

**BALDWIN-WHITEHALL SCHOOL DISTRICT
MINUTE BRIEFS
WEDNESDAY, FEBRUARY 8, 2017
BUSINESS MEETING**

The following items were approved by the Board of School Directors at the Wednesday, February 8, 2017 Business Meeting.

7.1 2015-2016 Audit Report

Received the Financial Audit for the fiscal year ending June 30, 2016, as submitted by Cottrill, Arbutina and Associates, P.C., Certified Public Accountants.

10.2 Approval of Minutes - January 2017

Approved the Minutes of the Agenda Meeting on January 11, 2017 and the Business Meeting on January 18, 2017 as listed and certified.

10.3 General Fund Receipts - January 2017

Approved the January 2017 General Fund Receipts in the total amount of \$2,961,149.23 as listed and certified.

10.4 Cafeteria Fund - January 2017

Approved the Cafeteria Fund Account in the total amount of \$46,208.26 for the month of January 2017 as listed and certified.

10.5 General Fund Account - January 2017

Approved the General Fund Account in the total amount of \$939,273.34 for the month of January 2017 as listed and certified.

11.1 Payroll - January 2017

Approved the Payroll for January 2017 in the total amount of \$2,085,032.06 as listed and certified.

12.2 Resignations

Accepted the following resignations:

Dennis Burke
Custodian
Effective: February 1, 2017
Reason: Personal

Tracy Wageley
Extra Bus Attendant
Effective: January 6, 2017
Reason: Personal

12.3 Permanent Substitute Teacher (Giavonna M. Marinelli) - Grade 2 - Whitehall Elementary School

Approved Giavonna M. Marinelli as a Permanent Substitute Grade 2 Teacher at Whitehall Elementary School for Lorraine May (Unpaid Leave) effective January 19, 2017 through June 9, 2017 of the 2016-2017 School Year.

Salary - \$22,425.59
Payroll Taxes - \$1,939.81
PSERS - \$6,734.40
Benefits - \$2,498.03
Total - \$33,597.84

12.4 Paraprofessional (Suzanne Elias) - Permanent - Paynter Elementary School

Approved Suzanne Elias as a Paraprofessional (Permanent) at Paynter Elementary School effective February 9, 2017 with a Seniority Date of September 15, 2016.

Rate: \$18.83/Hour
Salary: \$25,439.33
Payroll Taxes: \$2,200.50
PSERS: \$7,639.43
Benefits: \$18,245.29
Total: \$53,524.55

12.5 Paraprofessional (Susan Joyce) - Permanent - Paynter Elementary School

Approved Susan Joyce as a Paraprofessional (Permanent) at Paynter Elementary School effective February 9, 2017 with a Seniority Date of September 15, 2016.

Rate: \$18.83/Hour
Salary: \$25,439.33
Payroll Taxes: \$2,200.50
PSERS: \$7,639.43

Benefits: \$18,245.29
Total: \$53,524.55

12.6 Category II Secretary (Amy L. Nolan) - Permanent - Whitehall Elementary School

Approved Amy L. Nolan as a Category II (10 Month) Secretary (Permanent) at Whitehall Elementary School effective February 9, 2017 with a Seniority date of September 15, 2016.

Rate: \$17.24/Hour
Salary: \$28,963.20
Payroll Taxes: \$2,505.32
PSERS: \$8,697.65
Benefits: \$18,245.29
Total: \$58,411.46

12.7 Breakfast Monitor (Jodie Geyer) - Permanent - Paynter Elementary School

Approved Jodie Geyer as a Breakfast Monitor (Permanent) at Paynter Elementary School effective February 9, 2017 with a Seniority Date of September 15, 2016.

Rate: \$13.69/Hour
Salary: \$2,491.58
Payroll Taxes: \$215.52
PSERS: \$748.22
Benefits: None
Total: \$3,455.32

12.8 Noontime Aide (Jodie Engott) - Permanent - Paynter Elementary School

Approved Jodie Engott as a Noontime Aide (Permanent) at Paynter Elementary School effective February 9, 2017 with a Seniority Date of September 15, 2016.

Rate: \$13.69/Hour
Salary: \$4,983.16
Payroll Taxes: \$431.04
PSERS: \$1,496.44
Benefits: None
Total: \$6,910.65

12.9 Noontime Aide (Annette Getty) - Permanent - Paynter Elementary School

Approved Annette Getty as a Noontime Aide (Permanent) at Paynter Elementary School effective February 9, 2017 with a Seniority Date of September 15, 2016.

Rate: \$13.69/Hour
Salary: \$4,983.16
Payroll Taxes: \$431.04
PSERS: \$1,496.44
Benefits: None
Total: \$6,910.65

12.10 Noontime Aide (Nancy Omeis) - Probationary - McAnnulty Elementary School

Approved Nancy Omeis as a Noontime Aide (Probationary) at McAnnulty Elementary School effective January 30, 2017.

Rate: \$10.67/Hour
Salary: \$3,884
Payroll Taxes: \$336
PSERS: \$1,166
Benefits: None
Total: \$5,386

12.11 Breakfast Monitor (Alissa Bourquin) - Probationary - Whitehall Elementary School

Approved Alissa Bourquin as a Breakfast Monitor (Probationary) at Whitehall Elementary School effective February 9, 2017.

Rate: \$10.67/Hour
Annual Salary: \$1,942
Payroll Taxes: \$168
PSERS: \$583
Benefits: None
Annual Total Cost: \$2,693

12.12 Student Stage Crew

Approved Cory Berger as a Student Stage Crew employee at \$7.25/hour effective February 9, 2017 as needed provisional based on all necessary paperwork.

12.13 Substitute Food Service

Approved the following as Substitute Food Service employees effective February 9, 2017.

Carol Komoroski
Robyn Wodarek

12.14 Substitute Noontime Aides

Approved the following Substitute Noontime Aides effective February 9, 2017.

Carol Komoroski
Robyn Wodarek

12.15 Substitute Secretary

Approved Carol Komoroski as a Substitute Secretary effective February 9, 2017.

12.16 Tuition Credit Reimbursement - February 2017

Approved the Tuition Credit Reimbursement for February 2017.

Michael Venesky
Leadership for School Business
Wilkes University
3 cr. @ \$454.00 p/c

Vincent Sortino
Curriculum Leadership Using a Standards-Aligned System
California University of Pennsylvania
3 credits @ \$625.00 p/c

12.17 Substitute Teachers

Approved the following Substitute Teachers effective February 9, 2017.

Andrea Cleary
Brittany Conway
Michael Garbett
Lauren Gazzam
Stathis Mamatas
Tracy Murello
Paige Ogrodnick
Matthew Sartore
Chasta Shaw
Brian Vukela
Karen Marie Zinn

13.1 Tenure Resolution

Certified that the following Temporary Professional Employees have taught in the District three years and have satisfactory ratings.

Regina M. Bauer
Katelyn S. Grecco.

The above named Temporary Professional Employees have met the requirements prescribed in Article XI, Section 1108 of the Public School Code of 1949, are, following this certification, professional employees within the meaning of the law. Section 1108 says further that attainment of the professional employees status shall be recorded in the records of the Board, that written notice shall be sent to the employees, and that the employees shall be tendered a regular contract as provided for professional employees.

13.2 General Food Service Worker (Michelle Miller) - Permanent - 3-Hour Position - Baldwin High School

Approved Michelle Miller as a 3-Hour General Food Service Worker (Permanent) at the Baldwin High School Cafeteria effective February 9, 2017 with a Seniority Date of September 26, 2016.

Rate: \$15.08/Hour
Salary: \$8,233.68
Payroll Taxes: \$712.21
PSERS: \$2,472.57
Benefits: None
Total: \$11,418.47

13.3 Noontime Aide (Jennifer Plinta) - Permanent - Paynter Elementary School

Approved Jennifer Plinta as a Noontime Aide (Permanent) at Paynter Elementary School effective February 9, 2017 with a Seniority Date of September 15, 2016.

Rate: \$13.69/Hour
Salary: \$4,983.16
Payroll Taxes: \$431.04
PSERS: \$1,496.44
Benefits: None
Total: \$6,910.65

13.4 Extracurricular Activity Assignments - Boys' Head Tennis Coach

Approved Brandon Romain on the Extracurricular Activity Assignments Addendum List as Boys' Head Tennis Coach for the 2016-2017 School Year effective February 9, 2017 provisional based on all necessary paperwork.

Annual Salary: \$4,000
Payroll Taxes: \$346
PSERS: \$1,201
Benefits: None
Annual Total Cost: \$5,547

13.5 Extracurricular Activity Assignments - Girls' Head Tennis Coach

Approved Brandon Romain on the Extracurricular Activity Assignments Addendum List as Girls' Head Tennis Coach for the 2017-2018 School Year effective February 9, 2017 provisional based on all necessary paperwork.

Annual Salary: \$4,000
Payroll Taxes: \$346
PSERS: \$1,201
Benefits: None
Annual Total Cost: \$5,547

13.6 Extracurricular Activity Assignments A - 2016-2017 School Year

Approved the following deletes to the Extracurricular Activity Assignments Addendum list A for the 2016-2017 school year.

Kirsten Bilbie
HMS
Track-Boys' & Girls' Assistant #2 Co-Coach
Effective: 2/9/2017

Alicia Chico
HMS
Track-Boys' & Girls' Assistant #1 Coach
Effective: 1/31/2017

Thomas Damiani
BHS
Track-Boys' & Girls' Varsity/Jr. Varsity/Ninth Grade Co-Assistant #5 Coach
Effective: 1/26/2017

Kristin Papariello
BHS
Lacrosse Varsity/Jr. Varsity Assistant Head Coach
Effective: 1/24/2017

13.7 Extracurricular Activity Assignments B - 2016-2017 School Year

Approved the following additions to the Extracurricular Activity Assignments Addendum list B for the 2016-2017 school year.

*Alexis Damiani
HMS
Track-Boys' & Girls' Assistant #1 Coach
Effective: 2/9/2017
Salary: \$1,900
Payroll Taxes: \$164
PSERS: \$571
Benefits: None
Total Cost: \$2,635

*Provisional based on all necessary paperwork.

Amanda Setree
HMS
Track-Boys' & Girls' Head Coach (Current Co-Assistant #2 Coach)
Effective: 2/9/2017
Salary: \$2,500
Payroll Taxes: \$216
PSERS: \$751
Benefits: None
Total Cost: \$3,467

13.8 Extracurricular Activity Assignments C - 2016-2017 School Year

Approved the following addition to the Extracurricular Activity Assignments Addendum list C for the 2016-2017 school year.

Keith Huebner
BHS
Track-Boys' & Girls' Varsity/Jr. Varsity/Ninth Grade Assistant #5 Coach
(Current Co-Coach #5-Has Salary Adjustment)
Effective: 2/9/2017
Salary: \$3,000
Payroll Taxes: \$260
PSERS: \$901
Benefits: None
Total Cost: \$4,160

13.9 Extracurricular Activity Assignments D - 2016-2017 School Year

Approved the following addition to the Extracurricular Activity Assignments Addendum list D for the 2016-2017 school year.

Terrance (Chris) Kelly

BHS

Volleyball-Boys' Varsity/Jr. Varsity Assistant Head Coach

Effective: 2/9/2017

Salary: \$4,000

Payroll Taxes: \$346

PSERS: \$1,201

Benefits: None

Total Cost: \$5,547

14.2 Agreement - Young Men's Christian Association of Greater Pittsburgh (YMCA)

Approved the Agreement between the Baldwin-Whitehall School District and the Young Men's Christian Association of Greater Pittsburgh to lease four (4) classrooms in the Harrison Middle School for the period of June 12, 2017 through August 18, 2017, excluding July 4, 2017 at a rate of \$200.00 per day according to the attached agreement.

14.3 Agreement - Wesley Spectrum Services

Approved the Individual Student Enrollment Agreement Addendum between the Baldwin-Whitehall School District and Wesley Spectrum Services for a student to be enrolled part-time in the Wesley Spectrum High School Private Academic School effective January 19, 2017 at a cost of \$11,250 per semester, for the 2016-2017 school year according to the attached Agreement.

14.4 2017-2018 School Calendar

Approved the 2017-2018 School Calendar. The first day of school for students will be Tuesday, August 29, 2017, and the last day of school for students will be Thursday, June 7, 2018.

14.5 Proposal - HHSDR

Approved the proposal between the Baldwin-Whitehall School District and HHSDR Architects/Engineers to complete a Facility Study for Long-Term Capital Improvements, District-wide, at a cost of \$2,875.00 according to the attached proposal.

15.1 Fund Balance Adjustment

Approved the following adjustments to the District's Fund Balance:

Move \$810,000 from the Unassigned Fund Balance to the Committed Fund Balance for Technology. Move \$2,968,797 to a new Committed Fund Balance item for Facility Improvements.

15.2 Preliminary Budget

Adopted the 2017-2018 Preliminary Budget that was made available for public inspection on the District website on January 18, 2017.

Approved to file for referendum exceptions with the Pennsylvania Department of Education in accordance with the provisions of Act 1 of 2006 as amended by Act 25 of 2011. The Baldwin-Whitehall School District's Act 1 index for the 2017-2018 fiscal year is 3.3%. If granted, the referendum exceptions will permit the Baldwin-Whitehall School District to increase taxes above the index without voter approval.

15.3 Student Participation - PMEA Region Orchestra Trip 2017

Approved the following Student Participation:

PMEA Region Orchestra
March 9-11, 2017
DuBois, PA
Sponsor: Greg Steele
Student: Jacob Lombardi, Gr. 11