

**BALDWIN-WHITEHALL SCHOOL DISTRICT
MINUTE BRIEFS
WEDNESDAY, MAY 10, 2017
BUSINESS MEETING**

The following items were approved by the Board of School Directors at the Wednesday, May 10, 2017 Business Meeting.

8.2 Approval of Minutes - April 2017

Approved the Minutes of the Agenda Meeting on April 5, 2017 and the Business Meeting on April 12, 2017 as listed and certified.

8.3 General Fund Receipts - April 2017

Approved the April 2017 General Fund Receipts in the total amount of \$1,860,411.97 as listed and certified.

8.4 Cafeteria Fund - April 2017

Approved the Cafeteria Fund Account in the total amount of \$68,363.38 for the month of April 2017 as listed and certified.

8.5 General Fund Account - April 2017

Approved the General Fund Account in the total amount of \$999,021.74 for the month of April 2017 as listed and certified.

9.1 Payroll - April 2017

Approved the Payroll for April 2017 in the total amount of be \$2,214,253.06 as listed and certified.

10.2 Resignations

Accepted the following resignations:

Robert Eisenbarth
Extra Bus Driver
Reason: Personal
Effective: April 21, 2017

Timothy King
Extra Bus Driver
Reason: Personal
Effective: April 10, 2017

Jennifer Underwood
Noontime Aide
Reason: Personal
Effective: April 19, 2017

10.3 Retirements

Accepted the following retirements:

Rebecca A. Brennfleck
Teacher
Effective: June 10, 2017
24.5 Years of Service

Mary F. Carilli
Paraprofessional
Effective: June 8, 2017
25 Years 9 Months of Service

Michele E. Powell
Extra Bus Attendant
Effective: April 30, 2017
19 Years 8 Months of Service

David R. Spahr III
Teacher
Effective: June 9, 2017 (end of school term)
50.93 Years of Service

10.4 Terminations

Approved the termination of the following Extra Bus Drivers per Article XV, Section A, Paragraph 4, of the Baldwin-Whitehall Service Employees Association Bargaining Agreement:

Charles Beck
Effective: April 25, 2017

Daniel Davic
Effective: April 6, 2017

10.5 Leaves

Approved the following:

Intention to return to work, Christina Boone, teacher, for the 2017-2018 school year from her Unpaid Leave of Absence during the 2016-2017 School Year.

Intention to return to work, Kathleen Hayes-Berkoben, teacher, effective June 9, 2017 from her Unpaid Leave of Absence during the 2016-2017 School Year.

Intention to return to work, Michael Kaleta, teacher, for the 2017-2018 school year from his Unpaid Leave of Absence during the 2016-2017 School Year.

Intention to return to work, Katie Ketcham, teacher, for the 2017-2018 school year from her Sabbatical Leave of Absence during the 2016-2017 School Year.

Intention to return to work, Lorraine May, teacher, for the 2017-2018 school year from her Unpaid Leave of Absence during the 2016-2017 School Year.

Unpaid Leave of Absence for Susan M. McCourt, Baldwin High School Mathematics Teacher, effective May 1, 2017 through June 9, 2017.

10.6 Noontime Aide (Amanda Mainarich) - Probationary - Whitehall Elementary School

Approve Amanda Mainarich as a Noontime Aide (Probationary) at Whitehall Elementary School effective May 11, 2017 provisional based on all necessary paperwork.

Rate: \$10.67/Hour

Salary: \$426.80

Payroll Taxes: \$36.92

PSERS: \$128.17

Benefits: None

Total: \$591.89

10.7 Extended School Year (ESY) Summer School Program 2017 - Paraprofessional Staff (Deletion)

Accepted the resignation of Laura Loudon as a paraprofessional for the Extended School Year (ESY) Summer School Program from July 6, 2017 through July 28, 2017 (Monday through Friday).

10.8 Substitute Teachers

Approved the following Substitute Teachers effective May 11, 2017:

Shelby Aleksejczyk
Jaelyn Brink
Heather Klinke
Marten Logsdon
Jennifer Marsh
Mara McGrady
Marie Nedley
Regis Noroski
Marjorie Rishel
Allison Shade

10.9 Student Monitors

Approved the following Student Monitors at a rate of \$10.40 per hour effective May 11, 2017:

Janet Hirt
Frances Roh
Dana Rue
Robert Van Rheenen

10.10 Substitute Paraprofessional

Approved Glenn Embree as a Substitute Paraprofessional effective May 11, 2017.

10.11 Substitute Custodian

Approved Douglas Justice as a Substitute Custodian effective May 11, 2017.

10.12 Extracurricular Activity Assignments (Resignation) 2017-2018 School Year

Accepted the following resignation on the Extracurricular Activity Assignments Addendum list for the 2017-2018 school year:

William Arre
Girls' Basketball Varsity/JV Assistant Head Coach
(BHS)
Effective: April 11, 2017

11.1 Permanent Substitute Teacher (Leigh Meis) - Mathematics Teacher - Baldwin High School

Approved Leigh Meis as a Permanent Substitute Mathematics Teacher for Susan McCourt (Unpaid Leave) at Baldwin High School effective April 12, 2017 (PM) through June 9, 2017 of the 2016-2017 School Year.

Salary - \$7,544.39
Payroll Taxes - \$652.59
PSERS - \$2,265.58
Benefits - \$2,807.30
Total - \$13,269.85

11.2 Paraprofessional (Patricia Kozarian) - Permanent - Paynter Elementary School

Approved Patricia Kozarian as a Paraprofessional (Permanent) at Paynter Elementary School effective April 5, 2017 with a seniority date of November 10, 2016.

Rate: \$18.83
Salary: \$6,213.90
Payroll Taxes: \$537.50
PSERS: \$1,866.03
Benefits: \$2,807.30
Total: \$11,424.74

11.3 Paraprofessional (Kristy Woods) - Permanent - Paynter Elementary School

Approved Kristy Woods as a Paraprofessional (Permanent) at Paynter Elementary School effective April 5, 2017 with a seniority date of November 10, 2016.

Rate: \$18.83
Salary: \$6,213.90
Payroll Taxes: \$537.50
PSERS: \$1,866.03
Benefits: \$2,807.30
Total: \$11,424.74

11.4 Extended School Year (ESY) Summer School Program 2017 - Paraprofessional Staff (Addition)

Approved the employment of Beverly Hartman for the paraprofessional staff for the Extended School Year (ESY) Summer School Program from July 6, 2017 through July 28, 2017 (Monday through Friday) not to exceed 80 hours per position with possible reassignment to substitute status based on student enrollment with the employees being paid at the negotiated rate.

Rate: 18.83
Hours: 80

Salary: \$1,506.40
Payroll Taxes: \$130.30
PSERS: \$452.37
Total: \$2,089.08

11.5 Substitute Teacher (William Davis)

Approved William Davis as a Substitute Teacher effective May 11, 2017.

11.6 Substitute Teacher (Tyler Lynch)

Approved Tyler Lynch as a Substitute Teacher effective May 11, 2017.

11.7 Extracurricular Activity Assignments List (Addition) - Dayonne Nunley

Approved Dayonne Nunley's transfer to the Baldwin High School Football Ninth Grade Assistant #1 Coach on the Extracurricular Activity Assignments Addendum List effective May 11, 2017 provisional based on all necessary paperwork.

Salary: \$3,500.00
Payroll Taxes: \$303.00
PSERS: \$1,051.00
Benefits: None
Total Cost: \$4,854

11.8 Extracurricular Activity Assignments List (Addition) - Chris Reilsono

Approved Chris Reilsono as the Baldwin High School Football Varsity/Junior Varsity Assistant #5 Coach on the Extracurricular Activity Assignments Addendum List effective May 11, 2017.

Salary: \$5,500.00
Payroll Taxes: \$476.00
PSERS: \$1,652.00
Benefits: None
Total Cost: \$7,627

11.9 Extracurricular Activity Assignments List (Addition) - Dennis Squeglia

Approved Dennis Squeglia as the Baldwin High School Girls' Basketball Varsity/Junior Varsity Assistant Head Coach on the Extracurricular Activity Assignments Addendum List effective May 11, 2017.

Salary: \$5,800.00

Payroll Taxes: \$502.00

PSERS: \$1,742.00

Benefits: None

Total Cost: \$8,043

12.2 Technology 1:1 Initiative

The Administration recommends that the Board approve the purchase of 1,500 Chromebook devices, to include management and white glove services, from Troxell, 1735 East Carson Street PO Box 370, Pittsburgh, Pa 15203, at a cost of \$200.15 per device in the total amount of \$300,225.00 under the joint cooperative purchasing programs. (COSTAR vendor number 003-440, PEPPM 52654)

12.3 World Language Textbooks

Approved the purchase of World Language Textbooks and Materials for French, German, and Spanish Grades 7-12 at a total cost of \$71,473.36.

12.4 Achieve 3000 for Differentiated Literacy Solution Packages

Approved the purchase of Achieve 3000 for Differentiated Literacy Solution Packages in the amount of \$30,348.00 for a subscription period of August 1, 2017 through June 30, 2020.

12.5 Affiliation Agreement - Duquesne University

Approved the Affiliation Agreement between the Baldwin-Whitehall School District and Duquesne University for Student Teaching effective for a period of five (5) years, June 1, 2017 to June 1, 2022.

12.6 Agreement - Dr. Gertrude A. Barber Center, Inc.

Approved the Agreement between the Baldwin-Whitehall School District and Dr. Gertrude A. Barber Center for educational services for a student effective May 3, 2017 through June 7, 2017.

12.7 Agreement - The Children's Institute of Pittsburgh

Approved the Agreement between the Baldwin-Whitehall School District and The Children's Institute of Pittsburgh to provide services to a student beginning June 28, 2017 through July 27, 2017.

12.8 Agreement - Bmarc School of Driving

Approved the Agreement between the Baldwin-Whitehall School District and Bmarc School of Driving to provide services for driving instruction to the students of the District from July 1, 2017 through June 30, 2018.

12.9 Agreements - Substitute Teacher Service

Approved the Agreement, Agreement Addendum, and Lease Agreement between the Baldwin-Whitehall School District and Substitute Teacher Service (STS) effective July 1, 2017 through June 30, 2019.

12.10 School Physician Proposal

Approved the proposal for school physicians for the 2017-2018 school year with Steel City South Pediatrics, Inc. 3911 Saw Mill Run Boulevard, Pittsburgh, PA 15227, at \$30.00 per student encountered and \$150.00 per hour for medical consultation.

12.11 Donations - MK63444 Fund (Student Lunch Account)

Accepted the following donations to the MK63444 Fund from the following donors in the total amount of \$450.00:

Cottrill Arbutina Associates PC - \$250.00
Quality Services Incorporated - \$100.00
Frombach Consulting LLC - \$100.00

12.12 Donation - Lowe's Home Improvement

Accepted a donation from Lowe's Home Improvement, 5775 Baptist Road, Bethel Park, Pa 15102 of lumber with a retail value of \$134.84 used for Family Steam Night on March 16, 2017.

12.13 Appointment of Treasurer

Appointed Mark Cherpak, Business Manager, as Treasurer for the Baldwin-Whitehall School District, effective July 1, 2017 through June 30, 2018.

12.14 Appointment of Board Secretary

Appointed Theanita Hampsay as Board Secretary effective July 1, 2017 through June 30, 2021 (four-year term).

12.15 Policy 202 Eligibility of Nonresident Students - 3rd Reading

Approved the revised version of Policy 202 Eligibility of Nonresident Students.

12.16 Policy 206 Assignment Within District - 3rd Reading

Approved the revised version of Policy 206 Assignment Within District.

12.17 Policy 317 Conduct/Disciplinary Procedures - Administrative Employees - 3rd Reading Policy 417 Conduct/Disciplinary Procedures - Professional Employees - 3rd Reading Policy 517 Conduct/Disciplinary Procedures - Classified Employees - 3rd Reading

Approved the revised version of the following policies:

Policy 317 Conduct/Disciplinary Procedures - Administrative Employees

Policy 417 Conduct/Disciplinary Procedures - Professional Employees

Policy 517 Conduct/Disciplinary Procedures - Classified Employees

12.18 Policy 606 Tax Collection - 3rd Reading

Approved the revised version of Policy 606 Tax Collection.

12.19 Policy 621 Local Taxpayer Bill of Rights - 3rd Reading

Approved the revised version of Policy 621 Local Taxpayer Bill of Rights.

13.1 2017-2018 Proposed Final Budget

Adopted the Proposed Final Budget for the 2017-2018 school year in the amount of \$66,445,065 in expenses, \$64,765,981 in revenues at a millage rate of 19.61 mills, an increase of .36 mills, resulting in a budget with a deficit of \$1,679,084 and to authorize the Business Manager to print and make it available for public inspection as required by Act 1 of 2006.