

**BALDWIN-WHITEHALL SCHOOL DISTRICT
MINUTE BRIEFS
WEDNESDAY, AUGUST 15, 2018
BUSINESS MEETING**

8.2 Approval of Minutes - June 2018

Approved the Minutes of the Agenda Meeting on June 6, 2018 and the Business Meeting on June 13, 2018 as listed and certified.

8.3 General Fund Receipts - June 2018 and July 2018

Approved the June 2018 and July 2018 General Fund Receipts in the total amount of \$7,775,841.39 as listed and certified.

8.4 Cafeteria Fund - June 2018

Approved the Cafeteria Fund Account in the total amount of \$24,340.33 for the month of June 2018 as listed and certified.

8.5 Cafeteria Fund - July 2018

Approved the Cafeteria Fund Account in the total amount of \$3,610.46 for the month of July 2018 as listed and certified.

8.6 General Fund Account - June 2018

Approved the General Fund Account in the total amount of \$955,078.10 for the month of June 2018 as listed and certified.

8.7 General Fund Account - July 2018

Approved the General Fund Account in the total amount of \$415,732.79 for the month of July 2018 as listed and certified.

8.8 Payroll - June 2018

Approved the Payroll for June 2018 in the total amount of \$3,633,623.48 as listed and certified.

8.9 Payroll - July 2018

Approved the Payroll for July 2018 in the total amount of \$1,935,651.92 as listed and certified.

10.2 Resignations

Accepted the following resignations:

Elsa M. Duerr
Noontime Aide
Reason: Personal
Effective: July 23, 2018

Kristy Lagnese
Grade 2 Teacher (PES)
Reason: Other Employment
Effective: July 20, 2018

Raquel R. Lemelle
Spanish Teacher (HMS)
Reason: Other Employment
Effective: July 30, 2018

Vincent Sortino
Athletic Director
Reason: Early Retirement/Resignation Incentive
Effective: June 30, 2018

10.3 Retirements

Accepted the following retirements:

Mark A. Brand
Custodian
Effective: July 31, 2018 (ERI)
Years of Service: 24 years 9 Months

Diane Wernert Bronowicz
Paraprofessional
Effective: July 31, 2018 (ERI)
Years of Service: 20 years 11 Months

Jeffrey T. Fenton
Maintenance
Effective: July 31, 2018 (ERI)
Years of Service: 16 years

Ronald Kent
Paraprofessional
Effective: July 31, 2018 (ERI)
Years of Service: 18 years 11 Months

Nancy E. Keib
Secretary
Effective: July 30, 2018 (ERI)
Years of Service: 27 years 7 Months

Donna W. Salazar
Paraprofessional
Effective: July 31, 2018 (ERI)
Years of Service: 29 years 11 Months

Marie K. Stafura
Paraprofessional
Effective: July 12, 2018 (ERI)
Years of Service: 15 years 11 Months

Linda V. Thompson
Secretary
Effective: July 31, 2018 (ERI)
Years of Service: 23 years 5 Months

Anto Tomasic
Custodian
Effective: July 31, 2018 (ERI)
Years of Service: 18 years 4 Months

Donna R. Warner
Paraprofessional
Effective: July 31, 2018 (ERI)
Years of Service: 26 years 9 Months

10.4 Leaves

Approved the following:

Unpaid Leave of Absence for Katelyn Grecco, Grade 3 Teacher, from October 29, 2018 (PM) through January 17, 2019 for the 2018-2019 School Year with an intention to return to work January 18, 2019 (Second Semester).

10.5 Safety Coordinator

Appointed William E. Coddington as the Safety Coordinator for the Baldwin-Whitehall School District.

10.6 Noontime Aide (Kathleen Gesler) - Permanent - Paynter Elementary School

Approved Kathleen Gesler as a Noontime Aide (Permanent) at Paynter Elementary School effective June 5, 2018 with a Seniority Date of January 18, 2018.

Rate: \$14.03/hour
Salary: \$5,234.32
Payroll Taxes: \$452.77
PSERS: \$1,749.83
Benefits: None
Total: \$7,436.92

10.7 Title III Elementary Summer ESL Program 2018 - Professional Staff

Approved the employment of the following professional staff to conduct an Elementary Summer ESL Program for eligible Title III students from July 9, 2018 through July 31, 2018 (Mondays through Fridays) not to exceed 84 hours per position with being paid at the negotiated rate.

Kathleen Rock

RATE PER EMPLOYEE:

Teachers: 1
Rate: \$31.00/hour
Hours: 84
Salary: \$2,604.00
Payroll Taxes: 225.25
PSERS: \$848.13
Total: \$3,677.38

10.8 Substitute Custodian

Approved Joshua Klem as a Substitute Custodian at \$10.66/hour effective August 16, 2018.

10.9 Substitute Food Service

Approved Amber Klodowski as a Substitute Food Service employee at \$10.66/hour effective August 16, 2018.

10.10 Student Lifeguards

Approved Allison Schroeder and Crista Sucevich as Student Lifeguards at Baldwin High School effective August 16, 2018 at the rate of \$9.50/hour.

10.11 Open Positions - Girls' Softball

Declared all Girls' Softball coaching positions open for the 2018-2019 school year.

Vince Sortino (Varsity/Junior Varsity Head Coach)
Gina Fuchs (Varsity/Junior Varsity Assistant Head Coach)
Yevonne Carlson (Junior Varsity Coach)
Denise Wells (Middle School Head Coach)
Dennis Squeglia (Middle School Assistant Head Coach)

10.12 Open Positions - Wrestling

Declared all Wrestling coaching positions open for the 2018-2019 school year.

Brian Newman (Varsity/Junior Varsity Head Coach)
Mike Bilbie (Middle School [Incl. ninth grade] Head Coach)

10.13 Extracurricular Activity Assignments List (Deletions)

Accepted the following deletions from the Extracurricular Activity Assignments list.

Caroline Babik
Key Club Sponsor
Reason: Personal
Effective: 2018-2019 School Year

Sam Gaetano
Event/Ticket Co-Manager
Reason: Personal
Effective: 2018-2019 School Year

Joseph Kossler
Boys' Soccer Varsity/Jr. Varsity Co-Assistant Head Coach
Reason: Personal
Effective: 2018-2019 School Year

Nicole Mascia
Girls' Soccer Varsity/Jr. Varsity Co-Assistant Head Coach
Reason: Personal
Effective: 2018-2019 School Year

Amanda Setree

Boys' and Girls' Cross Country Middle School Head Coach
Reason: Moving to Varsity Boys' Cross Country
Effective: August 16, 2018

10.14 Extracurricular Activity Assignments List (Additions)

Approved the following Additions to the Extracurricular Activity Assignments List.

John Crawshaw
Boys' Soccer Varsity/Jr. Varsity Assistant Head Coach - (Already hired - Going from Co to Assistant) (BHS)
Effective: August 16, 2018
Salary: \$4000
Payroll Taxes: \$346.00
PSERS: \$1,337.20
Benefits: None
Total Cost: \$5,683.20

Beth Fochtman
Key Club Sponsor (BHS)
Effective: August 16, 2018
Salary: \$898
Payroll Taxes: \$77.68
PSERS: \$300.20
Benefits: None
Total Cost: \$1,275.88

Donna McCord
Girls' Tennis Assistant Head Coach
Effective: August 16, 2018
Salary: \$2,500
Payroll Taxes: \$216.25
PSERS: \$835.75
Benefits: None
Total Cost: \$3,552.00

Michael McLaughlin
Boys' Cross Country Co-Head Coach (BHS)
Effective: August 16, 2018
Salary: \$2,000
Payroll Taxes: \$173.00
PSERS: \$668.60
Benefits: None
Total Cost: \$2,841.60

Christopher Reilsono

National Honor Society (BHS)

Effective: August 16, 2018

Salary: \$1,823

Payroll Taxes: \$157.69

PSERS: \$609.43

Benefits: None

Total Cost: \$2,590.12

Amanda Setree

Boys' Cross Country Co-Head Coach (BHS)

Effective: August 16, 2018

Salary: \$2,000

Payroll Taxes: \$173.00

PSERS: \$668.60

Benefits: None

Total Cost: \$2,841.60

Steven Sinning

Event/Ticket Co-Manager (BHS)

Effective: August 16, 2018

Salary: \$5,000

Payroll Taxes: \$432.50

PSERS: \$1,671.50

Benefits: None

Total Cost: \$7,104.00

Matthew Stephenson

Girls' Soccer Varsity/Junior Varsity Assistant Head Coach (Already hired - changed from Co-Assistant Head Coach to Assistant Head Coach) (BHS)

Effective: August 16, 2018

Salary: \$4,000

Payroll Taxes: \$346.00

PSERS: \$1,337.20

Benefits: None

Total Cost: \$5,683.20

Richard Wright (Already Hired - Changed Money Amount) Event/Ticket Co-Manager (BHS)

Effective: August 16, 2018

Salary: \$2,000

Payroll Taxes: \$173.00

PSERS: \$668.60

Benefits: None

Total Cost: \$2,841.60

11.1 Tuition Credit Reimbursement - Educational Administrator/Supervisor - (Denise L. Sedlacek)

Approved the following Tuition Credit Reimbursement:

Denise L. Sedlacek
Practitioner Inquiry 1: Framing, Identifying, and Investigating Problems of Practice
University of Pittsburgh
3 cr. @ \$625.00 p/c

Denise L. Sedlacek
Foundations: Becoming a Leader Scholar Practitioner
University of Pittsburgh
3 cr. @ \$625.00 p/c

11.2 Assistant Principal (Alicia N. Johnson)- Paynter Elementary School

Approved Alicia N. Johnson as the Assistant Principal at Paynter Elementary School as an Act 93, 12-Month, employee with the effective date TBD pending clearances and required HR paperwork.

Annual Salary: \$70,000 (pro-rated)
Payroll Taxes: \$6,055.00
PSERS: \$23,401.00
Benefits: \$17,395.40
Annual Total Cost: \$116,851.40

11.3 Professional Employee {Lauren A. Chessman (Miller)} - Spanish Teacher - Harrison Middle School

Approved Lauren A. Chessman (Miller) as a Professional Employee Spanish Teacher at Harrison Middle School effective August 17, 2018 on Step 5 of the Bachelor's Schedule pending clearances and required HR paperwork.

Annual Salary: \$46,870.00
Payroll Taxes: \$4,054.26
PSERS: \$15,668.64
Benefits: \$17,395.40
Annual Total Cost: \$83,988.30

11.4 Temporary Professional Employee (Jamey L. Pryber)- ESL Teacher - Paynter Elementary School

Approved Jamey L. Pryber as a Temporary Professional Employee ESL Teacher at Paynter Elementary School effective August 17, 2018 on Step 3 of the Master's Schedule pending clearances and required HR paperwork.

Annual Salary: \$50,870
Payroll Taxes: \$4,400.26

PSERS: \$17,005.84
Benefits: \$17,395.40
Annual Total Cost: \$89,671.50

11.5 Category II Part-Time Secretary (Stephanie Lucas) - Probationary - Harrison Middle School

Approved Stephanie Lucas as a Category II Part-Time Secretary - Probationary - (10 Month Position - 210 Days) at Harrison Middle School effective 8/16/2018.

Rate: \$15.18/Hour
Salary: \$12,751.20
Payroll Taxes: \$1,102.98
PSERS: \$4,262.73
Benefits: None
Annual Total Cost: \$18,116.90

11.6 Category II Part-Time Secretary (Jennifer Plinta) - Probationary - Paynter Elementary School

Approved Jennifer Plinta as a Category II Part-Time Secretary - Probationary - (10 Month Position - 210 Days) at Paynter Elementary School effective 8/16/2018.

Rate: \$15.18/Hour
Salary: \$12,751.20
Payroll Taxes: \$1,102.98
PSERS: \$4,262.73
Benefits: None
Annual Total Cost: \$18,116.90

11.7 Category II Part-Time Secretary (Kristin Acquaro) - Probationary - Paynter Elementary School

Approved Kristin Acquaro as a Category II Part-Time Secretary- Probationary - (10 Month Position - 210 Days) at Paynter Elementary School effective 8/16/2018.

Rate: \$15.18/Hour
Salary: \$12,751.20
Payroll Taxes: \$1,102.98
PSERS: \$4,262.73
Benefits: None
Annual Total Cost: \$18,116.90

12.2 Contract of Service - PA-Educator.net

Approved the Contract of Service between the Baldwin-Whitehall School District and PA-Educator.net, effective July 1, 2018 through June 30, 2019, with a user fee of \$3000.00.

12.3 Agreement - Pittsburgh Education Consulting

Approved the agreement between the Baldwin-Whitehall School District and Pittsburgh Education Consulting for consulting services related to Federal Programs from August 1, 2018 through June 30, 2019.

12.4 Agreements - Wesley Spectrum - Extended School Year (ESY) 2018

Approved the Individual Student Enrollment Agreements for three (3) students to enroll in the Wesley School Extended School Year (ESY) Program from July 9, 2018 through August 2, 2018 at a cost of \$2,900 per student.

12.5 Agreements - The Watson Institute, The Education Center - South

Approved the agreements between the Baldwin-Whitehall School District and The Watson Institute for five (5) students to be enrolled in The Education Center - South for the 2018-2019 school year, at a cost of \$47,146 per student.

12.6 Service Agreement - The Watson Institute

Approved the service agreement between the Baldwin-Whitehall School District and The Watson Institute for Training and Consulting Services from July 1, 2018 through June 30, 2019.

12.7 Contract - Allegheny Intermediate Unit (AIU) Waterfront Learning Services

Approved the contract between the Baldwin-Whitehall School District and the Allegheny Intermediate Unit (AIU) Waterfront Learning Services for virtual education for the 2018-2019 school year.

12.8 Agreement - Allegheny Intermediate Unit (AIU) - Alternative Education Program - Community School West

Approved the agreement between the Baldwin-Whitehall School District and the Allegheny Intermediate Unit (AIU) Alternative Education Program - Community School West to provide alternative education for Special Education and Regular Education students for the 2018-2019 school year.

12.9 Addendum - Pressley Ridge Autism

Approved the addendum to the contractual agreement between the Baldwin-Whitehall School District and Pressley Ridge Autism for the 2018/2019 school year.

12.10 Agreement - Step By Step Learning, LLC

Approved the agreement between the Baldwin-Whitehall School District and Step By Step Learning, LLC to provide Multi Tiered System of Support professional development to St. Elizabeth and St. Gabriel Schools at a cost of \$14,681 for 2017-2018.

12.11 Out-of-State Conference - Hactivation Nation

Approved the following Out-of-State Conference:

Hactivation Nation

San Jose, CA

August 2-5, 2018

Attendees: Marissa Gallagher, Scott Ross, Samantha Parks

Cost: \$2,500 AIU Scholarship, \$2,097 BWSD

June 19-21, 2018

Attendee: Marissa Gallagher

Estimated Cost: \$600.00. PaTTAN grant received.

12.12 Student Participation - Baldwin High School - Cross Country (September 2018)

Approved the following Student Participation:

PIAA Cross Country Meet

Hershey, PA

September 21-23, 2018

Sponsor: Richard Wright

Students: BHS Cross Country Team (TBD)

Costs: District, Parents

12.13 Student Participation - Baldwin High School - Cross Country (November 2018)

Approved the following Student Participation:

PIAA State Meet

Hershey, PA

November 1-3, 2018

Sponsor: Richard Wright

Students: BHS Cross Country Team if qualify (TBD)

Costs: District

12.14 Student Participation - Baldwin High School - Girls' Volleyball

Approved the following Student Participation:

2018 Cumberland Valley 'Rally in the Valley'
Mechanicsburg, PA
September 21-22, 2018
Sponsor: Chris Kelly
Students: BHS Girls' Varsity Volleyball (TBD)
Costs: Boosters

12.15 Student Participation - Baldwin High School Music Department's Trip - January 2019

Approved the following Student Participation:

BHS Music Department's Trip - January 2019
Orlando, FL
January 17, 2019 through January 22, 2019
Sponsors: Kris Tranter
Students: To be Determined

12.16 Lease Agreements - Allegheny Intermediate Unit

Approved the lease agreements between the Baldwin-Whitehall School District and the Allegheny Intermediate Unit (AIU) to lease classrooms at McAnnulty Elementary School, the Wallace Building, and Baldwin High School for the Head Start, Pre K Counts, and DART programs effective July 1, 2018 through June 30, 2019 under terms and conditions of the agreements.

12.17 Transportation Services - Club Sports

Authorized the District to provide Transportation Services during the 2018-2019 school year to the Ice Hockey, Bowling, Inline Hockey, and Slow Pitch Softball Club Sports, and that \$1,000.00 for each club be allocated toward this service.

12.18 Agreement - Holy Family Institute - Student Assistance Program (SAP)

Approved the Student Assistance Program (SAP) Letters of Agreement between the Baldwin-Whitehall School District and Holy Family Institute to provide a Student Assistance Program (SAP) liaison for Baldwin High School and Harrison Middle School effective July 1, 2018 through June 30, 2019.

12.19 Agreement - Nepali Interpretation & Translation Inc. (NIT)

Approved the agreement between the Baldwin-Whitehall School District and Nepali Interpretation & Translation Inc. (NIT) to provide interpretation services as needed at the rate of \$45.00 per hour.

12.20 Disposal - Old Buses

Authorized the District to dispose of six (6) buses, #13, #54, #63, #76, #80, and #81.

13.1 Bullying Task Force - Administrative Committee

Approved to change the Bullying Task Force from a Board Committee to an Administrative Committee, effective August 15, 2018.