

**MINUTES**  
**BUSINESS MEETING OF THE BALDWIN-WHITEHALL BOARD OF SCHOOL**  
**DIRECTORS**  
**BALDWIN-WHITEHALL SCHOOL DISTRICT**

**Wednesday, March 8, 2017**

The Baldwin-Whitehall Board of School Directors met on Wednesday, March 8, 2017, at 7:30 p.m. at the Central Administration Office for their Business Meeting. There was an Executive Session to discuss personnel at 6:45 p.m.

**THE FOLLOWING BOARD MEMBERS WERE PRESENT:**

Ms. Karen Brown  
Mr. Dan Knezevich  
Mrs. Tracy Macek  
Mr. Louis Rainaldi, Jr.  
Mr. Martin Schmotzer  
Mr. David Solenday  
Ms. Janice Tarson

Dr. Anthony DiCesaro and Mr. Elliot Rambo were not present.

**Administrators in Attendance:**

Dr. Randal Lutz, Ms. Denise Sedlacek, Mr. Mark Cherpak, and Solicitor, Ms. Lisa Colautti

**Student Board Representatives present:**

Corina Pittman, Nathan Hobson, and Avery Greenaway

**1.0 Call to Order**

Ms. Karen Brown, Board President, called the meeting to order.

**2.0 Pledge of Allegiance**

**3.0 Roll Call**

Theanita Hampsay, Board Secretary, called the roll

**4.0 Baldwin-Whitehall School District Statement of the Mission**

The Baldwin-Whitehall School District is committed to the promotion of excellence through a system of traditional values, a quality educational program, and a world of opportunities.

**5.0 Commendations and Recognitions**

**5.5 Highlander Heroes**

Cindy Kirsch - Transportation Department  
Helen Swisshelm - Transportation Department

Dr. Lutz explained that the Highlander Hero Award is a new award that will be presented monthly to staff members who go over and above their assigned responsibilities.

**5.1 Do the Right Thing Outstanding Students**

"Do The Right Thing Award"

Harrison Merlo (BHS) Grade 11  
Claire Plunkett (BHS) Grade 11  
Alex Jones (HMS) Grade 8  
Kanchan Dahal (MES) Grade K  
Dylan Hout (MES) Grade K  
Dylan Kluczkowski (MES) Grade 1  
Emma Lieu (PES) Grade 5  
Ella Schwarzmiller (PES) Grade 3  
Jojo (Jocelyn) Eddy (WES) Grade 3  
Brielle Fisher (WES) Grade 3

Dr. Lutz and Officer Dave Artman presented the "Do The Right Thing Awards."

**5.2 2017 Scholastic Art - Gold Key Awards**

Joseph Kosslow  
Sara Chester  
Nadia Gezovich  
Macy Hale  
Brendon O'Malley  
Sponsor: Ms. Jane Riccardi

Shelby Terleski  
Sponsor: Ms. Cheri Foote

Natasha Yeso  
Sponsor: Mr. Jim Wodarek

**5.3 Pennsylvania Music Educators Association - PMEA Regions**

Jacob Lombardi - PMEA Region Orchestra  
Olivia Sinkule - PMEA Region Band  
Sponsor - Mr. Greg Steele

Robbie Miller - PMEA Region Choir  
DJ Pickell - PMEA Region Choir  
Sponsor - Mr. Kris Tranter

**5.4 PA Junior Academy of Science (PJAS); American Nuclear Society Pittsburgh Award; Society for Analytical Chemists**

Tommy Ahlin

1st Place (Regional) Pennsylvania Junior Academy of Science (PJAS)

American Nuclear Society Pittsburgh Award

1st Place Winner (2016-2017) Society for Analytical Chemists of Pittsburgh High School Essay Contest

Sponsor: Ms. Rachel Neil

**6.0 Resident Comments on Action Items Only**

**6.1 Name and address should be clearly stated.**

Patrick Anderson, 3044 Custer Avenue, a Comdoc technician, spoke about the current copier/printer Comdoc contract and the bidding process for the new copier/printer contract.

**7.0 Student Board Representative Comments**

Nathan Hobson spoke about the Junior Achievement Titan competition, the recent Bocce Tournament, and the Varsity Ice Hockey team's upcoming playoff game.

Corina Pittman spoke about the start of spring sports and the many activities that are happening at Baldwin High School this time of year.

**8.0 Consent Action Items - Business**

**8.1 Consent Action Items - Business**

**Recommendation:** The Administration recommends that the Board approve the Consent Action Items - Business as follows:

8.2 Approval of Minutes

8.3 General Fund Receipts - February 2017

8.4 Cafeteria Fund - February 2017

8.5 General Fund Account - February 2017

No discussion.

**ORIGINAL - Motion**

Member **(Solenday David)** Moved, Member **(Rainaldi, Jr. Louis )** Seconded to approve the **ORIGINAL** motion 'The Administration recommends that the Board approve the Consent Action Items - Business as follows: 8.2 Approval of Minutes 8.3 General Fund Receipts - February 2017 8.4 Cafeteria Fund - February 2017 8.5 General Fund Account - February 2017'. Upon a roll call vote being taken, the vote was: Aye: **7** Nay: **0**. The motion **Carried. 7 - 0**

- Brown Karen      Yes
- Knezevich Dan    Yes
- Macek Tracy      Yes
- Rainaldi, Jr. Louis Yes
- Schmotzer Martin Yes
- Solenday David    Yes
- Tarson Janice     Yes

**8.2 Approval of Minutes - February 2017**

**Recommendation:** Resolved, that the Minutes of the Agenda Meeting on February 1, 2017 and the Business Meeting on February 8, 2017 be approved as listed and certified.

**8.3 General Fund Receipts - February 2017**

**Recommendation:** Resolved, that the February 2017 General Fund Receipts in the total amount of \$3,256,938.02 be approved as listed and certified.

**8.4 Cafeteria Fund - February 2017**

**Recommendation:** Resolved, that the Cafeteria Fund Account in the total amount of \$61,042.13 for the month of February 2017 be approved as listed and certified.

**8.5 General Fund Account - February 2017**

**Recommendation:** Resolved, that the General Fund Account in the total amount of \$923,093.59 for the month of February 2017 be approved as listed and certified.

**9.0 Individual Action Items - Business**

**9.1 Payroll - February 2017**

**Recommendation:** Resolved, that the Payroll for February 2017 in the total amount of \$2,267,120.01 be approved as listed and certified.

No discussion.

**ORIGINAL - Motion**

Member (**Solenday David**) Moved, Member (**Rainaldi, Jr. Louis**) Seconded to approve the **ORIGINAL** motion 'Resolved, that the Payroll for February 2017 in the total amount of \$2,267,120.01 be approved as listed and certified'. Upon a roll call vote being taken, the vote was: Aye: 6 Nay: 1. The motion **Carried. 6 - 1**

- Brown Karen Yes
- Knezevich Dan Yes
- Macek Tracy Yes
- Rainaldi, Jr. Louis Yes
- Schmotzer Martin No
- Solenday David Yes
- Tarson Janice Yes

**10.0 Consent Action Items - Superintendent's Report on Personnel**

**10.1 Consent Agenda - Superintendent's Report on Personnel**

**Recommendation:** The Administration recommends that the Board approve the Consent Agenda - Superintendent's Report on Personnel as follows:

- 10.2 Retirement
- 10.3 Unpaid Leaves
- 10.4 Open Positions - Boys' Soccer
- 10.5 Extracurricular Activity Assignments (Resignations) 2016-2017 School Year
- 10.6 Extracurricular Activity Assignments (Additions) 2016-2017 School Year

No discussion.

**ORIGINAL - Motion**

Member (**Solenday David**) Moved, Member (**Rainaldi, Jr. Louis**) Seconded to approve the **ORIGINAL** motion 'The Administration recommends that the Board approve the Consent Agenda - Superintendent's Report on Personnel as follows: 10.2 Retirement 10.3 Unpaid Leaves 10.4 Open Positions - Boys' Soccer 10.5 Extracurricular Activity Assignments (Resignations) 2016-2017 School Year 10.6 Extracurricular Activity Assignments (Additions) 2016-2017 School Year'. Upon a roll call vote being taken, the vote was: Aye: 7 Nay: 0. The motion **Carried. 7 - 0**

Brown Karen	Yes
Knezevich Dan	Yes
Macek Tracy	Yes
Rainaldi, Jr. Louis	Yes
Schmotzer Martin	Yes
Solenday David	Yes
Tarson Janice	Yes

**10.2 Retirement**

**Recommendation:** The Administration recommends that the Board accept the following retirement.

Kim P. Slagle  
Bus Driver  
Effective: June 12, 2017  
33 Years 3 Months of Service

**10.3 Unpaid Leaves**

**Recommendation:** The Administration recommends that the Board approve the following:

Continuation of an unpaid Leave of Absence for Rachel Ferdinand (Half-Time-AM), Harrison Middle School Teacher, effective March 29, 2017 through June 9, 2017 (last day of the 2016-2017 School Year) with an intention to return to work for the 2017-2018 School Year.

Unpaid Leave of Absence for Kathleen Hayes-Berkoben, Whitehall Elementary School Teacher, effective February 17, 2017 through June 9, 2017 (last day of the 2016-2017 School Year).

Unpaid Leave of Absence for Nicole M. Niggel, Harrison Middle School Guidance Counselor, effective March 17, 2017 (PM) through June 8, 2017.

**10.4 Open Positions - Boys' Soccer**

**Recommendation:** Resolved, that the Board of School Directors declare all Boys' Soccer coaching positions open for the 2017-2018 school year.

**10.5 Extracurricular Activity Assignments (Resignations) 2016-2017 School Year**

**Recommendation:** The Administration recommends that the Board accept the following resignations on the Extracurricular Activity Assignments Addendum list for the 2016-2017 school year.

Mike Beck  
Boys' Baseball Assistant Head Coach (Incl. 9th Gr.)  
(HMS)  
Effective: February 28, 2017

Anita Reck  
Musical – Marketing Publicity  
(BHS)  
Effective: February 9, 2017

**10.6 Extracurricular Activity Assignments (Additions) 2016-2017 School Year**

**Recommendation:** The Administration recommends that the Board approve the attached additions with Fiscal Notes to the Extracurricular Activity Assignments Addendum List effective March 9, 2017.

**11.0 Individual Action Items - Superintendent's Report on Personnel**

**11.1 Permanent Substitute Teacher - (Haley Bashada) - 1/2 Time-AM Spanish - Harrison Middle School**

**Recommendation:** The Administration recommends that the Board approve Haley Bashada as a Half-Time (AM) Permanent Substitute Spanish teacher for Rachel Ferdinand (Unpaid Leave) at Harrison Middle School effective March 29, 2017 through June 9, 2017 during the 2016-2017 School Year.

Salary - \$11,328.39  
Payroll Taxes - \$979.91  
PSERS - \$3,401.92  
Benefits - \$18,245.29  
Total - \$33,955.50

No discussion.

**ORIGINAL - Motion**

Member (Solenday David) Moved, Member (Rainaldi, Jr. Louis ) Seconded to approve the ORIGINAL motion 'The Administration recommends that the Board approve Haley Bashada as a Half-Time (AM) Permanent Substitute Spanish teacher for Rachel Ferdinand (Unpaid Leave) at Harrison Middle School effective March 29, 2017 through June 9, 2017 during the 2016-2017 School Year. Salary - \$11,328.39 Payroll Taxes - \$979.91 PSERS -

\$3,401.92 Benefits - \$18,245.29 Total - \$33,955.50'. Upon a roll call vote being taken, the vote was: Aye: 7 Nay: 0. The motion **Carried. 7 - 0**

- Brown Karen Yes
- Knezevich Dan Yes
- Macek Tracy Yes
- Rainaldi, Jr. Louis Yes
- Schmotzer Martin Yes
- Solenday David Yes
- Tarson Janice Yes

**11.2 Permanent Substitute Teacher (Whitney Moore) - Guidance Counselor - Harrison Middle School**

**Recommendation:** The Administration recommends that the Board approve Whitney Moore as a Permanent Substitute Guidance Counselor for Nicole M. Niggel (Unpaid Leave) at Harrison Middle School effective March 17, 2017 (PM) through June 9, 2017 during the 2016-2017 School Year.

- Salary - \$13,177.93
- Payroll Taxes - \$1,139.89
- PSERS - \$3,957.33
- Benefits - \$18,245.29
- Total - \$36,520.44

No discussion.

**ORIGINAL - Motion**

Member **(Solenday David)** Moved, Member **(Rainaldi, Jr. Louis )** Seconded to approve the **ORIGINAL** motion 'The Administration recommends that the Board approve Whitney Moore as a Permanent Substitute Guidance Counselor for Nicole M. Niggel (Unpaid Leave) at Harrison Middle School effective March 17, 2017 (PM) through June 9, 2017 during the 2016-2017 School Year. Salary - \$13,177.93 Payroll Taxes - \$1,139.89 PSERS - \$3,957.33 Benefits - \$18,245.29 Total - \$36,520.44'. Upon a roll call vote being taken, the vote was: Aye: 6 Nay: 1. The motion **Carried. 6 - 1**

- Brown Karen Yes
- Knezevich Dan Yes
- Macek Tracy Yes
- Rainaldi, Jr. Louis Yes
- Schmotzer Martin No
- Solenday David Yes
- Tarson Janice Yes



**11.3 Permanent Substitute Teacher (Ashley McCallister) - Intervention Specialist - Whitehall Elementary School**

**Recommendation:** The Administration recommends that the Board approve Ashley McCallister as a Permanent Substitute Intervention Specialist Teacher for Kathleen Hayes-Berkoben (Unpaid Leave) at Whitehall Elementary School effective February 17, 2017 through an anticipated date of June 9, 2017 during the 2016-2017 School Year.

Salary - \$17,570.57  
Payroll Taxes - \$1,519.85  
PSERS - \$5,276.44  
Benefits - \$6,891.84  
Total - \$31,258.71

No discussion.

**ORIGINAL - Motion**

Member **(Solenday David)** Moved, Member **(Rainaldi, Jr. Louis )** Seconded to approve the **ORIGINAL** motion 'The Administration recommends that the Board approve Ashley McCallister as a Permanent Substitute Intervention Specialist Teacher for Kathleen Hayes-Berkoben (Unpaid Leave) at Whitehall Elementary School effective February 17, 2017 through an anticipated date of June 9, 2017 during the 2016-2017 School Year. Salary - \$17,570.57 Payroll Taxes - \$1,519.85 PSERS - \$5,276.44 Benefits - \$6,891.84 Total - \$31,258.71'. Upon a roll call vote being taken, the vote was: Aye: 7 Nay: 0. The motion **Carried. 7 - 0**

Brown Karen Yes  
Knezevich Dan Yes  
Macek Tracy Yes  
Rainaldi, Jr. Louis Yes  
Schmotzer Martin Yes  
Solenday David Yes  
Tarson Janice Yes

**11.4 General Food Service Worker (Kristin Acquaro) - Permanent - 3-Hour Position - Paynter Elementary School Cafeteria**

**Recommendation:** The Administration recommends that the Board approve Kristin Acquaro as a 3-Hour General Food Service Worker (Permanent) at the Paynter Elementary School Cafeteria effective March 9, 2017 with a Seniority date of October 13, 2016 as follows:

Rate: \$15.08/Hour

Salary: \$8,233.68  
 Payroll Taxes: \$712.21  
 PSERS: \$2,472.57  
 Benefits: None  
 Total: \$11,418.47

No discussion.

**ORIGINAL - Motion**

Member **(Solenday David)** Moved, Member **(Rainaldi, Jr. Louis )** Seconded to approve the **ORIGINAL** motion 'The Administration recommends that the Board approve Kristin Acquaro as a 3-Hour General Food Service Worker (Permanent) at the Paynter Elementary School Cafeteria effective March 9, 2017 with a Seniority date of October 13, 2016 as follows: Rate: \$15.08/Hour Salary: \$8,233.68 Payroll Taxes: \$712.21 PSERS: \$2,472.57 Benefits: None Total: \$11,418.47'. Upon a roll call vote being taken, the vote was: Aye: 7 Nay: 0. The motion **Carried. 7 - 0**

Brown Karen      Yes  
 Knezevich Dan    Yes  
 Macek Tracy      Yes  
 Rainaldi, Jr. Louis Yes  
 Schmotzer Martin Yes  
 Solenday David    Yes  
 Tarson Janice     Yes

**11.5 General Food Service Worker (Brandy Maksim) - Permanent - 3-Hour Position - Harrison Middle School Cafeteria**

**Recommendation:** The Administration recommends that the Board approve Brandy Maksim as a 3-Hour General Food Service Worker (Permanent) at the Harrison Middle School Cafeteria effective March 9, 2017 with a Seniority date of October 13, 2016 as follows:

Rate: \$15.08/Hour  
 Salary: \$8,233.68  
 Payroll Taxes: \$712.21  
 PSERS: \$2,472.57  
 Benefits: None  
 Total: \$11,418.47

No discussion.

**ORIGINAL - Motion**

Member **(Solenday David)** Moved, Member **(Rainaldi, Jr. Louis )** Seconded to approve the **ORIGINAL** motion 'The Administration recommends that the Board approve Brandy Maksim as a 3-Hour General Food Service Worker (Permanent) at the Harrison Middle School Cafeteria effective March 9, 2017 with a Seniority date of October 13, 2016 as follows: Rate: \$15.08/Hour Salary: \$8,233.68 Payroll Taxes: \$712.21 PSERS: \$2,472.57 Benefits: None Total: \$11,418.47'. Upon a roll call vote being taken, the vote was: Aye: 7 Nay: 0. The motion **Carried. 7 - 0**

- Brown Karen Yes
- Knezevich Dan Yes
- Macek Tracy Yes
- Rainaldi, Jr. Louis Yes
- Schmotzer Martin Yes
- Solenday David Yes
- Tarson Janice Yes

**11.6 Noontime Aide (Theresa Sabina) - Permanent - Whitehall Elementary School**

**Recommendation:** The Administration recommends that the Board approve Theresa Sabina, Permanent, as a Noontime Aide at Whitehall Elementary School effective March 9, 2017 with a Seniority date of September 15, 2016.

Rate: \$13.69/Hour  
Salary: \$4,983.16  
Payroll Taxes: \$431.04  
PSERS: \$1,496.44  
Benefits: None  
Total: \$6,910.65

No discussion.

**ORIGINAL - Motion**

Member **(Solenday David)** Moved, Member **(Rainaldi, Jr. Louis )** Seconded to approve the **ORIGINAL** motion 'The Administration recommends that the Board approve Theresa Sabina, Permanent, as a Noontime Aide at Whitehall Elementary School effective March 9, 2017 with a Seniority date of September 15, 2016. Rate: \$13.69/Hour Salary: \$4,983.16 Payroll Taxes: \$431.04 PSERS: \$1,496.44 Benefits: None Total: \$6,910.65'. Upon a roll call vote being taken, the vote was: Aye: 7 Nay: 0. The motion **Carried. 7 - 0**

- Brown Karen Yes
- Knezevich Dan Yes
- Macek Tracy Yes
- Rainaldi, Jr. Louis Yes
- Schmotzer Martin Yes
- Solenday David Yes

Tarson Janice      Yes

**11.7 Category I Secretary (Stacie Zemaitis) - Permanent - Whitehall Elementary School**

**Recommendation:** The Administration recommends that the Board approve Stacie Zemaitis as a Category I (12 Month) Secretary (Permanent) at Whitehall Elementary School effective March 9, 2017 with a seniority date of September 14, 2016.

Rate: \$17.24/Hour  
Salary: \$35,997.12  
Payroll Taxes: \$3,113.75  
PSERS: \$10,809.94  
Benefits: \$18,245.29  
Total: \$68,166.10

No discussion.

**ORIGINAL – Motion**

Member **(Solenday David)** Moved, Member **(Rainaldi, Jr. Louis )** Seconded to approve the **ORIGINAL** motion 'The Administration recommends that the Board approve Stacie Zemaitis as a Category I (12 Month) Secretary (Permanent) at Whitehall Elementary School effective March 9, 2017 with a seniority date of September 14, 2016. Rate: \$17.24/Hour Salary: \$35,997.12 Payroll Taxes: \$3,113.75 PSERS: \$10,809.94 Benefits: \$18,245.29 Total: \$68,166.10'. Upon a roll call vote being taken, the vote was: Aye: **6** Nay: **1**. The motion **Carried. 6 - 1**

Brown Karen      Yes  
Knezevich Dan    Yes  
Macek Tracy      Yes  
Rainaldi, Jr. Louis Yes  
Schmotzer Martin No  
Solenday David    Yes  
Tarson Janice     Yes

Mr. Schmotzer asked if items 11.8 to 11.19 could be put into consent. The Board Members all agreed, so Personnel items 11.8 through 11.19 were put into a consent vote.

**Consent Agenda – Personnel Items 11.8 through 11.19**

**Recommendation:** The Administration recommends that Board approve Personnel Items 11.8 through 11.19 as listed in the agenda and as follows:

11.8 Substitute Teacher - Margaret Beals

- 11.9 Substitute Teacher - Douglas Ganassi
- 11.10 Substitute Teacher - Carrie Hackett
- 11.11 Substitute Teacher - Emily Jaworski
- 11.12 Substitute Teacher - Brandie Kasprzak
- 11.13 Substitute Teacher - Cordelia Woehler
- 11.14 Substitute Teacher - Zackary Yourd
- 11.15 Substitute Nurse - Ashley Dupre
- 11.16 Substitute Nurse - Patricia Luptak
- 11.17 Substitute Nurse - Faith Ndiga
- 11.18 Substitute Nurse - Kelly Preston

No discussion.

**NEW - Motion**

**Recommendation:** The Administration recommends that Board approve Personnel Items 11.8 through 11.19 as listed in the agenda and as follows:

**Motion by Mr. Solenday, Seconded by Mr. Rainaldi. Upon a roll call vote being taken, the vote was: Aye: 7 Nay: 0. The motion Carried. 7-0.**

- Brown Karen      Yes**
- Knezevich Dan    Yes**
- Macek Tracy      Yes**
- Rainaldi, Jr. Louis Yes**
- Schmotzer Martin Yes**
- Solenday David    Yes**
- Tarson Janice     Yes**

**11.8 Substitute Teacher - Margaret Beals**

**Recommendation:** The Administration recommends that the Board approve Margaret Beals as a Substitute Teacher effective March 9, 2017.

**11.9 Substitute Teacher - Douglas Ganassi**

**Recommendation:** The Administration recommends that the Board approve Douglas Ganassi as a Substitute Teacher effective March 9, 2017.

**11.10 Substitute Teacher - Carrie Hackett**

**Recommendation:** The Administration recommends that the Board approve Carrie Hackett as a Substitute Teacher effective March 9, 2017.

**11.11 Substitute Teacher - Emily Jaworski**

**Recommendation:** The Administration recommends that the Board approve Emily Jaworski as a Substitute Teacher effective March 9, 2017.

**11.12 Substitute Teacher - Brandie Kasprzak**

**Recommendation:** The Administration recommends that the Board approve Brandie Kasprzak as a Substitute Teacher effective March 9, 2017.

**11.13 Substitute Teacher - Cordelia Woehler**

**Recommendation:** The Administration recommends that the Board approve Cordelia Woehler as a Substitute Teacher effective March 9, 2017.

**11.14 Substitute Teacher - Zackary Yourd**

**Recommendation:** The Administration recommends that the Board approve Zackary Yourd as a Substitute Teacher effective March 9, 2017.

**11.15 Substitute Nurse - Ashley Dupre**

**Recommendation:** The Administration recommends that the Board approve Ashley Dupre as a Substitute Nurse effective March 9, 2017.

**11.16 Substitute Nurse - Patricia Luptak**

**Recommendation:** The Administration recommends that the Board approve Patricia Luptak as a Substitute Nurse effective March 9, 2017.

**11.17 Substitute Nurse - Faith Ndiga**

**Recommendation:** The Administration recommends that the Board approve Faith Ndiga as a Substitute Nurse effective March 9, 2017.

**11.18 Substitute Nurse - Kelly Preston**

**Recommendation:** The Administration recommends that the Board approve Kelly Preston as a Substitute Nurse effective March 9, 2017.

**11.19 Substitute Paraprofessional - Douglas Ganassi**

**Recommendation:** The Administration recommends that the Board approve Douglas Ganassi as a Substitute Paraprofessional effective March 9, 2017.

**12.0 Consent Action Items - Non-Personnel**

**12.1 Consent Action Items - Non-Personnel**

**Recommendation:** The Administration recommends that the Board approve the Consent Action Items - Non-Personnel as follows:

- 12.2 Agreement - Goodwill of Southwestern Pennsylvania
- 12.3 Student Participation - PMEA Region Band
- 12.4 Student Participation - Varsity Swimming and Diving Championships
- 12.5 Student Participation - daVincian Society & BHS Art Department
- 12.6 Student Participation - BHS Special Olympics PIAA Unified Bocce Championships
- 12.7 Allegheny Intermediate Unit Program of Services Budget 2017-2018
- 12.8 Agreement - Toshiba Business Solutions\_(see below, item pulled to individual vote)
- 12.9 Agreement - Forecast 5 Analytics, Inc.
- 12.10 Proposal - Brooks Sports & Pro Bike + Run - Baldwin Invitational
- 12.11 Resignation - Special Representative - Southeastern Area Special School and Steel Center for Career and Technical

Mrs. Macek requested to pull out item 12.8 and table this item until next month.

Ms. Brown asked that Mrs. Macek motion to pull 12.8 to a separate vote.

**Motion by Mrs. Macek, Seconded by Mr. Solenday to pull agenda item 12.8 Agreement - Toshiba Business Solutions to an individual vote. Upon a roll call vote being taken, the vote was: Aye: 5 Nay: 2. The motion Carried. 5-2.**

Mr. Schmotzer asked why Mrs. Macek did not pull this to a separate vote by the deadline, Monday at 4:00 p.m.

There was no public comment since this was an organizational change.

- Brown Karen      No**
- Knezevich Dan    Yes**
- Macek Tracy        Yes**
- Rainaldi, Jr. Louis Yes**
- Schmotzer Martin No**
- Solenday David    Yes**
- Tarson Janice     Yes**

**12.1 Consent Action Items - Non-Personnel -**

**\*Original 12.8 was pulled to an individual vote, so this consent automatically renumbered.**

**Recommendation:** The Administration recommends that the Board approve the Consent Action Items - Non-Personnel as follows:

- 12.2 Agreement - Goodwill of Southwestern Pennsylvania
- 12.3 Student Participation - PMEA Region Band
- 12.4 Student Participation - Varsity Swimming and Diving Championships
- 12.5 Student Participation - daVincian Society & BHS Art Department
- 12.6 Student Participation - BHS Special Olympics PIAA Unified Bocce Championships
- 12.7 Allegheny Intermediate Unit Program of Services Budget 2017-2018
- 12.8 Agreement - Forecast 5 Analytics, Inc.
- 12.9 Proposal - Brooks Sports & Pro Bike + Run - Baldwin Invitational
- 12.10 Resignation - Special Representative - Southeastern Area Special School and Steel Center for Career and Technical

**AMMENDED - Motion**

Member **(Solenday David)** Moved, Member **(Rainaldi, Jr. Louis )** Seconded to approve the **ORIGINAL** motion 'The Administration recommends that the Board approve the Consent Action Items - Non-Personnel as follows: 12.2 Agreement - Goodwill of Southwestern Pennsylvania 12.3 Student Participation - PMEA Region Band 12.4 Student Participation - Varsity Swimming and Diving Championships 12.5 Student Participation - daVincian Society & BHS Art Department 12.6 Student Participation - BHS Special Olympics PIAA Unified Bocce Championships 12.7 Allegheny Intermediate Unit Program of Services Budget 2017-2018 12.8 Agreement - Forecast 5 Analytics, Inc. 12.9 Proposal - Brooks Sports & Pro Bike + Run - Baldwin Invitational 12.10 Resignation - Special Representative - Southeastern Area Special School and Steel Center for Career and Technical'. Upon a roll call vote being taken, the vote was: Aye: 7 Nay: 0. The motion **Carried. 7 - 0**

- Brown Karen      Yes
- Knezevich Dan    Yes
- Macek Tracy      Yes
- Rainaldi, Jr. Louis Yes
- Schmotzer Martin Yes
- Solenday David    Yes
- Tarson Janice     Yes

**12.2 Agreement - Goodwill of Southwestern Pennsylvania**

**Recommendation:** The Administration recommends that the Board approve the Transition Services Agreement between the Baldwin-Whitehall School District and Goodwill of



Southwestern Pennsylvania for a student, as outlined in the attached agreement for the 2016-2017 school year.

**12.3 Student Participation - PMEA Region Band**

**Recommendation:** The Administration recommends that the Board approve the following Student Participation:

March 22-24, 2017  
PMEA Region Band  
Sharon, PA  
Sponsor: Greg Steele  
Student: Olivia Sinkule

**12.4 Student Participation - Varsity Swimming and Diving Championships**

**Recommendation:** The Administration recommends that the Board approve the following Student Participation:

Varsity Swimming & Diving State Championships  
March 15-18, 2017  
Lewisburg, PA  
Sponsor: Ryan Johnson  
Student(s): TBA

**12.5 Student Participation - daVincian Society & BHS Art Department**

**Recommendation:** The Administration recommends that the Board approve the following Student Participation:

Cleveland Museums  
daVincian Society & BHS Art Department  
April 13, 2017 (not overnight)  
Cleveland, OH  
Sponsors: Lisa Klein, James Wodarek  
Students: TBA

**12.6 Student Participation - BHS Special Olympics PIAA Unified Bocce Championships**

**Recommendation:** The Administration recommends that the Board approve the following Student Participation:

March 23-24, 2017

BHS – Special Olympics  
PIAA Unified Bocce Championships (if qualify on March 7 at Allegheny Championships)  
Hershey, PA  
Students: Special Olympics Club/Partners P.E.  
Sponsors: Eric Jankoski, Tim Laughlin

### **12.7 Allegheny Intermediate Unit Program of Services Budget 2017-2018**

For 2016-2017, the amount was \$53,460.

**Recommendation:** The Administration recommends that the Board approve the proposed 2017-2018 Allegheny Intermediate Unit Program of Services Budget as presented. The School District contribution portion of the Program of Services Budget totals \$1,835,198.00. The Baldwin-Whitehall School District's expected contribution to the AIU Program of Services budget is \$53,524.

### **12.8 Agreement - Forecast 5 Analytics, Inc.**

**Recommendation:** The Administration recommends that the Board approve the agreement between the Baldwin-Whitehall School District and Forecast 5 Analytics, Inc. for services as outlined in the attached agreement effective March 9, 2017 through June 30, 2018 in the amount of \$10,875.00.

### **12.9 Proposal - Brooks Sports & Pro Bike + Run - Baldwin Invitational**

**Recommendation:** The Administration recommends that the Board approve the proposal from Brooks Sports & Pro Bike + Run for sponsorship of the Baldwin Invitational on May 5, 2017.

### **12.10 Resignation - Special Representative - Southeastern Area Special School and Steel Center for Career and Technical Education**

**Recommendation:** Resolved, that the Board of School Directors accept the resignation of Mr. Elliot Rambo as Special Board Representative for Southeastern Area Special School and Steel Center for Career and Technical Education effective March 9, 2017.

**The original agenda item 12.8 Agreement – Toshiba Business Solutions was moved to separate vote as follows:**

### **13.6 Agreement - Toshiba Business Solutions -(This item was voted on out of numerical order as it was listed on the agenda.**

**Recommendation:** The Administration recommends that the Board approve a 5-year agreement with Toshiba Business Solutions for copier/printers for the District at a cost of

\$16,375.71 per month. This is a reduction of \$8,222.29 per month from the expiring agreement with Comdoc.

Mr. Cherpak explained the request for proposal process. He said six solicitations were received, but one did not meet the specifications and was thrown out. He explained that the District selected the lowest responsible bidder.

Ms. Tarson said the difference between the lowest responsible bidder and the current provider of service is \$38.29 per month. Ms. Tarson said that the District is required to accept the lowest responsible bidder or bid again. She asked Mr. Cherpak what happens if the District decides not to accept the lowest bidder.

Mr. Cherpak said that the District would have to do a new request for proposal, advertise, and solicit new proposals.

Mr. Schmotzer asked Mr. Cherpak about the savings per month and spoke about the bidding process. He said that the Board should not be discussing this, since the lowest responsible bidder was recommended.

Mr. Knezevich asked when does the current contract expire. Mr. Cherpak said that it will expire on March 31, 2017.

Mrs. Macek asked what the cost is to submit another request for proposal. Mr. Cherpak said approximately \$2,000.00.

Mr. Schmotzer said that the District will open itself up to a lawsuit. He said there is no justification to denying this contract.

Ms. Colautti said that the District has two options. The first option is to accept the lowest responsible bidder and the second option is to reject all bids and rebid this project.

Mr. Schmotzer spoke about contractor discrimination and the bidding process.

Mr. Rainaldi asked if the new proposal covered the same services as our existing contract. Mr. Cherpak said there were some small changes based on use and need, but no major changes as far as structure.

Mrs. Macek said that she initially wanted to table this item for further information, but since Mr. Cherpak had the information ready for the Board, there is no need to table this item.

Mr. Knezevich asked if the District has ever turned down a bid and rebid the job. Dr. Lutz said not that he is aware. Mr. Cherpak said that the Whitehall Elementary steps repair bids were all rejected and will be rebid.

Ms. Tarson said that she understands that there are costs involved in the rebidding process as well as legal issues that may come up, but there is value to be placed on the District experience of the current provider.

Mr. Knezevich said that he agrees with both Ms. Tarson and Mr. Schmotzer.

Ms. Brown asked Mr. Cherpak if there are any references for Toshiba. Mr. Cherpak said that there are several local school district references.

Mr. Schmotzer said that the Board does not have the option to turn this bid down. Mr. Schmotzer said that Administration recommended this item and the Board should follow Administration's recommendation.

**ORIGINAL - Motion**

Member **(Solenday David)** Moved, Member **(Rainaldi, Jr. Louis )** Seconded to approve the **ORIGINAL** motion 'The Administration recommends that the Board approve a 5-year agreement with Toshiba Business Solutions for copier/printers for the District at a cost of \$16,375.71 per month. This is a reduction of \$8,222.29 per month from the expiring agreement with Comdoc'. Upon a roll call vote being taken, the vote was: Aye: **6** Nay: **1**. The motion **Carried. 6 - 1**

- Brown Karen      Yes
- Knezevich Dan    Yes
- Macek Tracy      Yes
- Rainaldi, Jr. Louis Yes
- Schmotzer Martin Yes
- Solenday David    Yes
- Tarson Janice     No

**13.0 Individual Action Items - Non-Personnel**

**13.1 Authorization to Advertise for Bids - Partial Roof Replacement and Repairs - McAnnulty Elementary School and Harrison Middle School**

**Recommendation:** BE IT RESOLVED, the Baldwin-Whitehall Board of School Directors hereby authorizes the Administration and HHSDR Architects/Engineers to proceed with preparation of bid documents for Partial Roof Replacement and Repairs at McAnnulty Elementary School and Harrison Middle School. The fee shall not exceed 7.5% of the lowest Base and Alternate Bids.

FURTHER, the Board Secretary is authorized to advertise for bids and sign all necessary documents.

Mrs. Macek asked why HHSDR is involved with the bidding process. Mr. Cherpak said that they write the specifications for the project and get it out for bid. Mrs. Macek said that this is part of the HHSDR feasibility study and asked when the District will get their full final report. Mr. Cherpak said that moving forward the District will get a complete list from HHSDR and the only reason why this was put on now is because the roofs are failing and consideration to the timing of the repairs.

**ORIGINAL - Motion**

Member **(Solenday David)** Moved, Member **(Rainaldi, Jr. Louis )** Seconded to approve the **ORIGINAL** motion 'BE IT RESOLVED, the Baldwin-Whitehall Board of School Directors hereby authorizes the Administration and HHSDR Architects/Engineers to proceed with preparation of bid documents for Partial Roof Replacement and Repairs at McAnnulty Elementary School and Harrison Middle School. The fee shall not exceed 7.5% of the lowest Base and Alternate Bids. FURTHER, the Board Secretary is authorized to advertise for bids and sign all necessary documents'. Upon a roll call vote being taken, the vote was: Aye: 7 Nay: 0. The motion **Carried. 7 - 0**

- Brown Karen Yes
- Knezevich Dan Yes
- Macek Tracy Yes
- Rainaldi, Jr. Louis Yes
- Schmotzer Martin Yes
- Solenday David Yes
- Tarson Janice Yes

**13.2 Student Participation - Boys' Basketball**

**Recommendation:** The Administration recommends that the Board approve the following Student Participation:

NEXT SCHOOL YEAR (2017-2018)  
December 26-31, 2017  
KSA Holiday Ball Tournament  
Orlando, FL  
Sponsor: Joe Urmann  
Students: TBD (Boys' Basketball)

No discussion.

**ORIGINAL - Motion**

Member **(Solenday David)** Moved, Member **(Rainaldi, Jr. Louis )** Seconded to approve the **ORIGINAL** motion 'The Administration recommends that the Board approve the following Student Participation: NEXT SCHOOL YEAR (2017-2018) December 26-31,

2017 KSA Holiday Ball Tournament Orlando, FL Sponsor: Joe Urmann Students: TBD (Boys' Basketball)'. Upon a roll call vote being taken, the vote was: Aye: **6** Nay: **1**. The motion **Carried. 6 - 1**

- Brown Karen      Yes
- Knezevich Dan    Yes
- Macek Tracy      Yes
- Rainaldi, Jr. Louis Yes
- Schmotzer Martin No
- Solenday David    Yes
- Tarson Janice     Yes

**13.3 Property Tax Resolution**

**Recommendation:** Resolved that the Board of School Directors approve the Resolution regarding Property Tax Elimination, as presented.

Mr. Schmotzer asked Dr. Lutz to explain the resolution. Dr. Lutz said that this is to allow the District to voice their concerns about changes in the law regarding property taxes and how schools are funded. Mr. Schmotzer asked Dr. Lutz if this was taking a stand directly against the legislation. Dr. Lutz said no.

**ORIGINAL - Motion**

Member (**Solenday David**) Moved, Member (**Rainaldi, Jr. Louis** ) Seconded to approve the **ORIGINAL** motion 'Resolved that the Board of School Directors approve the Resolution regarding Property Tax Elimination, as presented'. Upon a roll call vote being taken, the vote was: Aye: **7** Nay: **0**. The motion **Carried. 7 - 0**

- Brown Karen      Yes
- Knezevich Dan    Yes
- Macek Tracy      Yes
- Rainaldi, Jr. Louis Yes
- Schmotzer Martin Yes
- Solenday David    Yes
- Tarson Janice     Yes

**13.4 Donations - MK63444 Fund (Student Lunch Account)**

**Recommendation:** Resolved, that the Board of School Directors accept the following donations to the MK63444 Fund from the following donors in the total amount of \$1,100:

- Option Supply - \$100
- Progressive Music - \$100
- Legal Tax Service, Inc. - \$250

Carrie Lynn Butler (Carrie On Communication) - \$150  
 Twin Hills Software LLC - \$150  
 Colt Plumbing Specialties - \$100  
 Public Financial Management, Inc. - \$250

Mr. Schmotzer thanked each donor for their generosity.

### **ORIGINAL - Motion**

Member (**Solenday David**) Moved, Member (**Rainaldi, Jr. Louis**) Seconded to approve the **ORIGINAL** motion 'Resolved, that the Board of School Directors accept the following donations to the MK63444 Fund from the following donors in the total amount of \$1,100: Option Supply - \$100 Progressive Music - \$100 Legal Tax Service, Inc. - \$250 Carrie Lynn Butler (Carrie On Communication) - \$150 Twin Hills Software LLC - \$150 Colt Plumbing Specialties - \$100 Public Financial Management, Inc. - \$250'. Upon a roll call vote being taken, the vote was: Aye: 7 Nay: 0. The motion **Carried. 7 - 0**

Brown Karen	Yes
Knezevich Dan	Yes
Macek Tracy	Yes
Rainaldi, Jr. Louis	Yes
Schmotzer Martin	Yes
Solenday David	Yes
Tarson Janice	Yes

### **13.5 Donations - Technology Fund**

**Recommendation:** Resolved, that the Board of School Directors accept the following donations to the Technology Fund in the amount of \$1,635:

BAW Plastics Inc. - \$1,000  
 Penn Brewery - \$100  
 Mr. Harry Readshaw - \$100  
 Online Portal - \$235 (Melissa Prilla, anonymous, Susan Cook, Gary Paul, Tammy Grace, Michele Haney)  
 Quality Services - \$100  
 Clearview Federal Credit Union - \$100

Ms. Brown thanked everyone that donated to this fund and thanked Dr. Peretin for all of her work on the Technology Fund.

Mr. Knezevich asked for the balance in the Technology Fund. Mr. Cherpak said that the balance is \$9,895.00.

### **ORIGINAL - Motion**

Member **(Solenday David)** Moved, Member **(Rainaldi, Jr. Louis )** Seconded to approve the **ORIGINAL** motion 'Resolved, that the Board of School Directors accept the following donations to the Technology Fund in the amount of \$1,635: BAW Plastics Inc. - \$1,000 Penn Brewery - \$100 Mr. Harry Readshaw - \$100 Online Portal - \$235 (Melissa Prilla, anonymous, Susan Cook, Gary Paul, Tammy Grace, Michele Haney) Quality Services - \$100 Clearview Federal Credit Union - \$100'. Upon a roll call vote being taken, the vote was: Aye: 7 Nay: 0. The motion **Carried. 7 - 0**

Brown Karen	Yes
Knezevich Dan	Yes
Macek Tracy	Yes
Rainaldi, Jr. Louis	Yes
Schmotzer Martin	Yes
Solenday David	Yes
Tarson Janice	Yes

#### **14.0 Report of Special Representatives**

##### **14.1 Report of Special Representatives**

Ms. Brown volunteered for the April 4, 2017 Steel Center meeting. She said that if a representative does not come forward, she will propose assigning a Board Member to each meeting.

Dr. Lutz spoke about the March 7, 2017 meeting that he attended. He explained that they are currently discussing the Management Agreement at Steel Center and the stressed importance of having District representation.

Mr. Schmotzer removed himself from the list to go to the Steel Center meetings.

Ms. Brown said that she will be attending the SHASDA Student Forum next week.

#### **15.0 Committee Reports**

##### **15.1 Board Committees**

Mr. Knezevich said that the Athletics and Student Activities Committee meeting had been canceled for this evening.

Ms. Tarson said that the Community Development and Advancement Committee met and has been working on getting their survey out to the teachers and administrators to get ideas



on how to increase volunteers in the District. She said that the committee hopes to have this in place by next school year.

Ms. Brown said that the Audit and Finance Committee met this evening and discussed the timeline for the budget process, and she said that next month they will look at the non-personnel side of the budget based on the Governor's report. She said that a lot of budget discussion will be done at the Committee meetings from now until June and the public is welcome to attend. She said the Committee will present a budget summary to the Board once they have completed the process.

## **16.0 Unfinished Business**

### **16.1 Bullying Task Force**

Dr. Lutz invited all interested Board Members to sign up for the Task Force.

Ms. Sedlacek spoke about the Bullying/Cyberbullying and Social Media Safety Program that will take place on March 14, 2017 hosted by the social workers. She encouraged all parents to attend.

## **17.0 New Business**

### **17.1 New Business - Board**

Mr. Schmotzer asked if the AIU dinner invitation would be coming out. Dr. Lutz said that the invitation just came this evening at 6:00 p.m. and this will take place on March 29, 2017. Mr. Schmotzer said he would like the Board to consider bringing four custodians back to work with the new budget. Mr. Schmotzer said that he would like the deadline for Board Members to make changes to the agenda be moved from end of business on Monday to Tuesday at 3:00 p.m. before the second meeting of the month.

Ms. Brown asked if any other Board Members would like to see the agenda moved.

**Motion by Mr. Schmotzer, Seconded by Mrs. Macek to move the deadline for Board Members to make changes to the agenda to Tuesday at 12:00 p.m. before the second meeting of the month. Upon a roll call vote being taken, the vote was: Aye: 2 Nay: 5. The motion Failed. 2-5.**

There was no discussion

**Brown Karen      No**  
**Knezevich Dan    No**

**Macek Tracy**      **No**  
**Rainaldi, Jr. Louis** **Yes**  
**Schmotzer Martin** **Yes**  
**Solenday David**    **No**  
**Tarson Janice**     **No**

Mr. Schmotzer updated the Board on a recent trial for a community member's harassment charges. Mr. Schmotzer congratulated the residents that are running for School Board. He spoke about the International Day of the Woman.

Mr. Knezevich asked how many residents were running for School Board. Mr. Schmotzer checked over his list and said seven.

## **18.0 Correspondence**

### **18.1 Revenues and Expenses**

No discussion.

### **18.2 Student Activity Funds**

No discussion

### **18.3 Bank Reconciliations**

No discussion.

## **19.0 Solicitor Report**

### **19.1 Solicitor Report**

## **20.0 Resident Comments**

### **20.1 Name and address should be clearly stated.**

Megan Perfetti, 1241 Camarta Drive, spoke about item 10.6 Extracurricular Activity Assignments (Additions) 2016-2017 School Year and asked how to see the attachment associated with this item.

Melissa Wood, 432 Lucy Drive, spoke about a recent bullying incident with her son at school and the lack of communication from the school. She also spoke about laws regarding bullying.

Dave Merlo, 3540 Wallace Drive, asked if a football coach was hired.

Kent Radomsky, 5443 Keenan Drive, spoke about high school science teacher, Mr. David Spahr. He spoke about Mr. Spahr teaching for the past 55 years and how many lives he has touched.

Mr. Spahr thanked the District for providing him with a wonderful career.

## **21.0 Matters of Information - Superintendent**

### **21.1 Dr. Randal A. Lutz**

Ms. Sedlacek spoke about the new District website. She said there is a mobile device application that is coming very soon.

Dr. Lutz spoke about Mr. Spahr. He said that Mr. Loren Cooley was hired as the head football coach this evening and spoke about the interview and hiring process. Dr. Lutz also spoke about the Harrison Middle School play coming up this weekend. He spoke about the upcoming SHASDA Student Forum and said that the student this year being honored is Kayla Bochter. Dr. Lutz spoke about the Steel Center's National Technical Honor Society induction ceremony. He said out of thirteen students, six of them were Baldwin-Whitehall School District students and he congratulated them. Dr. Lutz spoke about the musical program this week at the high school, the concussion program, and a round table discussion Administration had with Representative Harry Readshaw and Ms. Halaszynski, Representative Bill Kortz's chief of staff.

Ms. Sedlacek spoke about a presentation today for high school physics students regarding The Europa Clipper Mission that was given by a graduate.

Dr. Lutz spoke about the upcoming Baldwin-Whitehall Educational Foundation's Hall of Fame Recognition and Gala.

Mr. Schmotzer asked that the new football coach's resume be put on the website.

## **22.0 Board President Remarks**

### **22.1 Ms. Karen Brown**

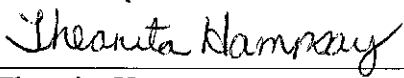
Ms. Brown congratulated Dr. Peretin and her team on the new website as well as the student and employee recognitions from this evening. Ms. Brown said that the newly hired football coach's resume will be put on the website. Ms. Brown thanked Mr. Spahr for his time and dedication to the District.

**23.0 Adjournment**

**On motion by Mr. Solenday, which was seconded by Mr. Schmotzer, and duly carried by unanimous vote, the meeting was adjourned at 9:25 p.m.**

Recognized Visitors

See "Visitors List" attached to record set of minutes.

  
\_\_\_\_\_  
Theanita Hampsay  
Board Secretary

