Orders (under \$15,000)**



Approved the construction change orders.

**6.10 Authorization to Bid - Technology Department - Storage Area Network (SAN) and Servers**

Authorized the Business Manager to advertise for bids for Storage Area Network (SAN) and servers to support the SAN.

**6.11 Proposal - Skyward School Business Suite**

Approved the proposal from Skyward for School Business Suite Software at a cost of 12,907.00.

**6.12 Joint Purchasing Agreement - Allegheny Intermediate Unit**

Approved continued membership in the Allegheny Intermediate Unit Joint Purchasing Program (2019-2020).

**6.13 Renewal Agreement - Direct Energy Business (AIU Natural Gas Consortium)**

Authorized the District to enter into a renewal agreement between the Baldwin-Whitehall School District and Direct Energy Business (AIU Natural Gas Consortium) under the terms of the agreements effective September 1, 2019 through August 31, 2022.

**6.14 Memorandum of Understanding - The Residence at Whitehall**

Approved the Memorandum of Understanding between the Baldwin-Whitehall School District and The Residence at Whitehall, 4750 Clairton Boulevard, Pittsburgh, PA 15236 to provide emergency shelter.

**6.15 Donation - George Duffy, Duffy's Beer LLC**

Accepted a donation of \$5,000.00 from George Duffy, the owner of Duffy's Beer LLC, to be used for Student Activities.

**6.16 Donation - Green Standards**

Accepted a donation of 62 chairs and a red chair/lounge set from Green Standards, estimated value \$2,010.00, to be used at Harrison Middle School.

**6.17 Donation - State Representative Bill Kortz**

Accepted a donation in the amount of \$240.00 from Representative Bill Kortz.

**6.18 Resolution to Oppose and Delay Implementation of the Safe2Say Something Program**

Approved the Resolution to Oppose and Delay Implementation of the Safe2Say Something Program.

**6.19 Resolution Urging the General Assembly to Adequately Invest in the Public Schools and Students**

Approved the Resolution Urging the General Assembly to Adequately Invest in Public Schools and Students as attached.

**6.20 Delete - Policy 248 Unlawful Harassment**

Approved the deletion of Policy 248 Unlawful Harassment.

**6.21 Update - Policy 610 Purchases Subject to Bid/Quotation**

Approved to update Policy 610 Purchases Subject to Bid/Quotation.

**7.1 Student Participation - 2019 Marching Band - Baldwin High School**

Approved the following Student Participation:

Band Camp Grand Valley, PA  
August 18-23, 2019  
Sponsor: Robert Read  
Students: 2019 Marching Band  
Costs: Student-funded