

**BALDWIN-WHITEHALL SCHOOL DISTRICT
MINUTE BRIEFS
WEDNESDAY, JANUARY 18, 2017
BUSINESS MEETING**

The following items were approved by the Board of School Directors at the Wednesday, January 18, 2017, Business Meeting.

8.2 Approval of Minutes - December 2016

Approved the Minutes of the Reorganization meeting on December 7, 2016, the Agenda Meeting on December 7, 2016, and the Business Meeting on December 14, 2016 as listed and certified.

8.3 General Fund Receipts - December 2016

Approved the December 2016 General Fund Receipts in the total amount of \$4,226,458.81 as listed and certified.

8.4 Cafeteria Fund - December 2016

Approved the Cafeteria Fund Account in the total amount of \$68,708.15 for the month of December 2016 as listed and certified.

8.5 Capital Projects Fund - December 2016

Approved the December 2016 Capital Projects Fund in the total amount of \$189,454.16 as listed and certified.

8.6 General Fund Account - December 2016

Approved the General Fund Account in the total amount of \$756,279.65 for the month of December 2016 as listed and certified.

9.1 Payroll - December 2016

Approved the Payroll for December 2016 in the total amount of \$3,234,519.69 as listed and certified.

9.2 Tax Collector Compensation - Baldwin Borough

Approved the following new payment structure for the Baldwin Borough Real Estate Tax Collector for the Baldwin Whitehall School District:

- \$7,500 for the first 1,000 parcels
- \$3.00 per parcel for parcels 1,001 through 5,000
- \$1.14 per parcel for all parcels above 5,000

9.3 Tax Collector Compensation - Baldwin Township

Approved the following new payment structure for the Baldwin Township Real Estate Tax Collector for the Baldwin Whitehall School District:

- \$7,500 for the first 1,000 parcels
- \$3.00 per parcel for parcels 1,001 through 5,000
- \$1.14 per parcel for all parcels above 5,000

9.4 Tax Collector Compensation - Whitehall Borough

Approved the following new payment structure for the Whitehall Borough Real Estate Tax Collector for the Baldwin Whitehall School District:

- \$7,500 for the first 1,000 parcels
- \$3.00 per parcel for parcels 1,001 through 5,000
- \$1.14 per parcel for all parcels above 5,000

9.5 Proposal - Jordan Tax Service, Inc.

Approved the Proposal between the Baldwin-Whitehall School District and Jordan Tax Service, Inc. to compute and furnish, ready to mail, a 2017 property tax statement for each taxable assessment certified in Allegheny County for the Borough of Baldwin Area according to the Proposal.

10.2 Resignations

Accepted the following resignations:

Henry Hart
 Extra Bus Driver
 Effective: December 15, 2016
 Reason: Personal

Robert Russitano
 Extra Bus Driver
 Effective: November 23, 2016
 Reason: Personal

10.3 Retirement

Accepted the following retirement:

Marianlynn Sciulli
Breakfast Monitor and Noontime Aide
Effective: January 9, 2017
15 Years and 3 Months of Service

10.4 General Food Service Worker - (Probationary) - 3-Hour Position - Paynter Elementary School Cafeteria

Approved Karen Sayre as a General Food Service Worker (probationary) 3-Hour Position at the Paynter Elementary School Cafeteria effective January 19, 2017 provisional based on all necessary paperwork as follows:

Rate: \$12.30/Hour
Annual Salary: \$6,716
Payroll Taxes: \$580
Benefits: None
PSERS: \$2,017
Annual Total Cost: \$ 9,313

10.5 Noontime Aide - (Probationary) - Whitehall Elementary School

Approved Virginia Fisher, Probationary, as a Noontime Aide at Whitehall Elementary School effective January 19, 2017 provisional based on all necessary paperwork.

Rate: \$10.67/Hour
Annual Salary: \$3,884
Payroll Taxes: \$336
PSERS: \$1,166
Benefits: None
Annual Total Cost: \$5,386

10.6 Noontime Aide - (Probationary) - Whitehall Elementary School

Approved Carolyn Sabold, Probationary, as a Noontime Aide at Whitehall Elementary School effective January 19, 2017 provisional based on all necessary paperwork.

Rate: \$10.67/Hour
Annual Salary: \$3,884
Payroll Taxes: \$336
PSERS: \$1,166
Benefits: None

Annual Total Cost: \$5,386

10.7 Extra Bus Drivers

Approved the following Extra Bus Drivers effective January 19, 2017 at \$16.76/hour provisional based on all necessary paperwork:

Robert Eisenbarth II
Adam Kellner

10.8 Substitute Teachers

Approved the following Substitute Teachers effective January 19, 2017.

Haley Bashada
Christina Graham
Whitney Moore
Chelsea Noss
Denise Welage

10.9 Substitute Food Service

Approved Susan Waldo as a Substitute Food Service employee effective January 19, 2017.

10.10 Substitute Noontime Aide

Approved Susan Waldo as a Substitute Noontime Aide effective January 19, 2017.

10.11 Student Stage Crew

Approved Nathan Woodring as a Student Stage Crew employee at \$7.25/hour effective January 19, 2017 as needed provisional based on all necessary paperwork.

11.1 Kindergarten Teacher - Paynter Elementary School

Approved Nicole Jeffrey as a Temporary Professional Employee Kindergarten Teacher at Paynter Elementary School effective January 19, 2017 on Step 3.5 of the Bachelor's Schedule

Salary - \$46,370
Payroll Taxes - \$4,011.01
PSERS - \$13,924.91
Benefits - \$17,563.39
Total - \$81,869.31

11.2 General Food Service Worker - (Probationary) - 3-Hour Position - Baldwin High School Cafeteria

Approved Joanne Kosslow as a General Food Service Worker (probationary) 3-Hour Position at the Baldwin High School Cafeteria effective January 19, 2017 provisional based on all necessary paperwork as follows:

Rate: \$12.30/Hour
Annual Salary: \$6,716
Payroll Taxes: \$580
Benefits: None
PSERS: \$2,017
Annual Total Cost: \$ 9,313

11.3 Substitute Paraprofessional

Approved Robert Schugg as a Substitute Paraprofessional effective January 19, 2017.

11.4 Extracurricular Activity Assignments Addendum List A - 1/18/2017

Approved the attached Extracurricular Activity Assignments Addendum List A name and salary including Fiscal Note for the 2016-2017 school year.

Haley Bashada
BHS
Softball-Girls' Junior Varsity Coach
Effective - 1/19/2017
Salary- \$3,000.00
Payroll Taxes - \$260.00
PSERS - \$901.00
Benefits - 0
Total Cost - \$4,160.00

11.5 Extracurricular Activity Assignments Addendum List B - 1/18/2017

Approved the attached Extracurricular Activity Assignments Addendum List B name and salary including Fiscal Note for the 2016-2017 school year.

*Mike Beck
HMS
Baseball-Boys' Assistant Head Coach (Incl. 9th Gr.)
Effective - 1/19/2017
Salary - \$2,000.00
Payroll Taxes - \$173.00
PSERS - \$601.00

Benefits - 0
Total Cost - \$2,774.00

*Provisional based on all necessary paperwork.

11.6 Extracurricular Activity Assignments Addendum List C - 1/18/2017

Approved the attached Extracurricular Activity Assignments Addendum List C name and salary including Fiscal Note for the 2016-2017 school year.

Wayne Betz
HMS
Baseball-Boys' Head Coach (Incl. 9th Gr.)
Effective – 1/19/2017
Salary - \$2,500.00
Payroll Taxes - \$216.00
PSERS - \$751.00
Benefits - 0
Total Cost - \$3,467.00

11.7 Extracurricular Activity Assignments Addendum List D - 1/18/2017

Approved the attached Extracurricular Activity Assignments Addendum List D name and salary including Fiscal Note for the 2016-2017 school year.

Mike Dzanaj
BHS
Baseball-Boys' Junior Varsity Coach
Effective – 1/19/2017
Salary - \$3,000.00
Payroll Taxes - \$260.00
PSERS - \$901.00
Benefits – 0
Total Cost - \$4,160.00

11.8 Extracurricular Activity Assignments Addendum List E - 1/18/2017

Approved the attached Extracurricular Activity Assignments Addendum List E name and salary including Fiscal Note for the 2016-2017 school year.

*Robert Plutto
BHS
Baseball-Boys' Assistant Head Coach
Effective – 1/19/2017
Salary - \$4,000.00

Payroll Taxes - \$346.00
PSERS - \$1,201.00
Benefits - 0
Total Cost - \$5,547.00

*Provisional based on all necessary paperwork.

11.9 Extracurricular Activity Assignments Addendum List F - 1/18/2017

Approved the attached Extracurricular Activity Assignments Addendum List F name and salary including Fiscal Note for the 2016-2017 school year.

*Jason Poland
BHS
Baseball-Boys' Junior Varsity Coach
Effective – 1/19/2017
Salary - \$3,000.00
Payroll Taxes - \$260.00
PSERS - \$901.00
Benefits - 0
Total Cost - \$4,160.00

*Provisional based on all necessary paperwork.

11.10 Extracurricular Activity Assignments Addendum List G - 1/18/2017

Approved the attached Extracurricular Activity Assignments Addendum List G for the 2016-2017 school year.

Delete

William Burns
HMS
Head Coach Track - Boys & Girls Middle School
Effective – 1/13/2017

12.2 Agreement - Pressley Ridge School for Autism

Approved the agreement between the Baldwin-Whitehall School District and Pressley Ridge School for Autism for Special Education Services to any and all students enrolled from August 31, 2016 through June 9, 2017 according to the agreement.

12.3 Agreement - The Watson Institute

Approved the agreement between the Baldwin-Whitehall School District and The Watson Institute for a student to be enrolled in The Education Center - South for the 2016-2017 school year according to the agreement at an annual cost of \$44,680, prorated according to the start date of January 3, 2017.

12.4 Out of State Conference

Approved the following Out of State Conference:

HMS Teacher – Debbie Reynolds
February 8-11, 2017
Houston, TX
Space Exploration Educator’s Conference – N.A.S.A.

12.5 Transportation Services - Club Sports

Authorized the District to provide Transportation Services during the 2016-2017 school year to the Ice Hockey, Bowling, Inline Hockey, and Slow Pitch Softball Club Sports, and that \$1,000.00 for each club be allocated toward this service.

13.1 Policy 808.1 Meal Accounts - 3rd Reading

Approved the revised version of Policy 808.1 Meal Accounts.

13.2 Donation - State Representative Bill Kortz

Accepted a donation of \$200.00 from Representative Bill Kortz.

13.3 Donation - HHSDR, Inc.

Accepted the donation of \$3,000.00 from HHSDR, Inc. to be used for the BWSD-MK63444 Fund.

13.4 Resignation - Athletics & Student Activities Committee Chair

Accepted the resignation of Mrs. Tracy Macek as the Board's Athletics & Student Activities Committee Chair, effective December 15, 2016.

13.5 Appointment - Audit & Finance Committee Chair - 2017

Appointed Ms. Karen L. Brown as Chair for the Audit & Finance Committee, effective January 18, 2017.

13.6 Appointment - Athletics & Student Activities Committee Chair - 2017

Appointed Mr. Dan Knezevich as Chair for the Athletics & Student Activities Committee, effective January 18, 2017.

13.7 Appointment - Community Development & Advancement Committee Chair - 2017

Appointed Ms. Janice Tarson as Chair for the Community Development & Advancement Committee, effective January 18, 2017.

13.8 Appointment - 2017 Special Board Representative - SHASDA

Appointed Ms. Karen Brown as the SHASDA Special Board Representative for 2017.

13.9 Memorandum of Understanding and Transportation Plan - Allegheny County Department of Human Services, Office of Children, Youth and Families (CYF)

Approved the Memorandum of Understanding and Transportation Plan (Foster Care Youth) between the Baldwin-Whitehall School District and Allegheny County Department of Human Services, Office of Children, Youth and Families (CYF) according to the agreements.

13.10 Student Wellness Committee

Approved the following Student Wellness Committee:

Administrator: Walter Graves

Teacher: Karie VanWie

Food Service Representative: Joyce Weber

School Nurse: Eileen Kline

School Board Member: Dan Knezevich

Student: Samantha Wampler

Parent/Guardian: Katie Beardsley

Member of the Public: Chris West, Child Nutrition Outreach Coordinator, SWPA Food Security Partnership, PGH Food Bank