

**BALDWIN-WHITEHALL SCHOOL DISTRICT  
MINUTE BRIEFS  
WEDNESDAY, APRIL 11, 2018  
BUSINESS MEETING**

**9.2 Approval of Minutes - March 2018**

Approved the Minutes of the Agenda Meeting on March 7, 2018 and the Business Meeting on March 14, 2018 as listed and certified.

**9.3 General Fund Receipts - March 2018**

Approved the March 2018 General Fund Receipts in the total amount of \$2,512,077.77 as listed and certified.

**9.4 Cafeteria Fund - March 2018**

Approved the Cafeteria Fund Account in the total amount of \$83,046.03 for the month of March 2018 as listed and certified.

**9.5 General Fund Account - March 2018**

Approved the General Fund Account in the total amount of \$1,411,624.97 for the month of March 2018 as listed and certified.

**9.6 Payroll - March 2018**

Approved the Payroll for March 2018 in the total amount of \$2,344,870.44 as listed and certified.

**11.2 Resignations**

Accepted the following resignations:

Kristin Acquaro  
Extra Bus Attendant  
Reason: Other Employment  
Effective: 3/23/2018

Charles Alan Hendershot  
Extra Bus Driver  
Reason: Personal  
Effective: 2/16/2018

Martha Linhart  
Substitute Food Service  
Reason: Personal  
Effective: 3/14/2018

David Morgan  
Substitute Custodian  
Reason: Personal  
Effective: 3/20/2018

Matthew Pack  
Extra Bus Driver  
Reason: Other Employment  
Effective: 3/27/2018

Patricio Saavedra  
Extra Bus Driver  
Reason: Other Employment  
Effective: 3/10/2018

Marcus B. Sheppard  
Extra Bus Driver  
Reason: Other Employment  
Effective: 4/4/2018

Robyn Wodarek  
Probationary Food Service General Worker (MES)  
Reason: Personal  
Effective: 3/9/2018

**11.3 Retirement**

Accepted the following retirement:

Jane Riccardi  
Art Teacher  
Effective: June 30, 2018  
Years of Service: 22

**11.4 Termination - Extra Bus Driver**

Approved the termination of the following Extra Bus Driver effective April 11, 2018 per Article XV, Section A, Paragraph 4, of the Baldwin-Whitehall Service Employees Association Bargaining Agreement:

Robert Jena

**11.5 Termination - Musical Sound Manager**

Approved the termination of the following Musical Sound Manager effective April 4, 2018:

Billy Rossi

**11.6 Unpaid Leave**

Approved the following:

Unpaid Leave of Absence for Janet Cooley, Art Teacher, from April 11, 2018 (PM) to the end of the 2017-2018 School Year.

**11.7 Permanent Substitute Teacher (Trista Jacob) - Art - Elementary Schools**

Approved Trista Jacob as a Permanent Substitute Art Teacher for Janet Cooley's Unpaid Leave of Absence at the elementary schools effective April 11, 2018 (PM) through the end of the 2017-2018 School Year.

Salary: \$9,710.05 (1st Step Bachelors)

Payroll Taxes: \$839.92

PSERS: \$3,162.56

Benefits: \$1,626.12

Total: \$15,338.66

**11.8 Category II - 4 Hour - Secretary (Theresa Maier) - Permanent - McAnnulty Elementary School**

Approved Theresa Maier as a (Permanent) Category II - 4 Hour Secretary at McAnnulty Elementary School effective April 12, 2018 with a Seniority Date of November 16, 2017.

Rate: \$17.67 per hour

Salary: \$14,842.80

Payroll Taxes: \$1,283.90

PSERS: \$4,834.30

Benefits: None

Total: \$20,961.00

**11.9 General Food Service Worker (Theresa Ackerman) - Permanent - 3-Hour Position - Harrison Middle School Cafeteria**

Approved Theresa Ackerman as a General Food Service Worker (Permanent) 3-Hour Position at the Harrison Middle School Cafeteria effective April 12, 2018 with a Seniority Date of November 16, 2017.

Rate: \$15.46  
Annual Salary: \$8,441.16  
Payroll Taxes: \$730.16  
Benefits: None  
PSERS: \$2,749.29  
Annual Total Cost: \$11,920.61

**11.10 Category III Custodian (part-time) Evan Tagg - Probationary - Paynter Elementary School**

Approved Evan Tagg as a Category III Custodian (part-time) (Probationary) at Paynter Elementary School effective April 12, 2018.

Rate: \$15.20/hour  
Salary: \$15,808.00  
Payroll Taxes: \$1,367.39  
PSERS: \$5,148.67  
Benefits: None  
Total: \$22,324.06

**11.11 Category III Custodian (part-time) Frano Marcic - Probationary - Paynter Elementary School**

Approved Frano Marcic as a Category III Custodian (part-time) (Probationary) at Paynter Elementary School effective April 12, 2018.

Rate: \$15.20/hour  
Salary: \$15,808.00  
Payroll Taxes: \$1,367.39  
PSERS: \$5,148.67  
Benefits: None  
Total: \$22,324.06

**11.12 Substitute Food Service**

Approved the following Substitute Food Service employees:

\*Sylvia Garcia Hernandez  
Effective: April 12, 2018  
Rate: \$10.53/Hour

\*Christa Seiler  
Effective: April 12, 2018  
Rate: \$10.53/Hour

\*Hiring is provisional based on all necessary paperwork.

**11.13 Substitute Noontime Aide**

Approved the following Substitute Noontime Aide:

Rosa Bergles  
Effective: April 12, 2018  
Rate: \$10.53/Hour

**11.14 Extra Bus Driver**

Approved the following Extra Bus Driver effective April 12, 2018 at \$16.97/hour:

Jeffrey Kirsch

(Provisional based on all necessary paperwork.)

**11.15 Extracurricular Activity Assignments List - (Additions)**

Approved the following Additions to the Extracurricular Activity Assignments List:

Rebecca Michalski  
Diversity Club (take over other half) (BHS)  
Effective: April 12, 2018  
Salary: \$449.00  
Payroll Taxes: \$38.84  
PSERS: \$146.24  
Benefits: None  
Total Cost: \$634.08

Nathan Woodring  
Musical Sound Manager (BHS)  
Effective: April 4, 2018  
Salary: \$729.50 (balance of salary)  
Payroll Taxes: \$63.10  
PSERS: \$ 237.60  
Benefits: None  
Total Cost: \$1,030.20

\*David E. Zinski

Boys' Soccer Varsity/Junior Varsity Head Coach (BHS)  
Effective: April 12, 2018  
Salary: \$6,500.00  
Payroll Taxes: \$562.25  
PSERS: \$2,172.95  
Benefits: None  
Total Cost: \$9,235.20

\*Hiring is provisional based on all necessary paperwork.

**12.1 Memorandum of Understanding - Early Retirement Incentive - Baldwin-Whitehall Education Association**

Approved the Memorandum of Understanding between the District and the Baldwin-Whitehall Education Association for an Early Retirement Incentive Plan.

**12.2 Extracurricular Activity Assignments List - (Additions) - Boys' and Girls' Head and Assistant Head Swimming Coaches**

Approved the following Additions to the Extracurricular Activity Assignments List:

Kimberly Klinger  
Swimming Boys' and Girls' – Varsity/JV - Head Coach (BHS)  
Effective: April 12, 2018  
Salary: \$6,500.00  
Payroll Taxes: \$562.25  
PSERS: \$2,172.95  
Benefits: None  
Total Cost: \$9,235.20

\*Kory Klinger Swimming Boys' and Girls' – Varsity/JV – Assistant Head Coach (BHS)  
Effective: April 12, 2018  
Salary: \$4,000.00  
Payroll Taxes: \$346.00  
PSERS: \$1,337.20  
Benefits: None  
Total Cost: \$5,683.20

\*Hiring is provisional based on all necessary paperwork.

**12.3 Extracurricular Activity Assignments List - (Addition) - Boys' Varsity/Junior Varsity Head Basketball Coach**

The Superintendent and Athletic Director Vince Sortino recommend that the Board approve the following Addition to the Extracurricular Activity Assignments List:

\*W. Eugene Wilson  
Boys' Basketball Varsity/Junior Varsity Head Coach (BHS)  
Effective: April 12, 2018  
Salary: \$9,000.00  
Payroll Taxes: \$778.70  
PSERS: \$2,931.30  
Benefits: None  
Total Cost: \$12,709.80

\*Hiring is provisional based on all necessary paperwork.

**12.4 Extracurricular Activity Assignments List - (Addition) - Girls' Varsity/Junior Varsity Head Basketball Coach**

The Superintendent and Athletic Director Vince Sortino recommend that the Board approve the following Addition to the Extracurricular Activity Assignments List:

Kyle DeGregorio  
Girls' Basketball Varsity/Junior Varsity Head Coach (BHS)  
Effective: April 12, 2018  
Salary: \$9,000.00  
Payroll Taxes: \$778.70  
PSERS: \$2,931.30  
Benefits: None  
Total Cost: \$12,709.80

**13.2 Agreement - Milestone Centers Inc.**

Approved the agreement between the Baldwin-Whitehall School District and Milestone Centers Inc. to provide Transition Services for a student during the 2017-2018 school year and extended school year (ESY) effective April 17, 2018.

**13.3 Agreement - Wesley Spectrum (Acute Partial Hospital)**

Approved the agreement between the Baldwin-Whitehall School District and Wesley Spectrum K-8 for educational services for a student while enrolled in the Acute Partial Hospital component of Wesley Spectrum Schools for the 2017-2018 school year at a rate of \$75.00 per day.

**13.4 Agreement - The Watson Institute, The Education Center - South**

Approved the agreement between the Baldwin-Whitehall School District and The Watson Institute for a student to be enrolled in The Education Center - South for the 2017-2018 school year, with a start date of April 3, 2018.

**13.5 Out-of-State Conference - 34th Space Symposium - Space Foundation**

Approved the following Out-of-State Conference:

34th Space Symposium - Space Foundation  
Colorado Springs, CO  
April 16-19, 2018  
Teacher: Debbie Reynolds, HMS  
Cost: Teacher-funded, no cost to district

**13.6 Out-of-State Conference - Arizona State University and Global Silicon Valley Summit**

Approved the following Out-of-State Conference:

ASU and GSV Summit  
Arizona State University and Global Silicon Valley  
San Diego, CA  
April 14-16, 2018  
Attendee: Denise L. Sedlacek  
Cost: \$200\*

\*Scholarship awarded covers the cost of registration, airfare, and hotel.

**13.7 Student Participation - Baldwin High School - PIAA Outdoor Track & Field Championship**

Approved the following Student Participation:

PIAA Outdoor Track & Field Championship  
Shippensburg, PA  
May 24-26, 2018 Sponsors: Ed Helbig, Tony Anderson, Charles Helbig, Keith Huebner,  
Dave Kluebner, Mike Wallace, Richard Wright  
Students: TBD  
Costs: District Athletic Budget

**13.8 Student Participation - Baldwin High School - ESL Washington, DC**

Approved the following Student Participation:

ESL Washington, DC  
Washington, DC  
May 2-3, 2019  
Sponsors: Kate Musselman, Holly Niemi  
Students: Tentative list attached



Cost: Student-funded

### **13.9 Dental Services 2018-2019**

Approved Charlene S. Andes, D.M.D. for Dental Services for the 2018-2019 school year at a rate of \$12.00 per student.

### **13.10 Donations - Mobile Fab Lab**

Accepted the following donations to the Mobile Fab Lab in the amount of \$1,489.90:

BoXZY (\$389.90 discount plus \$600 supplies/training) - \$989.90  
Baldwin-Whitehall Service Employees Association - \$500.00

### **13.11 Donation - Denise Sedlacek**

Accepted a donation of Legos from Denise Sedlacek, in the amount of \$1,310.00, to be used in the District school libraries.

### **13.12 Policy 906 - Public Complaint Procedures - 3rd Reading**

Approved the revision of Policy 906 Public Complaint Procedures.

### **13.13 Policy 918 - Title 1 Parent and Family Engagement - 3rd Reading**

Approved the revision of Policy 918 Title 1 Parent and Family Engagement.

### **13.14 Policy 302 - Employment of Superintendent/Assistant Superintendent - 3rd Reading**

Approved the revision of Policy 302 Employment of Superintendent/Assistant Superintendent.

### **13.15 Policy 411 - Reduction of Staff - 3rd Reading**

Approved the revision of Policy 411 Reduction of Staff.

### **13.16 Policy 808 - Food Services - 3rd Reading**

Approved the revision of Policy 808 Food Services.

**14.2 School Board Trustee Nomination - Allegheny County Schools Health Insurance Consortium Southeastern Region - Pamela Dobos**

Endorsed Pamela Dobos for the Allegheny County Schools Health Insurance Consortium School Board Trustee for the Southeastern Region for a period of two years, effective April 30, 2018.

**14.3 Policy 503 - Nepotism - 3rd Reading**

Approved the revision of Policy 503 Nepotism.