

**BALDWIN-WHITEHALL SCHOOL DISTRICT
MINUTE BRIEFS
WEDNESDAY, SEPTEMBER 13, 2017
BUSINESS MEETING**

9.2 Approval of Minutes - August 2017

Approved the Minutes of the Agenda Meeting on August 9, 2017 and the Business Meeting on August 16, 2017 as listed and certified.

9.3 General Fund Receipts - August 2017

Approved the August 2017 General Fund Receipts in the total amount of \$12,038,253.97 as listed and certified.

9.4 Cafeteria Fund - August 2017

Approved the Cafeteria Fund Account in the total amount of \$1,166.30 for the month of August 2017 as listed and certified.

9.5 General Fund Account - August 2017

Approved the General Fund Account in the total amount of \$950,832.31 for the month of August 2017 as listed and certified.

9.6 Capital Projects Fund - August 2017

Approved the August 2017 Capital Projects Fund in the total amount of \$375,545.04 as listed and certified.

10.1 Payroll - August 2017

Approved the Payroll for August 2017 in the total amount of \$1,971,103.17 as listed and certified.

11.2 Resignations

Accepted the following resignations:

Ron Mariana
Extra Bus Driver

Reason: Personal
Effective: August 31, 2017

Robert P. Rumbaugh
Extra Bus Driver
Reason: Personal
Effective: August 18, 2017

Lisa M. Snyder
General Food Service Worker
Reason: Other Employment
Effective: September 15, 2017 (last day)

Crystal Weber
Food Service
Reason: Personal
Effective: September 1, 2017

11.3 Substitute Custodians

Approved the following Substitute Custodians at \$10.53/hour effective September 14, 2017:

Michael Acquaro
Jody High

11.4 Substitute Food Service

Approved Gemma Pizzuto as a Substitute Food Service employee at \$10.53/hour effective September 14, 2017 provisional based on all necessary paperwork.

11.5 Open Positions - Girls' Lacrosse

Declared all Girls' Lacrosse coaching positions open for the 2017-2018 school year.

Kimberly Heinauer (Varsity/Junior Varsity Head Coach)
Lauren Gazzam (Varsity/Junior Varsity Assistant Head Coach)

11.6 Extracurricular Activity Assignments List (Deletion)

Accepted the following resignation on the Extracurricular Activity Assignments Addendum list for the 2017-2018 school year:

Michelle Jenkins

Drama Director
Reason: Other Employment
Effective: July 19, 2017

11.7 Extracurricular Activity Assignments List (Additions)

Approved the following with Fiscal Notes to the Extracurricular Activity Assignments Addendum List effective August 14, 2017 provisional based on all necessary paperwork:

Thomas Kirk
Girls' Tennis Assistant Head Coach (BHS)
Salary: \$2,500.00
Payroll Taxes: \$216.25
PSERS: \$814.25
Benefits: None
Total Cost: \$3,530.50

Lambert Strayer
Football 9th Grade Assistant #4 Coach (BHS)
Salary: \$3,500.00
Payroll Taxes: \$302.75
PSERS: \$1,139.95
Benefits: None
Total Cost: \$4,942.70

12.1 Substitute Noontime Aide

Approved John Weber as a Substitute Noontime Aide at \$10.53/hour effective September 14, 2017 provisional based on all necessary paperwork.

12.2 Substitute Breakfast Monitor

Approved John Weber as a Substitute Breakfast Monitor at \$10.53/hour effective September 14, 2017 provisional based on all necessary paperwork.

12.3 Tuition Credit Reimbursement (Act 93) - Vincent Sortino - September 2017

Approved the Tuition Credit Reimbursement for September 2017:

Vincent Sortino
Internship - Part 2
California University of Pennsylvania
3 cr. @ \$625.00 p/c

12.4 Tuition Credit Reimbursement (Act 93) - Michael Venesky - September 2017

Approved the Tuition Credit Reimbursement for September 2017:

Michael Venesky
Information Technology in Education
Wilkes University
3 cr. @ \$472.00 p/c

12.5 Tuition Credit Reimbursement (Professional) List A - September 1, 2016 - August 30, 2017

Approved the following Tuition Credit Reimbursement (Professional) List A for September 1, 2016 through August 30, 2017:

Shantel Baldensperger
California University of Pennsylvania
Corporate Finance
3 cr. @ \$450.00 p/c

Shantel Baldensperger
California University of Pennsylvania
Quantitative Methods
3 cr. @ \$450.00 p/c

Shantel Baldensperger
California University of Pennsylvania
Business Law
3 cr. @ \$450.00 p/c

Adam Foote
Point Park University
Educational Administration
3 cr. @ \$450.00 p/c

Adam Foote
Point Park University
Human Diversity Issues
3 cr. @ \$450.00 p/c

Adam Foote
Point Park University
Contact Area Design & Instruction
3 cr. @ \$450.00 p/c

Daniel Harrold

Point Park University
Applied Research Practicum in Schools
3 cr. @ \$450.00 p/c

Daniel Harrold
Point Park University
Curriculum Supervision and Leadership
3 cr. @ \$450.00 p/c

Daniel Harrold
Point Park University
Differentiated Instructional Practicum
3 cr. @ \$450.00 p/c

Mary K. Ketcham
Curriculum Supervision and Leadership
Point Park University
3 cr. @ \$450.00 p/c

Mary K. Ketcham
Differentiated Instructional Practices
Point Park University
3 cr. @ \$450.00 p/c

Mary K. Ketcham
Applied Research Practicum II: School Administrator
Point Park University
3 cr. @ \$450.00 p/c

Deborah Reynolds
The Principalship
Point Park University
3 cr. @ \$450.00 p/c

Deborah Reynolds
Differentiated Instructional Practices
Point Park University
3 cr. @ \$450.00 p/c

Krystal Schulte
Point Park University
Applied Research Practicum I: School Administrator School Principal K-12
3 cr. @ \$450.00 p/c

Krystal Schulte
Curriculum, Supervision & Leadership

Point Park University
3 cr. @ \$450.00 p/c

Krystal Schulte
Differentiated Instructional Practices
Point Park University
3 cr. @ \$450.00 p/c

Ray Stark
California University of Pennsylvania
Program Design in Fitness & Wellness
3 cr. @ \$225.00 p/c

Ray Stark
California University of Pennsylvania
Leadership & Professional Development
3 cr. @ \$225.00 p/c

Ray Stark
California University of Pennsylvania
Research in Fitness & Wellness
3 cr. @ \$225.00 p/c

Brooke Stebler
University of Pittsburgh
Critical Readings in Language, Literacy, and Culture 2
3 cr. @ \$450.00 p/c

Brooke Stebler
University of Pittsburgh
Foundations 3: Contexts of Education
3 cr. @ \$450.00 p/c

Brooke Stebler
University of Pittsburgh
Foundations 4: Policy as a Lever for Change
3 cr. @ \$450.00 p/c

Jessica Thomas
The Principalship
Point Park University
3 cr. @ \$450.00 p/c

Jessica Thomas
Educational Administration
Point Park University

3 cr. @ \$450.00 p/c

Jessica Thomas
Applied Research Practicum
Point Park University
3 cr. @ \$450.00 p/c

Kristal Wilhelm
Curriculum & Instruction Theory, Design & Development
Point Park University
3 cr. @ \$450.00 p/c

Kristal Wilhelm
Content Area Design and Instruction
Point Park University
3 cr. @ \$450.00 p/c

Kristal Wilhelm
Research Methods
Point Park University
3 cr. @ \$450.00 p/c

12.6 Tuition Credit Reimbursement (Professional) List B - September 1, 2016 - August 30, 2017

Approved the following Tuition Credit Reimbursement (Professional) List B for September 1, 2016 through August 30, 2017:

Renee Christman
Greenville College
Teaching Writing to English Language Learners
3 cr. & \$449.00 (total)

Lauren Hustwit
Greenville College
Essential Classroom Technology for Teachers
3 cr. @ \$449.00 (total)

Leah Younkins
Reaching Young Readers: Improving Reading Skills
Lourdes University
3 cr. @ \$425.00 (total)

12.7 Retirement

Accepted the following retirement:

Jill Moeller
 Paraprofessional
 Effective: December 22, 2017
 21 Years of Service

12.8 Mentor Teachers

Approved the following Mentor Teachers for the 2017-2018 School Year at \$487.00 (per semester rate):

Baldwin-Whitehall School District 2017-2018 Mentor List

Employee	Building	Grade-Level	Mentor
Mark Jacobs	BHS	Math	Rich Fochtman
Michelle Malone	BHS	Family & Consumer Science	Ginny Pfatteicher
Donna McCord	BHS/HMS	Math	Maria Hausman
Yevonne Carlson	HMS	.5 Physical Education	Bryan Gigliotti
Raquel Lemelle	HMS	Spanish	Heather Bianchi
Samantha Parks	HMS/BHS	.5 English	Heather Himes
Lisa Neely-Kronander - 1st Semester	HMS	Math	Julie Willman
Lauren Gazzam - 1st Semester	HMS	Science	Debbie Reynolds
Maria McNally	HMS	Science	Debbie Reynolds
Lisa Thorhauer	MES	Kindergarten	Maggie Graff
Brandie Kasprzak - 1st Semester	MES/WES	Art	Megan Kraus
Anna Geisler	PES	Special Education	Sara Fiorill
Natalie Niziol	PES	Grade 3	Maribeth Connolly
Christina Harris	PES	Grade 4	Alexandra Herk

Trista Jacob - 1st Semester	PES/MES/WES	Art	Katie Glies
Megan Clouner	WES	Special Education	Kristen Homer
Andrew Kavinsky	WES	Grade 2	Lindsay Walker
Vonnie Hornburg	HMS	Art	Jane Riccardi
Shawna Cisko	WES	Grade 2	Adrienne Vallus
Erika Artman	WES	Grade 3	Heather Grasser

12.9 Mentor Teacher - Mike Voelker

Approved Mike Voelker as a Mentor Teacher (Math) for Daniel Kluczkowski at Harrison Middle School for the 2017-2018 School Year at \$487.00 (per semester rate).

12.10 Substitute Noontime Aides

Approved the following Substitute Noontime Aides at \$10.53/hour effective September 14, 2017:

Susan Hayhurst
LeeAnn Kramer
*Gemma Pizzuto

*Provisional based on all necessary paperwork

12.11 Substitute Noontime Aide - Amber Klodowski

Approved Amber Klodowski as a Substitute Noontime Aide at \$10.53/hour effective September 14, 2017.

12.12 Substitute Breakfast Monitors

Approved the following Substitute Breakfast Monitors at \$10.53/hour effective September 14, 2017:

Susan Hayhurst
LeeAnn Kramer
*Gemma Pizzuto

*Provisional based on all necessary paperwork

12.13 Substitute Breakfast Monitor - Amber Klodowski

Approved Amber Klodowski as a Substitute Breakfast Monitor at \$10.53/hour effective September 14, 2017.

12.14 Substitute Teachers

Approved the following Substitute Teachers effective September 14, 2017:

Jaclyn Brink
Courtney Butler
Yevonne Carlson
Kaley Donoghue
Joseph Kelsch
Daniel Kluczkowski
Nichole Lupari
Brandy Millerschoen
Lisa Neely-Kronander
Samantha Parks
Alexandra Schanck
Marissa Virgin

12.15 Substitute Teacher - Tess Douglass

Approved Tess Douglass as a Substitute Teacher effective September 14, 2017.

12.16 Substitute Teacher - Tyler Schultz

Approved Tyler Schultz as a Substitute Teacher effective September 14, 2017.

12.17 Extracurricular Activity Assignments List (Addition) - Jason Coll

Approved the following with Fiscal Notes to the Extracurricular Activity Assignments Addendum List effective September 14, 2017:

Jason Coll
Drama Director (BHS)
Salary: \$3,623.00
Payroll Taxes: \$313.39
PSERS: \$1,180.01
Benefits: None
Total Cost: \$5,116.40

12.18 Extracurricular Activity Assignments List (Addition) - Michael Kaleta

Approved the following with Fiscal Notes to the Extracurricular Activity Assignments Addendum List effective September 14, 2017:

Michael Kaleta
Family Tyes (BHS)
Salary: \$1,459.00
Payroll Taxes: \$126.20
PSERS: \$475.20
Benefits: None
Total Cost: \$2,060.40

13.2 Drug and Alcohol Task Force

Approved the following Drug and Alcohol Task Force:

Dr. Randal Lutz - Superintendent BWSD
Denise Sedlacek - Assistant Superintendent BWSD
Dave Artman - School Resource/DARE Officer
Dr. Annette Giovanazzi - Social Worker BWSD
Jean Williams - Social Worker BWSD
Amy Lewis - Social Worker BWSD
Reita Melvin - Social Worker BWSD
Dr. Walt Graves - BHS Principal
Jill Fleming-Salopek - HMS Principal
Tricia Fusco - PES Principal
Michelle Coury-Brendel, School Nurse
Loran Cooley - BHS Head Football Coach/PA State Police
Lou Rainaldi - BWSD School Director
Brianna Stanick - Community Member
Mary Beth Collins - Juvenile Probation
Chief Henderson - Whitehall PD
Deputy Chief Gagorik - Whitehall PD
Chief Pritchard - MRTSA
Deputy Chief Seifert - MRTSA/Parent
Chief Scott - Baldwin PD
Chief Plunket - Baldwin EMS/Parent
Father Geisler - St Peter's Episcopal Church
Jennifer Halaszy - Representative Kortz's Office
Chris Crompton - John F Slater Funeral Home Inc.
Representative Readshaw/Alternate Staff Member
TBA- DEA

13.3 2017 -2018 Curriculum Hours

Approved the following 2017-2018 Summer Curriculum Hours at the negotiated rate of \$31.00 per hour:

Baldwin-Whitehall School District
Updated Curriculum Writing Hours (2017-2018)

Building	Content Area	Grade(s)	Total Hours	DSAP Hours Used	Additional Hours (Not to Exceed)	Total Hours Used	Curriculum Writers
Baldwin High School	English Language Arts (ELA)	9-12	180	140	40	0	
	Science	9-12	234	154	80	0	
	World Languages (Spanish, German, French)	9-12	138	98	40	20	Katie Streets
	Social Studies	9	82	42	40	0	
	Math	11-12	20	0	0	11	Richard Ralston
Harrison Middle School	World Languages (Spanish, German, French)	8	96	56	40	0	
	English Language Arts (ELA)	6-8	152	112	40	49	Kelly Gvoth Rachel Johnson Jessica Mertz Denise Wells
	Science	6-8	178	98	80	0	
	Math	6-8	124	84	40	0	
Elementary	English Language Arts (ELA)	K-5	208	168	40	38	Angela Siler Kim Thorne Gina Walsh
	Math	K-5	84	84	0	0	
	Fine/Practical Arts (All Courses, including P.E.)	K-5	110	70	40	11	Tawnie Hinish
Total Hours				1,106	480	129	

13.4 Contract of Service - PA-Educator.net

Approved the Contract of Service between the Baldwin-Whitehall School District and PA-Educator.net, effective July 1, 2017 through June 30, 2018, with a user fee of \$3000.00.

13.5 Placement Agreement - Eastern Mennonite University

Approved the Placement Agreement between the Baldwin-Whitehall School District and Eastern Mennonite University for the District to provide direct field experience for undergraduate and graduate candidates enrolled in the University.

13.6 Out of State Conference

Approved the following Out of State Conference:

EdSurge Fusion
San Francisco, CA
November 1 through November 3, 2017
Attendee: Janeen Peretin
Cost: No cost to district

13.7 Student Participation - Baldwin High School - Girls' Volleyball

Approved the following Student Participation:

Girls' Varsity Volleyball Team
Little Lion Invitational
State College, PA
October 6-7, 2017
Sponsor: Chris Kelly
Students: to be determined

13.8 Student Participation - Baldwin High School - Cross Country

Approved the following Student Participation:

Cross Country State Meet
Hershey, PA
November 2-4, 2017
Sponsors: Richard Wright & Bonita Schmidt
Students: to be determined, if qualify

Note: Transportation request included for van or bus, as appropriate, if qualify

13.9 Agreement - Overlook Green Senior Living

Approved the Emergency Evacuation Agreement letter between the Baldwin-Whitehall School and Overlook Green Senior Living, 5250 Meadowgreen Drive, Pittsburgh, PA 15236.

14.1 Donation - George Duffy, Duffy's Beer LLC

Accepted a donation of \$5,000.00 from George Duffy, the owner of Duffy's Beer LLC, to be used for Student Activities.

14.2 Donation - MK63444 Fund (Student Lunch Account)

Accepted a donation from Cheryl K. Schuler to the MK63444 Fund (Student Lunch Account) in the amount of \$50.00.

14.3 2017-2018 Board Goals

Approved the 2017-2018 Board Goals.

14.4 2018 PSBA Officer Elections

Voted for the following PSBA candidates:

President-Elect – David Hutchinson

Vice President – Eric Wolfgang

Treasurer – Mike Gossert

Western At Large – Daniel O'Keefe

PSBA Insurance Trust Trustees – Michael Faccinetto and Marianne L. Neel

14.6 Dissolve - Board Committees

Dissolved the following Board Committees:

Athletic & Student Activities Committee

Audit & Finance Committee

Community Development & Advancement Committee

14.7 Administrative Committee - Community Development & Advancement

Approved the Community Development & Advancement Administrative Committee.

14.8 Administrative Committee - Facilities

Approved the Facilities Administrative Committee, including but not limited to the following members:

Dr. Randal Lutz

Mark Cherpak

Randy Huddart

Vince Sortino

Building Principals (as appropriate)

14.9 Administrative Committees - Transforming Learning

Approved the Transforming Learning - Elementary School, Transforming Learning - Middle School, and Transforming Learning - High School Administrative Committees, including but not limited to the following members:

Dr. Randal Lutz
Denise Sedlacek
Andrea Huffman
Dr. Janeen Peretin
Building Principals (as appropriate)
Staff (as appropriate)

14.10 Agreement - The Johns Hopkins University

Approved the Master Professional Practice Services Agreement between the Baldwin-Whitehall School District and The Johns Hopkins University Center for Talented Youth to provide Online education for one student enrolled in Calculus III at a cost of \$1,780.00, effective September 6, 2017 through June 30, 2018.

Employee Annual Fiscal Note

Approved the Business Office to provide all District employees with a fiscal note, once per year, sent by U.S. Mail to their homes.